



Council name	<b>COTSWOLD DISTRICT COUNCIL</b>
Name and date of Committee	<b>FULL COUNCIL – 31 JULY 2024</b>
Subject	<b>DECISION TAKEN UNDER URGENCY POWERS</b>
Wards affected	None
Accountable member	Councillor Joe Harris, Leader of the Council Email: <a href="mailto:joe.harris@cotswold.gov.uk">joe.harris@cotswold.gov.uk</a>
Accountable officer	Robert Weaver, Chief Executive Officer Email: <a href="mailto:robert.weaver@cotswold.gov.uk">robert.weaver@cotswold.gov.uk</a>
Report author	Caleb Harris, Senior Democratic Services Officer Email: <a href="mailto:caleb.harris@cotswold.gov.uk">caleb.harris@cotswold.gov.uk</a>
Summary/Purpose	To report to Full Council on a decision taken by the Chief Executive Officer under urgency powers.
Annexes	Annex A – Urgent Decision Notice
Recommendation(s)	That Full Council resolves to: I. Note the decision taken as set out in Annex A.
Corporate priorities	<ul style="list-style-type: none"><li>• Delivering Good Services</li><li>• Responding to the Climate Emergency</li><li>• Delivering Housing</li><li>• Supporting Communities</li><li>• Supporting the Economy</li></ul>
Key Decision	NO
Exempt	NO
Consultees/ Consultation	Leader of the Council, Deputy Leader of the Council, Director of Governance and Development (Monitoring Officer), Business Manager for Democratic Services, Chair of Full Council; Vice-Chair of Full Council.



## **1. EXECUTIVE SUMMARY**

- 1.1 This report is to formally notify Council of a decision taken by the Chief Executive under urgency powers. The decision taken was to change the date of the Full Council meeting from 17 July 2024 to 31 July 2024 following consultation with the Chair of Council.

## **2. BACKGROUND**

- 2.1 The Council's Constitution at Part D8 includes the following provision for matters of urgency:

The Council's Chief Executive has delegated authority to take any action they consider necessary in the interests of the Council in cases of urgency. They must only act after consultation with the Leader of the Council, the Chair of the Council or the appropriate Committee and the relevant Ward Member(s), if any. Any action taken in this way shall be reported to the first available meeting of the Council, Cabinet or relevant Committee, as appropriate.

## **3. URGENT DECISION**

- 3.1 The urgent decision taken by the Chief Executive, including the reasons for it and why it was treated as urgent, are set out in the decision notice attached at Annex A.

## **4. ALTERNATIVE OPTIONS**

- 4.1 The alternative options considered are set out in the decision notice at Annex A.

## **5. FINANCIAL IMPLICATIONS**

- 5.1 There are no financial implications.

## **6. LEGAL IMPLICATIONS**

- 6.1 The Chief Executive is authorised to take any action he considers necessary in the interests of the Council in cases of urgency.

The Constitution (Part D8) provides that any decisions taken in this way will be reported to a meeting of the Cabinet, Council or committee, as appropriate. Full Council is normally required to agree changes to its own schedule of meetings unlike Cabinet and other Committees where the Chair is enabled to change the meeting date and time where 'good reason' allows (Part D5, 3.4). The Constitution also requires (at Part C1, 1.3.19) that, following the taking of an urgent decision, the Leader will provide a full report to the next available Council meeting explaining the decision, the reasons for it and why it was treated as urgent.



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**7. RISK ASSESSMENT**

7.1 There are no risks associated with the report.

**8. EQUALITIES IMPACT**

8.1 There are no impacts on equalities.

**9. CLIMATE AND ECOLOGICAL EMERGENCIES IMPLICATIONS**

9.1 There are no climate and ecological emergency implications.

**10. BACKGROUND PAPERS**

10.1 None.

(END)