

## ANNEX A: Updated Moreton-in-Marsh Working Group: Terms of Reference

### 1. AIMS AND OBJECTIVES

To provide a Member reference forum to have oversight of strategic growth in Moreton-in-Marsh, which may form part of the Cotswold District Local Plan.

### 2. MEMBERSHIP

1. The recommended Panel shall comprise:

Type	Role	Suggested Person	
<b>Cotswold District Council (CDC)</b>			
1.	Councillor, Cabinet Member and Leader	Council Leader and Portfolio Holder for 'Planning policy, infrastructure and the Local Plan' – Liberal Democrats	Cllr Joe Harris (Chair of Moreton-in-Marsh Working Group)
2.	Councillor	Ward Member for Moreton East – Liberal Democrats	Cllr Angus Jenkinson
3.	Councillor	Ward Member for Moreton West – Conservative	Cllr Daryl Corps
–	Councillor and Cabinet Member	Cabinet Member for Housing and Planning – Liberal Democrats (deputises for the Leader if they cannot attend)	Cllr Juliet Layton
<b>Gloucestershire County Council</b>			
4.	Councillor	Gloucestershire County Council – Councillor (Stow – electoral division) – Conservative	Cllr Mark Mackenzie-Charrington
<b>Moreton-in-Marsh Town Council (MiMTC)</b>			
5.	Councillor	MiMTC to choose 'planning lead'	Council to make recommendation
–	Councillor	MiMTC to choose person to deputise if planning lead cannot attend	Council to make recommendation
<b>Neighbouring Parish Councils</b>			
6.	Councillor	Longborough Parish Council	Longborough Parish Council to make recommendation

7.	Councillor	Evenlode Parish Council	Evenlode Parish Council to make recommendation
8.	Councillor	Todenham Parish Council	Todenham Parish Council to make recommendation
<b>Moreton-in-Marsh Neighbourhood Development Plan (NDP) Group</b>			
9.	NDP Group	Moreton-in-Marsh NDP Group to choose 'local plan lead'	Attendee / recommended at Moreton community event
–	NDP Group	NDP representative to deputise for local plan lead if they cannot attend	Moreton-in-Marsh NDP Group to make recommendation
<b>Moreton Against Over Development (MOAD)</b>			
10.	Campaign Group	MAOD / resident	Attendee / recommended at Moreton community event
–	Campaign Group	MAOD representative to deputise if chosen representative cannot attend	MOAD to make recommendation
<b>Local Residents, Businesses and Community Organisations</b>			
11.	Resident	Chair of Flood Management Group and Beavers Group Leader	Attendee / recommended at PFR Event
12.	Resident	Redesdale Hall	Attendee / recommended at PFR Event
13.	Resident	Moreton-in-Marsh resident	Attendee / recommended at Moreton community event
14.	Resident	Earthwatch charity and Moreton-in-Marsh resident	Attendee / recommended at Moreton community event

15.	Resident	Evenlode resident	Attendee / recommended at Moreton community event
16.	Community Organisation	Cotswold Friends	Attendee / recommended at Moreton community event
17.	Business	Fire Service College (FSC)	Attendee / recommended at Moreton community event
18.	Business	Moreton Show	Attendee / recommended at Moreton community event
19.	Business	Runs two High Street restaurants and Moreton-in-Marsh resident	Attendee / recommended at Moreton community event
20.	Education	Chipping Campden School – Chief Operating and Finance Officer	Attendee / recommended at Moreton community event
<b>Opt in for specific meetings</b>			
–	County Council	Gloucestershire County Council - Infrastructure officer	Attendee / recommended at Moreton community event
–	Community Organisation	Gloucestershire Rural Communities Council – Head of Operations	Attendee / recommended at Moreton community event
–	GWR	Train operating company	Attendee / recommended at Moreton community event

–	Thames Water	Water supply and treatment provider	Attendee / recommended at Moreton community event
–	Pulhams	Local bus / coach company	Pulhams to make recommendation

2. At the first meeting the Panel shall comprise elected members of Cotswold District Council only. Its first task will be to approve the recommended list of Panel members provided in clause 2.1. These Panel members will be invited to the second and future meetings in accordance with the Terms of Reference.
3. The quorum of the Panel shall be four Panel Members.
4. Substitution arrangements will not apply, other than when specifically stated in the Terms of Reference.
5. The following neighbouring authority Ward Members are invited to aid the understanding and consideration of cross boundary matters. They will act as observers and are not panel members. There is no requirement for the observers to attend meetings.
  - Stratford-on-Avon: Brailes & Compton
  - West Oxfordshire: Kingham, Rollright and Enstone
6. Elected Members from Cotswold District Council who are on the working group can vote to swap 'Local Residents, Businesses and Community Organisations' identified in clause 2.1 if a person is no longer able to, or no longer wishes to, attend working group meetings.
7. Elected Members from Cotswold District Council will review the working group to determine whether it is still needed.

### **3. TERMS OF REFERENCE**

1. To work positively, constructively and collaboratively to guide and enable the planning of strategic growth at Moreton-in-Marsh.
2. To act as a sounding board for any issues emerging from the work.
3. To ensure that the needs and aspirations of Moreton-in-Marsh and neighbouring communities are adequately considered in the Local Plan process.
4. To involve and communicate with the wider elected membership of Cotswold District Council and neighbouring authorities that are close to Moreton-in-Marsh.
5. To agree key messages that will be provided to the wider community.

#### **4. DELEGATED POWERS**

1. This group has no executive powers. All issues that require a committee decision will be reported to Cotswold District Council's Cabinet and / or Full Council.

#### **5. Regularity**

1. The working group will aim to meet up to four times in a calendar year (once a quarter) where there is a key update to discuss.
2. Cotswold District Council's Cabinet Members will review the working group annually to determine whether the working group should continue and in what capacity. It is envisaged that the working group will end when the Local Plan is adopted