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| Council name | COTSWOLD DISTRICT COUNCIL |
| Name and date of Committee | AUDIT COMMITTEE – 28 JANUARY 2021 |
| Report Number | AGENDA ITEM 12 |
| Subject | UPDATE TO COUNCIL CONTRACT RULES |
| Wards affected | All |
| Accountable member | Cllr. Mike Evely Deputy Leader and Cabinet Member for Finance |
| Accountable officer | Jenny Poole, Chief Finance Officer Jenny.Poole@cotswold.gov.uk 01285 623313 |
| Summary/Purpose | For Members to receive a proposed update to the Council's Contract Rules. Members views will be reported to the Cabinet in February for consideration. |
| Annexes | Annex A – Update to the Contract Rules – with track changes Annex B – Update to the Contract Rules – clean copy with track changes accepted. |
| Recommendation/s | <i>That the Committee discuss the draft Contract Rules and provides its views to the Cabinet for consideration.</i> |
| Corporate priorities | Ensure that all services delivered by the Council are delivered to the highest standard. |
| Key Decision | No |
| Exempt | No |
| Consultees/ Consultation | The draft Contract Rules have been subject to consultation with the finance, legal and counter fraud teams and the Council Management Team. |

1. BACKGROUND

- 1.1.** The current Council Contract Rules were last updated 2015. The Procurement Team have carried out a review of the Rules to ensure that they comply with latest legislation and reflect the UK departure from the European Union.
- 1.2.** The Cabinet will consider the revised Contract Rules on 8 February 2021. The Audit Committee is asked to review the amendments to the Contract Rules and to provide feedback for the Cabinet to consider.
- 1.3.** The Council's lead procurement officer will attend the meeting to support Members for this item.

2. MAIN POINTS

- 2.1.** An update to the Contract Rules with track changes showing proposed updates is attached at **Annex A**. A version of the updated Contract Rules, with track changes accepted, is also attached at **Annex B**. **Annex B** is the version of the Contract Rules which the Cabinet will ask to consider on 8th February 2021.

3. FINANCIAL IMPLICATIONS

- 3.1.** There are no financial implications from this report. However, compliance with the Council's Contract Rules will support the best use of taxpayers' money.

4. LEGAL IMPLICATIONS

There are no legal implications from this report.

5. RISK ASSESSMENT

- 5.1.** There are no risks associated with this report.

6. ALTERNATIVE OPTIONS

- 6.1.** The Audit Committee is able to recommend amendments to the Contract Rules to Cabinet for consideration.