



## Minutes of a meeting of Cabinet held on Thursday, 9 May 2024

### Members present:

Joe Harris - Leader  
Claire Bloomer  
Tony Dale

Mike Evemy – Deputy Leader  
Paul Hodgkinson  
Juliet Layton

Mike McKeown  
Lisa Spivey

### Officers present:

Robert Weaver, Chief Executive  
David Stanley, Deputy Chief Executive and  
Chief Finance Officer  
Angela Claridge, Director of Governance and  
Development (Monitoring Officer)  
Frank Wilson, Interim Managing Director  
(Publica)  
Claire Locke, Interim Executive Director

Andrew Brown, Democratic Services Business  
Manager  
Ana Prelici, Democratic Services Officer  
Kira Thompson, Election and Democratic  
Services Support Assistant  
Jasmine McWilliams, Estates Manager

### Observers:

Councillor Angus Jenkinson

### **272 Apologies**

There were no apologies for absence.

### **273 Declarations of Interest**

Councillor Claire Bloomer declared an interest in respect of Agenda item 8 as she rented a property from the Council. Councillor Bloomer stated that this was a pecuniary interest and that she would be leaving the room for the item.

There were no declarations of interest from Officers.

### **274 Minutes**

The minutes of the Cabinet meeting on 4 April 2024 were presented as part of the document pack.

It was explained that on page 8, the third bullet point under the Fixed Penalty Notice Item, an amendment to the wording had been requested so that the wording read as follows:

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“Fixed penalties can be an effective and visible way of responding to environmental crimes and provide a quicker and proportionate alternative to prosecution through the courts. They allow the person believed to have committed an offence the opportunity to discharge their liability to conviction for that offence by the payment of a fixed penalty”.

RESOLVED that, subject to the amendment on page 8 the minutes of the meeting held on 8 April 2024 be approved as a correct record.

### Voting Record

**8 For, 0 Against, 0 Abstention, 0 Absent/Did not vote**

For	Against	Abstention	Absent/Did not vote
Claire Bloomer			
Joe Harris			
Juliet Layton			
Lisa Spivey			
Mike Every			
Mike McKeown			
Paul Hodgkinson			
Tony Dale			

### **275 Leader's Announcements**

The Leader then made the following announcements:

- The Leader addressed an issue which had been raised to a number of Councillors regarding the closure of the Kingshill Meadow roundabout in Cirencester. Whilst not being an issue within the responsibility of the Council the following points were made:
  - It was not an acceptable situation that the closure of the roundabout had been in place for such a long time.
  - Communication from Gloucestershire County Council was not sufficient and needed to be better.
  - This closure was having a material impact on the economy in Cirencester.
  - Reassurance to residents was provided that the Council would continue to lobby the County Council to resolve the situation as soon as possible.

### **276 Public Questions**

There were no public questions.

### **277 Member Questions**

There were no member questions.

### **278 Issue(s) Arising from Overview and Scrutiny and/or Audit and Governance**

The purpose of this item was to consider any recommendations from the Overview and Scrutiny Committee and/or any issues arising from the Audit and Governance Committee.

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There was one recommendation from the Overview and Scrutiny Committee meeting to Cabinet which was tabled:

That Cabinet considers the necessity to increase resourcing for ecology, given our goal (green to the core), declared climate and ecological crisis and increased legal monitoring obligations.

The Leader announced that Cabinet would defer its response to the June meeting in order to provide adequate time to formally respond. However, it was confirmed that there would be an informal response to the Overview and Scrutiny Committee before that meeting.

## **279 Asset Management Strategy**

Having declared a pecuniary interest, Councillor Bloomer left the room before the item was introduced.

The purpose of the report was to agree to adopt the Asset Management Strategy to provide a clear strategy for future decision making and investment in the Council's land and property assets.

The Deputy Leader and Cabinet Member for Finance introduced the report, and highlighted the following points;

- The Overview and Scrutiny Committee had examined the report in advance of the meeting and had provided various feedback.
- It was noted that this strategy was focussed on land and property owned by the Council.
- The current valuation of the assets was around £64 million in total and £5.4 million of those were commercial investments purchased under the previous Conservative administration.
- The list of assets at Annex A contained some minor errors, e.g. Northleach was a town council and not a parish council. Officers would be making these changes after the meeting.
- The strategy at Annex B set out the Council's current position on assets and the management going forward which included the principles of managing these assets being;
  - Fit for purpose, cost effective and well utilised
  - Sustainable and efficient
  - Commercially managed
- It was noted that those investment properties within and outside of the District were also covered within the strategy including further opportunities for these assets.
- A Strategic Estates Board as a sub group of the Cabinet Transform Working Group would be created to look at opportunities in relation to assets.

Members of the Cabinet welcomed the report, and raised the following points;

- Internal works were being undertaken to Cirencester Leisure Centre.
- The list of assets was valuable in order to decarbonise the Council's assets as soon as possible.
- The strategy and its objectives were clear but adequate member involvement would be needed to ensure its successful implementation. The Leader stated that this feedback

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had been given to senior officers and would also be raised at a future meeting of the Constitution Working Group.

The recommendations were proposed by Councillor Mike Evely and were seconded by Councillor Joe Harris.

RESOLVED: That Cabinet

1. AGREED to adopt the Asset Management Strategy attached at Annex B.
2. AGREED to instruct its consultants Carter Jonas to review its existing assets in line with that Strategy.

