

Appendix B: ACTIVE COTSWOLDS RISK REGISTER														
ID	Risk	Original likelihood (5 very likely, 0 won't happen)	Original impact (5 max, 0 no impact)	Original score	Date risk added	Actions planned / taken to mitigate risk	Current likelihood (5 very likely, 0 won't happen)	Current impact (5 max, 0 no impact)	Current score	Date risk info last updated	Up / Down / Same	Owner	Action due date	Risk status
6	If community workers are not sufficiently protected against COVID then they may contract the virus	4	4	16	1/3/2022	Community workers to follow Publica guidance on COVID precautions - PPE, social distancing etc.	4	4	16	8/4/2022	Same	Jacqueline Wright	Ongoing	Open
1	If we do not secure sufficient project support resource then we will find it difficult to link funding opportunities to community facility improvement projects.	5	4	20	26/1/2022	* 8/4/2022 - JH to meet with JW re: getting this work covered by community team resource. * 10/2/2022 RB to ask what support might be available from GRCC (Gloucestershire Rural Community Council) . * GCC/Health hold a fund for improving disabled access in community facilities. See if we have any requirements for this. * Jan 2022: Define work that needs to be done - first draft to be brought to	3	4	12	12/4/2022	Down	Jon Hyde	28/2/2022	Open
8	If we do not engage residents from all demographic groups in our community outreach, then we will not fully understand community needs and risk leaving certain groups out in terms of leisure and wellbeing provision	3	3	9	7/3/2022	8/4/2022 - A wide range of community engagement is planned including groups that are hard to reach. Requires planning of a key stakeholder workshop to give a programme overview and explore opportunities for collaboration	3	3	9	8/4/2022	Same	Rachel Biles, Hannah Fountain (Stakeholder engagement) , Jacqueline Wright	Workshop to run by end of June	Open
9	If members are not sufficiently engaged in the Leisure Management Options Appraisal then they may not support the recommendations, leading to contractual timing issues and delay in the implementation	4	4	16	10/3/2022	8/4/2022 - * Regular member engagement on the options appraisal is taking place (cross party member working group). Programme overview and detailed update on Leisure Management Options Appraisal going to O&S 26th April. Report going to Cabinet and Council in May.	2	4	8	12/4/2022	Down	Scott Williams	26/4/2022	Open
3	If connected community maternity cover capacity is inadequate then workstream deliverables will be delayed	5	3	15	26/1/2022	* 8/4/2022 - Maternity cover in place without backfill, timescales have been revised on some of the physical activity pathway projects	4	2	8	8/4/2022	Same	Philippa Lowe	Ongoing monitoring	Open
5	If we fail to communicate programme successes then we will fail to capitalise on all of the good work that has been done and meet our transparency requirements	4	4	16	26/1/2022	* 12/4/2022 - Kirsty Winters has been appointed. KW briefed April programme board on Comms plan. Work in progress on water park comms	2	3	6	12/4/2022	Down	Kirsty Winters	12/4/2022	Open
7	If stakeholder expectations are not managed then they may expect more from the programme than can be delivered.	3	4	12	1/3/2022	* 12/4/2022 - Stakeholder engagement matrix developed - shared with programme board on 12/4/2022 * Comms plan for key stakeholders to be developed.	2	3	6	12/4/2022	Same	Mark Pritchard	12/4/2022 (board update)	Open
2	If we do not have adequate programme management resource then it will be more challenging to deliver the programme	4	4	16	26/1/2022	* 8/4/2022 - JH to focus on Active Cotswolds from 9/5/2022	1	3	3	8/4/2022	Down	Sue Pangbourne	9/5/2022	Open