

Agile Working and Roof Replacement Timeline v0.03

**Notes:**

- Roof replacement requires the atrium below to be clear of staff – the approach set out in this timeline enables essential staff e.g Customer Services, to remain in the building. This also ensures that the clearance of each atrium and major staff moves required for the roof repair and Agile project, occur only once
- It may be possible for roof replacement and Agile refurb/alteration phases to overlap to some extent, as indicated in this timeline – this will need to be confirmed with the respective contractors
- Due to timings of the works, it's assumed that contractors will have a two-week shut-down over the Christmas period
- Severe weather may impact on the duration of the roof replacement works, although contingency has been built into the roof replacement phases
- Timings will need to be finalised with the appointed contractors

