



Overview and Scrutiny Committee

The Council currently operates the Strong Leader and Cabinet form of governance. The Council has appointed one Overview and Scrutiny Committee which has the power to investigate Cabinet decisions and any other matters relevant to the district and its people, making recommendations to the Council, Cabinet or any other Committee or Sub-Committee of the Council. Scrutiny has an important role in holding the Cabinet to account and in contributing to policy development. The Council has agreed an Executive Scrutiny Protocol to guide how Cabinet and the Overview and Scrutiny Committee will interact with each other.

The Overview and Scrutiny Committee operates a work plan which is agreed annually but provides for flexibility to enable the Committee to respond to emerging issues or priorities. The work plan will include a mix of Cabinet reports that have been selected for pre-decision scrutiny, and reports on other Council services, topics or issues which have been prioritised by the Overview and Scrutiny Committee.

In setting and reviewing its work plan, Scrutiny will be mindful of the constraints of the organisation and will take advice from officers on prioritisation, which may be informed by the following considerations (TOPIC criteria):

Timeliness: Is it timely to consider this issue?

Organisational priority: Is it a Council priority?

Public Interest: Is it of significant public interest?

Influence: Can Scrutiny have meaningful influence?

Cost: Does it involve a high level of expenditure, income or savings?

Call in

The Overview and Scrutiny Committee will consider any "call-in" of a decision that has been made but not yet implemented. This enables the Committee to consider whether the decision made is appropriate given all relevant information. It may recommend that the Cabinet, a Portfolio Holder or the Council should reconsider the decision.

Item	Cabinet Member	Lead Officer
Tuesday 6 May 2025		
Update on Housing Allocations and Homelessness	Cabinet Member for Housing and Planning - Cllr Juliet Layton	Caroline Clissold, Business Manager for Housing and Resident Services caroline.clissold@publicagroup.uk
Public Toilets	Tristan Wilkinson, Cabinet Member for Economy and Environment	Maria Wheatley, Shared Parking Manager maria.wheatley@cotswold.gov.uk
Indicative Work Plan 2025/26		
Monday 2 June 2025		
Service Performance Report 2024-25 Quarter 4	Leader of the Council - Cllr Joe Harris	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
Financial Performance Report 2024-25 Quarter 4	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Every	Michelle Burge, Chief Accountant michelle.burge@cotswold.gov.uk
Agreement of Work Plan for 2025/26	Leader of the Council - Cllr Joe Harris	Julia Gibson, Democratic Services Officer julia.gibson@cotswold.gov.uk
Monday 7 July 2025		
Local Government Devolution Update	Leader of the Council - Cllr Joe Harris	Robert Weaver, Chief Executive robert.weaver@cotswold.gov.uk

Asset Management Strategy	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Every	Claire Locke, Interim Executive Director Claire.Locke@publicagroup.uk
Local Plan Review Progress Update	Cabinet Member for Planning and Regulatory Services - Cllr Juliet Layton	Matthew Britton, Interim Forward Planning Lead matthew.britton@cotswold.gov.uk
Farming Motion Working Group Update	Cllr David Cunningham, Chair of the Farming Motion Working Group	Andrew Brown, Head of Democratic and Electoral Services andrew.brown@cotswold.gov.uk
Overview and Scrutiny Committee Annual Report for 2024/25	Cllr Gina Blomefield, Chair of Overview and Scrutiny Committee	Andrew Brown, Head of Democratic and Electoral Services andrew.brown@cotswold.gov.uk
Monday 1 September 2025		
Ecological Emergency Update	Cabinet Member for Climate Change and Sustainability - Cllr Mike McKeown	Olivia McGregor, Climate Change & Carbon Reduction Lead olivia.mcgregor@cotswold.gov.uk
Financial Performance Report 2025-26 Quarter 1	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Every	Michelle Burge, Chief Accountant michelle.burge@cotswold.gov.uk
Service Performance Report 2025-26 Quarter 1	Leader of the Council - Cllr Joe Harris	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk

Monday 13 October 2025		
Local Government Devolution Update	Leader of the Council - Cllr Joe Harris	Robert Weaver, Chief Executive robert.weaver@cotswold.gov.uk
Long term empty homes/second homes strategy update	Cabinet Member for Housing and Planning - Cllr Juliet Layton	Mandy Fathers, Business Manager for Environmental, Welfare and Revenue Service Mandy.Fathers@publicagroup.uk
Budget Strategy and Medium Term Financial Strategy Update	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Every	Michelle Burge, Chief Accountant michelle.burge@cotswold.gov.uk
Monday 17 November 2025		
Community Safety Partnership Update	Cabinet Member for Communities - Cllr Claire Bloomer	Joseph Walker, Head of Economic Development and Communities joseph.walker@cotswold.gov.uk
Planning Enforcement Report	Cabinet Member for Housing and Planning - Cllr Juliet Layton	Harrison Bowley, Head of Planning Services Harrison.Bowley@Cotswold.gov.uk
Monday 5 January 2026		
Budget Consultation Responses	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Every	Michelle Burge, Chief Accountant michelle.burge@cotswold.gov.uk

Climate Emergency Update	Cabinet Member for Climate Change and Sustainability - Cllr Mike McKeown	Olivia McGregor, Climate Change & Carbon Reduction Lead olivia.mcgregor@cotswold.gov.uk
Financial Performance Report 2025-26 Quarter 2	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Every	Michelle Burge, Chief Accountant michelle.burge@cotswold.gov.uk
Service Performance Report 2025-26 Quarter 2	Leader of the Council - Cllr Joe Harris	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
Monday 2 February 2026		
Budget 2026-27 and Medium Term Financial Strategy	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Every	Michelle Burge, Chief Accountant michelle.burge@cotswold.gov.uk
Monday 2 March 2026		
Financial Performance Report 2025-26 Quarter 3	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Every	Michelle Burge, Chief Accountant michelle.burge@cotswold.gov.uk
Service Performance Report 2025-26 Quarter 3	Leader of the Council - Cllr Joe Harris	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
Monday 13 April 2026 - no items currently scheduled		

Items to be scheduled		
Economic Performance Indicators	Cabinet Member for Economy and Environment - Cllr Tristan Wilkinson	Paul James, Economic Development Lead paul.james@cotswold.gov.uk
Bromford Housing Update	Cabinet Member for Housing and Planning - Cllr Juliet Layton	Alan Hope, Strategic Housing Manager alan.hope@cotswold.gov.uk