

Agreed Actions – April 2026

SWAP Action Tracker - Cotswold and Cheltenham Team Analytics DB Access



Open Management Actions

All open issues and closed actions in the last 2 years based on a rolling period.

Organisation

- Cotswold District Council
- Cheltenham Borough Council
- Cheltenham Borough Homes
- Cotswold District Council
- Forest of Dean District Cou...
- Publica
- Ubico
- West Oxfordshire District C...

Not yet due	Due within 30 days	1-30 days overdue	31-60 days overdue	61-90 days overdue	91+ days overdue	Total Actions
6	4	(Blank)	(Blank)	(Blank)	(Blank)	10

Total Actions

10

Open Actions by Organisation

Priority ● 1 ● 2 ● 3

10

5

3

2

Cotswold District Council

Open Actions by Priority

Priority	Count
1	2
2	3
3	5

Open/Closed Actions

Status	Count
Complete	43
In Progress	10

Overdue Open Actions

10 (100%)

● On Time

Open Actions with Extended Dates

5 (50%)

5 (50%)

● No ● Yes

OPEN AGREED ACTIONS - MARCH 2026

ID (Action Plan)	ID (Issue)	Audit Title	Title (Issue)	Issue Status	Period	Priority Score	Original Timescale	Timescale	Follow-Up Assessment
2984	2786	CDC - Property Services - Compliance and Health & Safety - March 2023	Central Property Database Accuracy	Pending Remediation	2023/24	3	30/09/2024	30/04/2026	Feb 2026: The responsible Officer has been updated following the previous Officer's departure from CDC. Compliance information is in the process of being collated and indexed ready for an IA review before the end of April 2026.
5932	5566	CDC - CT/NNDR 2024/25	CDC Revenues and Benefits Suspense Account Monitoring.	Pending Remediation	2024/25	3	31/03/2025	30/06/2026	Feb 2026: AIA have been advised the service are continuing to liaise with the Exchequer Team re the large amount of entries in the Open Revenues Suspense account.
5933	5567	CDC - CT/NNDR 2024/25	CDC Historical Revenues and Benefits Suspense Account Entries.	Pending Remediation	2024/25	2	31/03/2025	30/06/2026	Feb 2026: IA have been advised this action cannot be carried out until action #5566 has been completed.
6211	5822	CDC - Data Retention 2024/25	CDC Data Retention Schedule	Pending Remediation	2024/25	1	31/03/2026	31/03/2026	
6228	5839	CDC - Data Retention 2024/25	CDC - Council Systems	Pending Remediation	2024/25	1	31/03/2026	31/03/2026	
5451	5102	CDC - Taxi Licensing Safeguarding Follow Up	CDC Hackney Carriage & Private Hire Licensing Policy	Pending Remediation	2024/25	3	30/06/2025	31/03/2026	Feb 2026: IA have been advised this will be updated by the end of the month at the very latest.
5800	5438	CDC - Taxi Licensing Safeguarding Follow Up	CDC Taxi Licensing Income Reconciliation.	Pending Remediation	2024/25	2	30/06/2025	31/03/2026	Feb 2026: IA have been advised the Team Leader has a spreadsheet set up to undertake this now which is an ongoing work in progress. She will continue to work on the process between now and April in order to get it up and running more efficiently for the next financial year. She is also working with Accounts to hopefully streamline the process.
8062	7554	PUB - Revenues and Benefits 2025/26	NDR Long Term Empty Property Monitoring	Pending Remediation	2025/26	3	30/06/2026	30/06/2026	
8165	7652	PUB - Revenues and Benefits 2025/26	Council Tax Long Term Empty Property Monitoring.	Pending Remediation	2025/26	2	30/06/2026	30/06/2026	
8182	7669	PUB - Revenues and Benefits 2025/26	Publica Benefits Business Continuity Plan.	Pending Remediation	2025/26	3	30/06/2026	30/06/2026	