

## COTSWOLD DISTRICT COUNCIL OVERVIEW AND SCRUTINY WORK PLAN CIVIC YEAR

2022-23

**Chair:** Cllr Stephen Andrews

**Vice-Chair** Cllr Gary Selwyn

The Local Government Act 2000 established four main roles for overview and scrutiny committees to perform:

- Holding the executive to account, including performance management
- Policy development and review
- External scrutiny
- Best value

The Statutory Guidance on Overview and Scrutiny in Local and Combined Authorities published by MHCLG in May 2019 includes a number of policies and practices authorities should adopt or should consider adopting when deciding how to carry out their overview and scrutiny functions.

The Centre for Public Scrutiny and the Local Government Association outlined four principles for effective scrutiny:

- Constructive ‘critical friend’ challenge
- Amplifies the voices and concerns of the public
- Led by independent people who take responsibility for their role
- Drives improvement in public services.

Good scrutiny and good governance support and reinforce these principles and should lead to the following points being taken as key for good scrutiny to thrive:

- Accountability – an environment where responsibility for services and decisions is clear and where those holding responsibility can and are answerable for success and failure;
- Transparency – the publication, proactively, of information relating to services and decisions to allow local people, and others, to hold policymakers and decision-makers to account; and,
- Involvement – rules, principles and processes whereby a wide range of stakeholders (including elected representatives) can play active roles in holding to account, and influencing and directing the development of policy.

In addition to the items detailed in this work plan, every agenda will include a review of the Executive Forward Plan, the Quarterly Digest of GCC Scrutiny meetings and the Scrutiny Work Plan.

Meeting Date	Topic	Objectives for Scrutiny	Relevant Cabinet Member	Lead Officer	Method
21 <sup>st</sup> June 2022	Waterpark Strategy		Juliet Layton, Cabinet Member for Development Management and Licensing	Philippa Lowe	Overview and Scrutiny Committee
	Performance Task and Finish Group update			Stuart Rawlinson	Overview and Scrutiny Committee
	Q4 2021-22 Performance Report			Rob Weaver	Overview and Scrutiny Committee
	Quarterly Digest			-	Overview and Scrutiny Committee
	Work Plan/Executive Forward Plan			-	Overview and Scrutiny Committee

20th September 2022					
	Q1 2022/23 Performance Report	- Noting the updates within the Q1 Report.		Mary-Ann Forest/Rob Weaver	Overview and Scrutiny Committee

Meeting Date	Topic	Objectives for Scrutiny	Relevant Cabinet Member	Lead Officer	Method
	Crime and Disorder Committee – Community Safety Partnership report	<ul style="list-style-type: none"> <li>- Reviewing the Community Safety Partnership and the plans for the year ahead.</li> </ul>	Jenny Forde, Cabinet Member for Health and Wellbeing	Jacqui Wright	
	Planning and Development	<ul style="list-style-type: none"> <li>- Reviewing the performance of the development area.</li> <li>- Oversight of strategic development.</li> <li>- Reviewing the service performance of the Planning team and progress up to present.</li> </ul>	Juliet Layton, Cabinet Member for Development Management and Licensing	Phil Shaw	Presentation
	Leisure and Culture Options Update (outcome of Full Council 25.05.2022)	<ul style="list-style-type: none"> <li>- Noting the update on contract process since 25<sup>th</sup> May 2022</li> </ul>	Jenny Forde, Cabinet Member for Health and Wellbeing	Scott Williams	Short Written report
	Recovery Investment Strategy	<ul style="list-style-type: none"> <li>- Scrutiny of risks, management and timing of delivery of the strategy in a report.</li> <li>- Governance of the strategy and consultation with the Capital Programme Investment Board.</li> <li>- Looking at information from the board around achievability of investments.</li> </ul>	Tony Dale, Cabinet Member for Economy and Council Transformation	Jo Moore	Report and documents from Capital Programme Investment board.
	CDC questions for the Flood Forum on 21 <sup>st</sup> October	<ul style="list-style-type: none"> <li>- Providing information and notification of the flood forum in advance of the meeting on 21<sup>st</sup> October.</li> </ul>		Lawrence King	Overview and Scrutiny Committee
	Quarterly Digest	<ul style="list-style-type: none"> <li>- Reviewing outcome of meetings at a county level</li> </ul>		-	Overview and Scrutiny Committee
	Work Plan/Executive Forward Plan	<ul style="list-style-type: none"> <li>- Reviewing the forthcoming business in the Work Plan and the Executive Forward Plan.</li> </ul>		-	Overview and Scrutiny Committee

Meeting Date	Topic	Objectives for Scrutiny	Relevant Cabinet Member	Lead Officer	Method
<b>18<sup>th</sup> October 2022</b>					
	Performance Task and Finish Group	- To note the update from the task and finish group		<b>Stuart Rawlinson</b>	Overview and Scrutiny Committee
	Local Plan Update		Rachel Coxcoon, Cabinet Member for Climate Change and Forward Planning	<b>James Brain</b>	Overview and Scrutiny Committee
	Car parking		Tony Dale – Cabinet Member for the Economy and Council Transformation		Overview and Scrutiny Committee
	Executive Scrutiny Protocol	- To receive the updated protocol and provide comment		Angela Claridge, Director for Governance	Overview and Scrutiny Committee
	Quarterly Digest			-	Overview and Scrutiny Committee
	Work Plan/Executive Forward Plan			-	Overview and Scrutiny Committee

Meeting Date	Topic	Objectives for Scrutiny	Relevant Cabinet Member	Lead Officer	Method
22nd November 2022	Budget/Medium Term Financial Strategy	To review the draft budget and consultation responses prior to approval of budget by Full Council	Mike Evemy, Deputy Leader of the Council and Cabinet Member for Finance		Overview and Scrutiny Committee
	Housing – Bromford Presentation and Q&A		Joe Harris, Leader of the Council		Overview and Scrutiny Committee
	Climate Change Emergency		Rachel Coxcoon, Cabinet Member for Climate Change and Forward Planning		Overview and Scrutiny Committee
	Leisure and Culture Options Update (outcome of Full Council 25.05.2022)		Jenny Forde, Cabinet Member for Health and Wellbeing		Overview and Scrutiny Committee
	Q2 2022/23 Performance Report				Overview and Scrutiny Committee
	Quarterly Digest			-	Overview and Scrutiny Committee
	Work Plan/Executive Forward Plan			-	Overview and Scrutiny Committee

Meeting Date	Topic	Objectives for Scrutiny	Relevant Cabinet Member	Lead Officer	Method
24 <sup>th</sup> January 2023	Budget		Mike Evely, Deputy Leader of the Council and Cabinet Member for Finance	-	Overview and Scrutiny Committee
	Ubico				Overview and Scrutiny Committee
	Broadband Fastershire				Overview and Scrutiny Committee
	South West Ambulance Service				Overview and Scrutiny Committee
	Leisure and Culture Options Update				Overview and Scrutiny Committee
	Quarterly Digest			-	Overview and Scrutiny Committee
	Work Plan/Executive Forward Plan			-	Overview and Scrutiny Committee

Meeting Date	Topic	Objectives for Scrutiny	Relevant Cabinet Member	Lead Officer	Method
21st March 2023					
	Neighbourhood Planning				
	Leisure & Culture Options Update				
	Publica				
	Q3 2022/23 Performance Report				
	Quarterly Digest			-	Overview and Scrutiny Committee
	Work Plan/Executive Forward Plan			-	Overview and Scrutiny Committee