### Voting Record

**7 For, 0 Against, 0 Abstention, 1 Absent/Did not vote**

For	Against	Abstention	Absent/Did not vote
Joe Harris			Claire Bloomer
Juliet Layton			
Lisa Spivey			
Mike Evely			
Mike McKeown			
Paul Hodgkinson			
Tony Dale			

### **280** Disposal of Property in Bourton on the Water

The purpose of the report was to request a decision to dispose of former Visitor Information Centre building in Bourton-on-the-Water.

Councillor Bloomer returned to the meeting at the start of this item.

The Deputy Leader and Cabinet Member for Finance, Councillor Evely, introduced the report and made the following points:

- The background to the property was that the visitor information centre has been vacant since February 2024 after closing down.
- The property was therefore redundant and after taking advice, it was identified that there was no strategic use for the building for the Council. Therefore, it was recommended that the Council disposes of the asset.
- A net capital receipt of £235,000 after costs of selling the property was accounted for.
- Holding on to the property would bring its own costs in maintaining of the property.

There were no questions or comments from Cabinet.

The recommendations were proposed by Councillor Evely and were seconded by Councillor Joe Harris.

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RESOLVED: That Cabinet

1. APPROVED the recommendation to dispose of the former Visitor Information Centre building in Victoria Street Bourton on the Water
2. DELEGATED AUTHORITY to the Deputy Chief Executive and Chief Finance Officer, in consultation with the Deputy Leader and Cabinet member for Finance to approve the final terms of the sale including sale price.

### Voting Record

**8 For, 0 Against, 0 Abstention, 0 Absent/Did not vote**

For	Against	Abstention	Absent/Did not vote
Claire Bloomer			
Joe Harris			
Juliet Layton			
Lisa Spivey			
Mike Every			
Mike McKeown			
Paul Hodgkinson			
Tony Dale			

### **281** Legal Services Partnership Agreement

The purpose of the report was to seek authority to enter into a formal partnership agreement for a shared legal service with Forest of Dean and West Oxfordshire District Councils and to note progress on the Legal Services Transformation programme to date.

The Cabinet Member for Economy and Council Transformation, Councillor Dale, introduced the item and outlined the following points:

- The Legal Services provision for Cotswold District Council, West Oxfordshire District Council and Forest of Dean District Council had been done on an informal agreement since 2016.
- A review had been carried out by Cadence to look at all aspects of the informal agreement.
- The recommendation was for Cabinet to agree to enter into a formal agreement under S.113 of the Local Government Act 1972.
- The agreement would confirm the current governance arrangements of a Steering Board involving the Council's Monitoring Officers, the Head of Legal Services and the Legal Services Change Manager.
- The new Iken case management software had been rolled out which would help to track cases and the software would integrate with existing Council ICT services.
- It was hoped that the new arrangement would be a successful shared services model for the Council.

Cabinet welcomed the report and specifically the case management system which would help to manage the workload of legal services staff.

The recommendations were proposed by Councillor Dale and were seconded by Councillor Every.

RESOLVED: That Cabinet

1. DELEGATED AUTHORITY to the Chief Executive, in consultation with the Cabinet Member for the Economy and Council Transformation, to enter into the formal Legal Services Partnership Agreement with Forest of Dean and West Oxfordshire District Councils with immediate effect.
2. NOTED progress and the direction of travel for the Legal Services Transformation Programme to date.

### Voting Record

**8 For, 0 Against, 0 Abstention, 0 Absent/Did not vote**

For	Against	Abstention	Absent/Did not vote
Claire Bloomer			
Joe Harris			
Juliet Layton			
Lisa Spivey			
Mike Every			
Mike McKeown			
Paul Hodgkinson			
Tony Dale			

### **282** Grant Offer - On-Street Residential Charge Point Scheme

The purpose of the report was to acknowledge the successful grant application and request the Council includes £383,200 in the Capital Programme and supports the match funding of up to £191,600.

The Cabinet Member for Climate Change and Sustainability, Councillor McKeown introduced the report, highlighting that:

- The climate was continuing to change with warmer temperatures expected without action.
- Transport emissions was Cotswold's biggest contributor to its carbon footprint.
- 30-40% of homes did not have off-street parking which required EVCPs in nearby locations.
- The Council would need to utilise its assets to install points and work with partners.
- The proposal was for 66 chargers across 11 car parks.
- Due to the change required to the Capital Programme, it needed the final approval of Full Council.

Cabinet welcomed the recommendation and encouraged residents to take up electric vehicles and use the chargers provided.

It was clarified that the report title was in respect of off-street car parking facilities but that the title of the report reflected the name of the grant being received.

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It was noted that this was an aspiration that had been worked on since the Liberal Democrat administration first came into office in 2019.

Cabinet thanked officers for their work in delivering the report.

The recommendations were proposed by Councillor McKeown and seconded by Councillor Joe Harris.

RESOLVED: That Cabinet

1. NOTED the successful grant application of £191,600;
2. AGREED to recommend to Council to include £383,200 in the Capital Programme and that the Council supports match funding of up to £191,600

### Voting Record

**8 For, 0 Against, 0 Abstention, 0 Absent/Did not vote**

For	Against	Abstention	Absent/Did not vote
Claire Bloomer			
Joe Harris			
Juliet Layton			
Lisa Spivey			
Mike Every			
Mike McKeown			
Paul Hodgkinson			
Tony Dale			

### **283** Schedule of Decisions taken by the Leader of the Council and/or Individual Cabinet Members

There were none taken before the publication of the agenda.

The Meeting commenced at 6.00 pm and closed at 6.40 pm

Chair

(END)