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~~In this section of the scheme of delegation the following abbreviations have been applied:~~

~~PCttee means the Planning and Licensing Committee~~

~~CM means the Cabinet Member for Planning~~

~~HLS means the Senior Officer Responsible for Legal Services~~

~~SOP means the Senior Officer Responsible for Planning~~

The Council adopts the statutory scheme of delegation established by the Town and Country Planning (Discharge of Local Planning Authority Functions) (England) Regulations 2026 (the "Planning Delegation Regulations" or the "PD Regulations").

Applications shall be determined in accordance with PD Regulations 4, 5 and 6 and shall be determined by an officer of the authority unless referred to the Planning Committee in accordance with PD Regulation 5 or PD Regulation 6 or by any other statutory requirement.

Schedule 1 applications and Schedule 2 applications not referred to the Planning Committee shall be determined by the Senior Officer Responsible for Planning or an officer authorised by them.

In this section of the scheme of delegation the following abbreviations have been applied:

<u>SOP</u>	<u>Senior Officer Responsible for Planning</u>
<u>Authorised Officer</u>	<u>means an officer authorised under Part C4 to exercise planning powers.</u>
<u>Development Plan</u>	<u>has the meaning given by planning legislation.</u>
<u>Gateway Request</u>	<u>means a written request submitted by a Member in accordance with the Planning Protocol.</u>
<u>HLS</u>	<u>Head of Legal Services</u>
<u>Nominated Member</u>	<u>means the Member nominated by the Council under Regulation 3 of the PD Regulations.</u>
<u>Nominated Officer</u>	<u>means the officer nominated by the Council under Regulation 3 of the PD Regulations.</u>
<u>Own Interest Application</u>	<u>has the meaning given within the PD Regulations.</u>
<u>PCttee</u>	<u>means the Planning and Licensing Committee.</u>
<u>Schedule 1 Application</u>	<u>means an application identified as Schedule 1 within the PD Regulations.</u>
<u>Schedule 2 Application</u>	<u>means an application identified as Schedule 2 within the</u>

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	PD Regulations.
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No.	Function	Responsibility/ Decision Maker	Exceptions and Conditions
Unless specified otherwise, titles in the third column indicate full delegation to the named officer			
1	General		
A	To respond on behalf of the Council to consultations from Government, Government agencies, the Local Government Association, other local authorities (except with respect to planning applications and similar consultations - see below), professional bodies and all other similar organisations, relevant to the work of the PCttee and so long as: (i) it is not possible to assess and present the matter to the PCttee within the prescribed time for response; or, (ii) the matter is considered to be of a relatively minor or straightforward nature not requiring prior debate by the PCttee.	SOP <u>and any authorised officer</u>	
B	To provide verbal and written pre-application advice.	SOP <u>and any authorised officer</u>	

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C	The scope of delegation may be amended by a majority of the Members present at a meeting of the Planning and Licensing Committee <u>PCttee</u> to which a report is submitted and there will be no requirement to comply with the procedure for amending the constitution. Changes to officer titles, onward delegations and minor drafting changes can be made without referral back to the Committee <u>PCttee</u> .	SOP	
2	Right of Entry onto Land		

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No.	Function	Responsibility/ Decision Maker	Exceptions and Conditions
<u>2</u>	<u>Right of Entry onto Land</u>		
	To exercise the Council's powers with respect to rights of entry onto land and into buildings under the relevant planning, historic building conservation, environmental and Local Government (Miscellaneous Provisions) legislation.	<u>SOP and any authorised officer</u>	<u>Such powers shall be exercised only in accordance with the relevant statutory requirements.</u>
<u>3</u>	<u>Dealing with Planning and other related Applications and Notifications</u>		

