



COTSWOLD
DISTRICT COUNCIL

**OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN
1 DECEMBER 2023 – 31 MARCH 2024**

Overview and Scrutiny Committee

The Council currently operates the Strong Leader and Cabinet form of governance. The Council has appointed one Overview and Scrutiny Committee which has the power to investigate Cabinet decisions and any other matters relevant to the district and its people, making recommendations to the Council, Cabinet or any other Committee or Sub-Committee of the Council. Scrutiny has an important role in holding the Cabinet to account and in contributing to policy development. The Council has agreed an Executive Scrutiny Protocol to guide how Cabinet and the Overview and Scrutiny Committee will interact with each other.

The Overview and Scrutiny Committee operates a work plan which is agreed annually but provides for flexibility to enable the Committee to respond to emerging issues or priorities. The work plan will include a mix of Cabinet reports that have been selected for pre-decision scrutiny, and reports on other Council services, topics or issues which have been specifically commissioned by the Overview and Scrutiny Committee.

In setting and reviewing its work plan, Scrutiny will be mindful of the constraints of the organisation and will take advice from officers on prioritisation, which may be informed by the following considerations (TOPIC criteria):

Timeliness: Is it timely to consider this issue?

Organisational priority: Is it a Council priority?

Public Interest: Is it of significant public interest?

Influence: Can Scrutiny have meaningful influence?

Cost: Does it involve a high level of expenditure, income or savings?

Call in

The Overview and Scrutiny Committee will consider any “call-in” of a decision that has been made but not yet implemented. This enables the Committee to consider whether the decision made is appropriate given all relevant information (but not because it would have made a different decision). It may recommend that the Cabinet, a Portfolio Holder or the Council should reconsider the decision. (It should be noted that Cabinet does not have to change its decision following the recommendation of the Overview and Scrutiny Committee).

Item	Cabinet Member	Lead Officer
Monday 8 January 2024		
Corporate Plan 2024-2028	Leader of the Council - Cllr Joe Harris	Robert Weaver, Chief Executive robert.weaver@cotswold.gov.uk
Cotswold District Local Plan Update	Cabinet Member for Planning and Regulatory Services - Cllr Juliet Layton	James Brain, Forward Planning Manager james.brain@cotswold.gov.uk
2024/25 Budget Consultation Feedback Report	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evey	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
Tuesday 30 January 2024		
Review of Leisure and Cultural Services provision	Cabinet Member for Health, Leisure and Culture - Cllr Paul Hodgkinson	Scott Williams, Contracts Business Manager Scott.Williams@publicagroup.uk
2024/25 Budget – Fees and Charges Report	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evey	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
2024/25 Revenue Budget, Capital Programme and Medium-Term Financial Strategy Report	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evey	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
Publica Transition Plan	Leader of the Council - Cllr Joe Harris	Robert Weaver, Chief Executive robert.weaver@cotswold.gov.uk
Recommendations of the Public Conveniences Working Group	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evey	Claire Locke, Assistant Director for Property and Regeneration Claire.Locke@publicagroup.uk
Agile working and future tenancies at Trinity Road	Deputy Leader - Cabinet Member for	Claire Locke, Assistant Director for Property

Council Offices	Finance - Cllr Mike Evey	and Regeneration Claire.Locke@publicagroup.uk
Tuesday 27 February 2024		
Climate and Ecological Emergency	Cabinet Member for Climate Change and Sustainability - Cllr Mike McKeown	Chris Crookall-Fallon, Head of Climate Action chris.crookall-fallon@cotswold.gov.uk
River Quality/Sewage	Cabinet Member for Communities and Public Safety - Cllr Lisa Spivey	Phil Shaw, Business Manager - Development Management phil.shaw@publicagroup.uk
Q3 Financial Performance Report 2024	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evey	David Stanley, Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
Q3 Performance Report 2024	Leader of the Council - Cllr Joe Harris	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
Tuesday 2 April 2024		
Community Safety Partnership	Cabinet Member for Communities and Public Safety - Cllr Lisa Spivey	Jacqueline Wright, Community Wellbeing Manager Jacqueline.Wright@Cotswold.gov.uk
Housing	Cabinet Member for Communities and Public Safety - Cllr Lisa Spivey	Assistant Director - Planning and Sustainability
Publica Business Plan	Leader of the Council - Cllr Joe Harris	Jan Britton, Managing Director - Publica jan.britton@publicagroup.uk
Tuesday 7 May 2024		