



### **Overview and Scrutiny Committee**

The Council currently operates the Strong Leader and Cabinet form of governance. The Council has appointed one Overview and Scrutiny Committee which has the power to investigate Cabinet decisions and any other matters relevant to the district and its people, making recommendations to the Council, Cabinet or any other Committee or Sub-Committee of the Council. Scrutiny has an important role in holding the Cabinet to account and in contributing to policy development. The Council has agreed an Executive Scrutiny Protocol to guide how Cabinet and the Overview and Scrutiny Committee will interact with each other.

The Overview and Scrutiny Committee operates a work plan which is agreed annually but provides for flexibility to enable the Committee to respond to emerging issues or priorities. The work plan will include a mix of Cabinet reports that have been selected for pre-decision scrutiny, and reports on other Council services, topics or issues which have been specifically commissioned by the Overview and Scrutiny Committee.

In setting and reviewing its work plan, Scrutiny will be mindful of the constraints of the organisation and will take advice from officers on prioritisation, which may be informed by the following considerations (TOPIC criteria):

**Timeliness:** Is it timely to consider this issue?

**Organisational priority:** Is it a Council priority?

**Public Interest:** Is it of significant public interest?

**Influence:** Can Scrutiny have meaningful influence?

**Cost:** Does it involve a high level of expenditure, income or savings?

### **Call in**

The Overview and Scrutiny Committee will consider any “call-in” of a decision that has been made but not yet implemented. This enables the Committee to consider whether the decision made is appropriate given all relevant information (but not because it would have made a different decision). It may recommend that the Cabinet, a Portfolio Holder or the Council should reconsider the decision. (It should be noted that Cabinet does not have to change its decision following the recommendation of the Overview and Scrutiny Committee).

Item	Cabinet Member	Lead Officer
<b>Monday 3 March 2025</b>		
Publica Transition Plan - Phase 2	Leader of the Council - Cllr Joe Harris	Robert Weaver, Chief Executive robert.weaver@cotswold.gov.uk
Service Performance Report 2024-25 Quarter Three	Leader of the Council - Cllr Joe Harris	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
<b>Monday 31 March 2025</b>		
Financial Performance Report 2024-25 Quarter Three	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Evemy	Michelle Burge, Chief Accountant michelle.burge@publicagroup.uk
<b>Tuesday 6 May 2025</b>		
Asset Management Strategy	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evemy	Claire Locke, Interim Executive Director Claire.Locke@publicagroup.uk
Public Conveniences Update on Changes	Tristan Wilkinson, Cabinet Member for Economy and Environment	Maria Wheatley, Shared Parking Manager maria.wheatley@cotswold.gov.uk

**Indicative items for 2025 – 2026**

<b>Monday 2 June 2025</b>		
Agreed Draft Work Plan 2025/26	Leader of the Council - Cllr Joe Harris	Julia Gibson, Democratic Services Officer julia.gibson@cotswold.gov.uk
Financial Performance Report 2024-25 Quarter 4	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Every	Michelle Burge, Chief Accountant michelle.burge@publicagroup.uk
Local Government Devolution Update		Robert Weaver, Chief Executive robert.weaver@cotswold.gov.uk
Service Performance Report 2024-25 Quarter 4	Leader of the Council - Cllr Joe Harris	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
<b>Monday 7 July 2025</b>		
Ecological Emergency Update	Cabinet Member for Climate Change and Sustainability - Cllr Mike McKeown	Olivia McGregor, Climate Change & Carbon Reduction Lead olivia.mcgregor@cotswold.gov.uk
Overview and Scrutiny Committee Annual Report for 2024/25	Leader of the Council - Cllr Joe Harris	Andrew Brown, Head of Democratic and Electoral Services andrew.brown@cotswold.gov.uk
Local Plan Review Progress Update	Cabinet Member for Planning and Regulatory Services - Cllr Juliet Layton	Matthew Britton, Interim Forward Planning Lead matthew.britton@cotswold.gov.uk

<b>Monday 1 September 2025</b>		
Budget Strategy and Medium Term Financial Strategy Update	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Evely	Michelle Burge, Chief Accountant michelle.burge@publicagroup.uk
Financial Performance Report 2025-26 Quarter 1	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Evely	Michelle Burge, Chief Accountant michelle.burge@publicagroup.uk
Service Performance Report 2025-26 Quarter 1	Leader of the Council - Cllr Joe Harris	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
<b>Monday 13 October 2025</b>		
Local Government Devolution Update	Leader of the Council - Cllr Joe Harris	Robert Weaver, Chief Executive robert.weaver@cotswold.gov.uk
Long term empty homes/second homes strategy update	Cabinet Member for Housing and Planning - Cllr Juliet Layton	Mandy Fathers, Business Manager for Environmental, Welfare and Revenue Service Mandy.Fathers@publicagroup.uk
<b>Monday 17 November 2025</b>		
Community Safety Partnership Update	Cabinet Member for Communities and Public Safety - Cllr Lisa Spivey	Jacqueline Wright, Business Manager - Leisure and Wellbeing Jacqueline.Wright@Cotswold.gov.uk
Planning Enforcement Report	Cabinet Member for Housing and Planning - Cllr Juliet Layton	Harrison Bowley, Head of Planning Services Harrison.Bowley@Cotswold.gov.uk

<b>Monday 5 January 2026</b>		
Budget Consultation Responses	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Evey	Michelle Burge, Chief Accountant michelle.burge@publicagroup.uk
Climate Emergency Update	Cabinet Member for Climate Change and Sustainability - Cllr Mike McKeown	Olivia McGregor, Climate Change & Carbon Reduction Lead olivia.mcgregor@cotswold.gov.uk
Financial Performance Report 2025-26 Quarter 2	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Evey	Michelle Burge, Chief Accountant michelle.burge@publicagroup.uk
Service Performance Report 2025-26 Quarter 2	Leader of the Council - Cllr Joe Harris	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
<b>Monday 2 February 2026</b>		
Budget 2026-27 and Medium Term Financial Strategy	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Evey	Michelle Burge, Chief Accountant michelle.burge@publicagroup.uk
Ubico Business Plan 2025-26 For Cabinet to receive the Ubico Business Plan for 2025/26	Cabinet Member for Economy and Environment - Cllr Tristan Wilkinson	Simon Anthony, Business Manager for Environmental Services Simon.Anthony@publicagroup.uk

**Monday 2 March 2026**

Financial Performance Report 2025-26 Quarter 3	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Every	Michelle Burge, Chief Accountant michelle.burge@publicagroup.uk
Service Performance Report 2025-26 Quarter 3	Leader of the Council - Cllr Joe Harris	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk

**Monday 13 April 2026**