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A	To determine all applications for planning permission or related consents (with or without planning conditions or obligations), comprising Listed Building Consent, Tree Preservation Order (TPO) applications, Permissions in Principle, Technical Details Consent. The following provisos apply: (i) All planning decisions must pay due regard to the provisions of the Development Plan, where applicable, and to legislation, Government planning policy, guidance and circulars, and all other relevant material considerations. (ii) The relevant Ward Member(s) and Town / Parish Council / Parish Meeting must be notified through the electronic planning alert system. (iii) Any Member(s) can request that an application or related consent be referred to the PCttee for determination and must provide Planning reasons for the referral. (iv) Should a Member wish to call in an application to the PCttee then this	SOP	Types of applications NOT to be determined under delegated powers (a)—— Applications submitted by or on behalf of the Council, for development on Council-owned land. (Any application required in connection with flood prevention/alleviation schemes is exempt from the requirement to be presented to the PCttee). (b)—— Applications submitted by or on behalf of a Member of the Council or by a close relative or partner of a Member, or which relates to land which is owned by a Member (or they
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3	Dealing with Planning and other related Applications and Notifications		
	<u>Function</u>	<u>Responsibility</u>	<u>Decision Maker, Exceptions and Conditions</u>
A	Schedule 1	To determine applications of a type specified in Schedule 1 to the Town and Country Planning (Discharge of Local Planning Authority Functions) (England) Regulations 2026 ("the Regulations"), including:	SOP and any authorised officer Except where: (a) the application is an own-interest application and the nominated member and nominated officer agree that it should be referred to PCttee in accordance with regulation 6.

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		i. <u>An application under section 17(1) of the Land Compensation Act 1961 for a certificate of appropriate alternative development.</u> ii. <u>An application under section 26H(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990 for a certificate of lawfulness of proposed works.</u> iii. <u>A householder application.</u> iv. <u>A minor commercial application.</u> v. <u>A minor residential application.</u> vi. <u>An application for permission in principle.</u> vii. <u>A section 73 application to develop land without complying with conditions, where the original planning permission was a Schedule 1 planning permission.</u> viii. <u>An application under section 96A for a non-material change to a planning permission or permission in principle.</u> ix. <u>A request or application to modify or discharge a planning obligation connected with a Schedule 1 approval.</u> x. <u>An application under section 191 for a certificate of lawfulness of an existing use or development.</u>	<u>"Own-interest application" has the meaning given by regulation 6 of the Regulations and includes an application made by or on behalf of the Council, a member or an officer, or an application in which the nominated member and nominated officer consider that the Council, a member or an officer otherwise has an interest.</u>
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		<u>xi. An application under section 192 for a certificate of lawfulness of a proposed use or development.</u> <u>xii. The submission of a Biodiversity Gain Plan.</u> <u>xiii. A reserved matters application relating to an outline planning permission other than a "large outline permission".</u> <u>xiv. An application made under a planning condition, including the discharge or approval of details required by a condition.</u> <u>xv. An application under the General Permitted Development Order for prior approval or a determination as to whether prior approval is required</u> <u>Subject to regulation 6 of the PD Regulations concerning own-interest applications, every Schedule 1 application must be determined by an authorised officer.</u> <u>The application descriptions above are provided for ease of reference. The classification of an application shall be determined in accordance with the PD Regulations, which shall prevail in the event of any inconsistency.</u>	
B	<u>Schedule 2</u>	<u>To determine applications of a type specified in Schedule 2 to the PD Regulations, including:</u> <u>i. Applications for listed building consent.</u>	<u>SOP and any authorised officer</u> <u>Except where:</u> <u>(a) the nominated member and nominated officer agree, in accordance with regulation 5 of the Regulations.</u>

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		ii. <u>Applications to vary or discharge conditions attached to listed building consent.</u> iii. <u>Planning applications that the authority considers connected with an application for listed building consent or the variation or discharge of listed building conditions.</u> iv. <u>Applications for planning permission that are not:</u> • <u>householder applications;</u> • <u>minor commercial applications; or</u> • <u>minor residential applications.</u> • <u>Section 73 applications where the original permission was a Schedule 2 planning permission.</u> v. <u>Retrospective planning applications under section 73A.</u> vi. <u>Requests or applications to modify or discharge a planning obligation connected with a Schedule 2 approval.</u> vii. <u>Reserved matters applications relating to a "large outline permission".</u> viii. <u>Applications for advertisement consent.</u> ix. <u>Applications for consent to carry out works to trees protected by a Tree Preservation Order.</u> <u>The application descriptions above are provided for ease of reference. The classification of an application shall be determined in accordance with the PD</u>	<u>that the application should be referred to PCttee because it raises:</u> <u>(i) one or more issues of economic, social or environmental significance to the local area; or</u> <u>(ii) one or more significant planning matters, having regard to the development plan and any other material considerations; or</u> <u>(b) the application is an own-interest application and the nominated member and nominated officer agree that it should be referred to PCttee in accordance with regulation 6 of the Regulations.</u> <u>A Ward Member may request consideration of a Schedule 2 application within 28 days of notification. The request must identify the material planning matter and explain why it meets the Gateway Test. Submission of a request shall not of itself require referral of the application to PCttee.</u>
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		<u>Regulations, which shall prevail in the event of any inconsistency.</u>	
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	must be done so in writing within 28 days of the validation date of the application. (v) For applications submitted by or on behalf of an employee (directly or indirectly) of the Council (or their partner, close relative or their partner's close relative) in which they have a beneficial interest (i.e. they own the land or are a prospective purchaser), then the employee shall declare their interest and shall have no involvement in the processing of the application/consent. The application will be reported for determination to the PCttee, with the exception of applications made by non-Planning staff (excluding those in politically restricted posts) for Householder development and alterations to dwellings. (vi) If a Permission in Principle application or Technical Details Consent cannot be brought to PCttee due to time constraints, the application/Consent should be the subject of consultation with the Ward Member(s). The final decision lies with the Senior Officer responsible for Planning.		have a beneficial interest in), which must be drawn to the attention of the Senior Officer responsible for Planning. (c) Applications where the intended decision would be a significant departure from the provisions of the approved or draft development plan or other approved or adopted Council Planning policies or Supplementary Planning Documents (d) Where made valid after 25/09/2024: Planning applications, Permission in Principle and Technical Details Consent applications involving either (i) the provision of 10 or more dwellinghouses, (ii) where the number of new dwellinghouses is unknown, the residential development is proposed to land

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	(vii) Applications where the Senior Officer for Planning considers (for reasons of public interest, or significant planning reasons) should be referred to the PCttee regardless of whether a call in request has been received in conjunction with the Chair of PCttee		comprising 0.5 hectares or greater area, (iii) 1,000m² non-residential building floorspace or (iv) the development of 1 hectare or more land (excluding any such applications where amendments of, or variations to, existing permissions are sought, as defined by Sections 73A and 73B of the Town & Country Planning Act 1990)
B	<i>Notifications</i> <i>The following provisos apply:</i> (i) All planning decisions must pay due regard to the provisions of the Development Plan, where applicable, and to legislation, Government policy, guidance and circulars, and all other relevant material considerations. (ii) — The relevant Ward Member(s) and Town / Parish Council / Parish Meeting must be notified through the electronic planning alert system, with the exception of tree works notifications. (iii) — Any Member(s) can request that a notification application be referred to the PCttee for	SOP	Types of notifications NOT to be determined under delegated powers (a) Notifications submitted by or on behalf of the Council, for development on Council-owned land. (Any notification required in connection with flood prevention/alleviation schemes is exempt from the requirement

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	determination and must provide Planning reasons for the referral. (iv) — Should a Member wish to call in an notification application to the PCttee then this must be done so in writing using the agreed form within 28 days of the validation of the application. Where an application does not have all the statutory consultation responses the Member may (within the initial 28 day period) request in writing an extension to this period. This will then be considered by the SOP and responded to in writing. Any extension would be expected to be within either the statutory determination date or any agreed Extension of Time with the applicant. (v) All notifications submitted by or on behalf of an employee (directly or indirectly) of the Council (or their partner, close relative or their partner's close relative) will be reported for determination to the PCttee, with the exception of applications made by non-Planning staff (excluding those in politically restricted posts) for Householder development and alterations to dwellings. (vi) If a notification cannot be brought to PCttee due to time constraints, the notification should be the subject of consultation with the Ward Member(s). The Senior Officer responsible for Planning will have		to be presented to the PCttee). (b) Notifications submitted by or on behalf of a Member of the Council or by a close relative or partner of a Member, or which relates to land which is owned by a Member (or they have a beneficial interest in), which must be drawn to the attention of the Senior Officer responsible for Planning.

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	discretion to determine proposals where objections are received relating to submissions that have strict, statutory time limits for making decisions or taking action		
€	Requests for Prior Approval The following provisos apply: (i) All planning decisions must pay due regard to the provisions of the Development Plan, where applicable, and to legislation, Government policy, guidance and circulars, and all other relevant material considerations. (ii) The relevant Ward Member(s) and Town / Parish Council / Parish Meeting must be notified through the electronic planning alert system. (iii) Any Member(s) can request that a Request for Prior Approval be referred to the PCttee for determination and must provide Planning reasons for the referral. (iv) If a Request for Prior Approval is proposed for refusal, or if any written objection is received but it is proposed to permit, the Ward Member(s) must be notified by the Case Officer and given three calendar days within which they may require that the request for Prior Approval be referred to the PCttee for determination. If no response is received within the three-day period, then the delegated	SOP	Types of requests for Prior Approval NOT to be determined under delegated powers (a) — Requests for Prior Approval submitted by or on behalf of the Council, for development on Council-owned land. (Any request for Prior Approval required in connection with flood prevention/alleviation schemes is exempt from the requirement to be presented to the PCttee). (b) — Requests for Prior Approval submitted by or on behalf of a Member of the Council or by a close relative or partner of a Member, or which relates to land which is owned by a Member (or they

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No.	Function	Responsibility/ Decision-Maker	Exceptions and Conditions
	decision can be made as notified to the Ward Member(s). (v) All Requests for Prior Approval submitted by or on behalf of an employee (directly or indirectly) of the Council (or their partner, close relative or their partner's close relative) will be reported for determination to the PCttee, with the exception of applications made by non-Planning staff (excluding those in politically restricted posts) for development within the curtilage of a dwellinghouse. (vi) If the Request for Prior Approval cannot be brought to PCttee due to time constraints, the request should be the subject of consultation with the Ward Member(s). The Senior Officer responsible for Planning will have discretion to determine proposals where objections are received relating to submissions that have strict, statutory time limits for making decisions or taking action.		have a beneficial interest in), which must be drawn to the attention of the Senior Officer responsible for Planning.
D	Other Types of Application, Notification and Consultations This includes • Non-material Amendments • Compliance with conditions • Certificate of Lawfulness of Proposed Use or Development (Section 192) The following provisos apply:	SOP	Subject to prior consultation with HLS where considered appropriate by the Case Officer, in regards to Certificates of Lawfulness.

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	(i) All planning decisions must pay due regard to the provisions of the Development Plan, where applicable, and to legislation, Government policy, guidance and circulars, and all other relevant material considerations. (ii) Consultation with the relevant Ward Members and Town / Parish Councils / Parish Meetings is discretionary.		
E	Applications for Certificates of Lawful Use or Existing Use or Development (Section 191) The following provisos apply: (i) The Ward Member(s) and Town / Parish Council / Meeting, must be notified of all Section 191 applications. (ii) Representations will be considered; however, there is no provision to allow this application type to be referred to PCttee for determination.	SOP	Subject to prior consultation with HLS where considered appropriate by the Case Officer.
4.	Power to Decline to determine Application for Planning Permission, Permission in Principle or Listed Building Consent	SOP	
	<u>To exercise the Council's statutory powers to decline to determine an application for planning permission, permission in principle or listed building consent, including repeat, overlapping or retrospective applications, under sections 70A, 70B and 70C of the Town and Country Planning Act 1990 and sections 81A and 81B of the Planning (Listed</u>	<u>SOP and any authorised officer</u>	<u>Prior consultation with HLS where the application raises a novel or significant legal issue.</u> <u>The decision to decline to determine an application must be made only where</u>

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	<u>Buildings and Conservation Areas) Act 1990, and under any legislation amending, replacing or re-enacting those provisions.</u>		<u>the applicable statutory requirements are satisfied and reasons must be recorded.</u>
5.	Environmental Impact Assessments		
A	Power to carry out all publicity and other actions related to the relevant Environmental Impact Assessment (EIA) legislative framework.	SOP <u>and any authorised officer</u>	
B	Authority to require an Environmental Statement under the Environmental Impact Assessment) Regulations (or any other legislation amending or <u>revoking and replacing that legislation</u>) and to offer <u>screening and scoping opinions</u>	SOP <u>and any authorised officer</u>	

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	revoking and replacing that legislation) and to offer screening and scoping opinions		
6	(Section 106) Planning Agreements/Obligations		
A	To negotiate and finalise the Heads of Terms of Section 106 agreements, (agreements regulating development or use of land), Deeds of Variation and other planning agreements, including the details thereof.	SOP	Subject to prior consultation with HLS
B	To determine applications for the modification or discharge of planning obligations.	SOP	(a) Applications which involve the proposed variation or discharge of a section 106 deed that materially differs from the Council's standard models or departs from the reasons for the original imposition of the obligation. (b) Prior consultation with: HLS. (c) Subject to the same consultation and other requirements as planning applications (3.A, above)
7	Disposal of Applications		
	To finally dispose of applications for planning permission, in accordance with <u>article 40(13) of the Town and Country Planning (Development Management Procedure) (England)the</u>	SOP	

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	<u>relevant planning legislation. Order 2015 , and under any legislation amending, replacing or re-enacting those provisions.</u>		
8	Planning Appeals		

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No.	Function	Responsibility/ Decision-Maker	Exceptions and Conditions
8	<u>Planning Appeals</u>		
	To consider information, including amended plans, submitted by appellants and vary the Council's case accordingly.	SOP	If circumstances dictate, and following reasonable endeavours to consult, in consultation with the HLS, the Chair (Vice-Chair) and Ward Member(s).
9	<u>Enforcement of Planning Control</u>		
A	<u>To consider requests for an Article 4 direction, assess whether a direction is justified, and undertake all associated consultation, publicity, notification and administrative requirements.</u>	<u>SOP and any authorised officer</u>	
B	<u>To determine whether a breach of planning control or other contravention has occurred and whether it is expedient to take enforcement action, including decisions to take no further action, seek voluntary resolution, invite or require the submission of an application, or continue monitoring the matter.</u>	<u>SOP and any authorised officer</u>	
C	<u>Where enforcement action has been determined to be expedient, to authorise, issue and serve any notice or take any other formal enforcement action available under relevant planning, listed building, advertisement and tree legislation.</u>	<u>SOP and any authorised officer, in consultation with HLS</u>	<u>Where enforcement action is proposed in respect of a Councillor, Council employee, or relative of a Councillor, the Head of Legal Services and</u>

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			<u>Local Ward Member must be consulted before delegated authority is exercised. Where the Local Ward Member is directly affected, the Cabinet Member for Planning must be consulted instead.</u>
<u>D</u>	<u>To vary, waive or extend periods for compliance with an enforcement notice or other formal requirement, where legislation permits and where this would not materially prejudice the Council's enforcement objectives.</u>	<u>SOP and any authorised officer</u>	
<u>E</u>	<u>To withdraw, vary or cancel an enforcement notice or other formal notice where it has served its purpose, is no longer necessary or appropriate, contains a defect, or its withdrawal, variation or cancellation is otherwise considered expedient.</u>	<u>SOP and any authorised officer, in consultation with HLS</u>	
<u>F</u>	<u>To institute or authorise a prosecution, administer an official caution, seek an injunction or pursue civil or criminal proceedings under relevant planning, listed building, advertisement and tree legislation.</u>	<u>HLS, in consultation with SOP</u>	<u>Where enforcement action is proposed in respect of a Councillor, Council employee, or relative of a Councillor, the Head of Legal Services and Local Ward</u>

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			<u>Member must be consulted before delegated authority is exercised. Where the Local Ward Member is directly affected, the Cabinet Member for Planning must be consulted instead.</u>
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A	To exercise the Council's enforcement powers, including the serving of notices, under the relevant planning, listed building, control of advertisement and tree legislation, including decisions to take no remedial action when unauthorised work has been undertaken but no application is forthcoming (within a timeframe deemed appropriate by officers determined by the circumstances of the case including the Council's Enforcement Policy). A. All assessments as to whether it is expedient to take remedial action in relation to a breach of control will take into account the Council's Enforcement Plan and the following provisos: i. All decisions must pay due regard to any relevant provisions of the Development Plan, where applicable, and to legislation, Government policy, guidance and circulars, and all other relevant material considerations.	SOP	Prior consultation with: HLS when required
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	ii. When necessary, consultation will be undertaken to establish whether harm has resulted and if there are expediency reasons for taking action. All cases involving an employee of the Council (or their partner, close relative or their partner's close relative), must be the subject of consultation with the Ward Member(s) and Chair/Vice-Chair of PCttee.		
B	To exercise the Council's enforcement powers to prosecute, or serve an official caution under the relevant planning, listed building, control of advertisement and tree legislation, and pursue proceedings in the courts where appropriate. Where prosecution or the serving of an official caution is undertaken, or civil or criminal court proceedings are pursued, such matters should be reported to the PCttee.	HLS	
C	The withdrawal of Enforcement Notices (including Stop Notices and Breach of Condition Notices) which have served their purpose or which are no longer relevant or necessary.	SOP	Prior consultation with HLS
10	Article 4 Directions		
A	To serve and confirm Article 4 Directions.	SOP	
B	Power to withdraw Article 4 Directions where it is no longer expedient to remove PD rights	SOP	
A	<u>To consider requests for an Article 4 direction, assess whether a direction is justified, and undertake all</u>	<u>SOP and any authorised officer</u>	

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	<u>associated consultation, publicity, notification and administrative requirements.</u>		
<u>B</u>	<u>To make and bring into effect an immediate Article 4 direction where urgent action is necessary, and to make any minor or non-substantive amendment which does not materially alter the geographical extent of a direction or the permitted development rights affected.</u>	<u>SOP</u>	<u>Prior consultation with HLS and, where reasonably practicable, the Chair of PCttee and relevant Ward Member or Members</u>
<u>C</u>	<u>To confirm, modify, cancel or withdraw an immediate Article 4 direction, and to make, confirm, modify, cancel or withdraw a non-immediate Article 4 direction.</u>	<u>SOP</u>	<u>Prior consultation with HLS and, where reasonably practicable, the Chair of PCttee and relevant Ward Member or Members</u>
11	Rights of Way and Highways		
<u>A</u>	<u>To receive and determine applications and requests relating to the creation, stopping up or diversion of public rights of way, and to exercise the Council's functions in relation to the making, confirmation, variation, abandonment and bringing into operation of Public Path Orders under the Town and Country Planning Act 1990 and the Highways Act 1980, including all associated consultation, notification and procedural requirements.</u>	<u>SOP, in consultation with HLS</u>	<u>Any Public Path Order subject to an objection which is not withdrawn shall be submitted to the Secretary of State for determination where required by the relevant legislation.</u>
<u>B</u>	To deal with consultations from Gloucestershire County Council on	SOP	

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No.	Function	Responsibility/ Decision Maker	Exceptions and Conditions
<u>C</u>	Definitive Map Orders, Public Path Orders and reviews of Roads used as Public Paths – there is no requirement for Officers to undertake consultation as, if necessary, this will be done by Officers of the County Council.		
12	Trees and Forestry		
A	To exercise the Council's powers relating to the serving, revoking, varying and confirming of Tree Preservation Orders (TPOs) under the relevant legislation.	SOP <u>and any authorised officer</u>	<u>Prior consultation with HLS where required.</u>
B	To serve Tree Replacement Notices	SOP <u>and any authorised officer</u>	
C	To respond to consultations from the Forestry Authority on grant applications and Tree Felling Licences (subject to there being no objections).	SOP <u>and any authorised officer</u>	
D	Authority to determine: any application to carry out work to a tree(s) subject to a Tree Preservation Order (subject to consultation with the Ward Member(s) in any case where the officer is recommending refusal or where objections have been received) any notification to carry out work to a tree within a Conservation Area (subject to consultation with the Ward Member(s) in any case where the officer intends serving a TPO or an objection has been received)	SOP <u>and any authorised officer</u>	<u>Where the notice is submitted by or on behalf of the Council, a member or an officer, or otherwise gives rise to an actual or apparent conflict of interest, refer to the Gateway Review Meeting for agreement as to whether the decision raises significant material considered that warrant referral to PCttee.</u>
E	To exercise the Council's powers under Section 23 of the Local Government (Miscellaneous Provisions) Act 1976 in	SOP	

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	relation to dangerous trees, including rights of entry onto land and into buildings		
F	To determine Hedgerow Removal Notices and ancillary matters	SOP	
G	Authority to deal with complaints about High Hedges under Part 8 of the Anti-Social Behaviour Act 2003	SOP	
13	Listed Buildings at Risk		
A	Where urgent action is necessary, to exercise the Council's powers under the following Sections of the Planning (Listed Buildings and Conservation Areas) Act 1990 (PLBCA Act). - Sections 3 and 4 (PLBCA Act) (Building Preservation Notices) - Section 54 (PLBCA Act) (urgent works for the preservation of an unoccupied listed building); - Section 55 (PLBCA Act) (recovery of costs for works carried out under Section 54).	SOP	Prior consultation with HLS
B	Powers to serve a Repairs Notice and to acquire a listed building in need of repair under Sections 47 and 48 of the Planning (Listed Buildings and Conservation Areas) Act 1990.	SOP	Prior consultation with HLS
14	Amendments to the Statutory List of Buildings of Special Architectural or Historic Interest		
A	To respond to consultations from the relevant organisations or Government departments on potential amendments to the Statutory List of Buildings of Special Architectural or Historic Interest.	SOP	

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No.	Function	Responsibility/ Decision Maker	Exceptions and Conditions
B	To propose amendments to the Statutory List of Buildings of Special Architectural or Historic Interest to the relevant organisations or Government departments.	SOP	

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