



Notification of Draft
Decisions Thursday, 4 June 2026

**Notice of Draft
Decisions of Cabinet -
Thursday, 4 June 2026**

3. Minutes

The purpose of this item was to consider the minutes of Cabinet held on 16 April 2026.

It was noted that the spelling of Chipping Campden needed correcting under item 224 Schedule of Decisions. The Chief Executive also requested that her apologies be noted in the minutes.

The recommendation to approve the amended minutes was proposed by Councillor Juliet Layton and seconded by Councillor Andrea Pellegram.

RESOLVED that the amended minutes of the meeting of the Cabinet held on 16 April 2026 be approved as a correct record.

Voting record:

6 For, 0 Against, 1 Abstention.

Councillor Evans abstained, having not been present at the meeting of Cabinet on 16 April 2026.

Councillor Dale, attending virtually, was not eligible to vote.

9. Waste and Environment - Service Design Options

The purpose of the item was to set out a package of waste and recycling service design options to support a cohesive, compliant, and efficient approach to service delivery. The report had been produced to enable Cabinet to consider the removal of some services alongside the introduction and simplification of others, recognising that reductions in recycling income can be mitigated by reduced operating costs and operational efficiencies.

Councillor Andrea Pellegram, Cabinet Member for Environment and Regulatory Services, introduced the report and explained that the proposed changes were



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required to inform the specification of the Council's new waste collection vehicles and to align future service provision with legislative changes, including the introduction of Simpler Recycling requirements from 1 April 2027.

Cabinet was advised that the recommendations would remove the remaining Bring Bank sites across the district, as the materials collected at those sites were now largely collected through the kerbside recycling service. The changes would reduce operational costs, address issues associated with fly-tipping and misuse of facilities, and were not expected to adversely affect residents' ability to recycle.

The Cabinet Member further explained that the Council proposed to introduce a collection service for plastic bags and wrapping from April 2027 without issuing additional containers initially, as modelling indicated that uptake would be limited in the early stages. The arrangements would be monitored and reviewed alongside approaches adopted by other Gloucestershire authorities.

Cabinet was also advised that paper and card collections would be combined into a single recycling stream to simplify the service for residents and reflect changes in the composition of recyclable materials.

In addition, it was proposed that the standard residual waste bin size for new properties and replacement bins would be reduced from 180 litres to 140 litres, reflecting the district's strong recycling performance. Existing bins would not be replaced as part of this change.

Reference was made to comments from the Overview and Scrutiny Committee, which had emphasised the importance of a comprehensive communications plan to support residents through the changes and to minimise any unintended consequences, particularly following the removal of Bring Bank facilities.

The recommendations were proposed by Councillor Andrea Pellegram and seconded by Councillor Juliet Layton.

Cabinet RESOLVED to:

1. Agree to the withdrawal of the Bring Bank service.
2. Agree to the proposed approach for how residents would present the new recyclable plastics at the kerbside (i.e. in a tied, self-supplied, single-use sack).
3. Agree to a reduction in the size of the standard issue refuse bin (from 180 litre to 140 litre) on a replacement/ phased basis.



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4. Agree to the new arrangement for the combined collection of paper and card.
5. Note the financial implications.
6. Grant delegated authority to the Director of Communities and Place in consultation with the Cabinet Member for Environment & Regulatory Services to take the required steps to implement the recommendations above.

Voting record:

7 For, 0 Against, 0 Abstentions.

Councillor Dale, attending virtually, was not eligible to vote.

10. Asset Management - Abberley House/ Corinium Museum Roof Repair Project

The purpose of the item was to update the Cabinet on the Abberley House Roof Repair Project and the seek delegated authority to proceed with the works post the procurement process.

Councillor Patrick Coleman, Cabinet Member for Finance, introduced the report and moved the recommendations. Cabinet was asked to approve the expediting of repair works to the roof of Abberley House, which houses the Corinium Museum, and to delegate authority to the Section 151 Officer, in consultation with the Cabinet Member for Finance, to obtain quotations, appoint contractors and deal with minor matters arising during the course of the works.

The Cabinet Member explained that officers had identified funding that was expected to be sufficient to undertake the required repairs. He noted the importance of the Corinium Museum to the district and the longstanding cross-party support for investment in the museum and its facilities. Reference was made to the need to protect the historic fabric of Abberley House as a listed building and to ensure that the property remained weatherproof and fit for purpose.

Cabinet was advised that the specialist nature of the building and its roof presented particular challenges. However, confidence was expressed that suitably experienced contractors could be secured, given the availability of specialist heritage construction expertise within the district.

In supporting the proposals, the Leader of the Council highlighted the Council's responsibilities as owner of the listed building and the importance of maintaining a



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watertight roof for the benefit of both the museum and other occupiers of the property. It was noted that further pre-construction investigations would consider whether the installation of solar panels could be accommodated as part of the project, subject to heritage and technical considerations.

Cabinet welcomed the progress made by officers in bringing forward the proposals and supported the recommended approach to progressing the repair works.

The recommendations were proposed by Councillor Patrick Coleman and seconded by Councillor Paul Evans.

Cabinet RESOLVED to:

1. Agree that repair work to the roof should be expedited
2. Delegate authority to the Section 151 Officer, in consultation with the Cabinet Member for Finance, to receive quotations for the repair work; to instruct work to be carried out; and to deal with minor matters arising during the works.

Voting record:

7 For, 0 Against, 0 Abstentions.

Councillor Dale, attending virtually, was not eligible to vote.

11. Local Government Reorganisation - Gloucestershire Structural Changes Order

The purpose of the item was to outline the governance, legal framework, and key arrangements for the Gloucestershire Structural Changes Order, and to seek Cabinet's agreement to submit representations to Government on behalf of Cotswold District Council.

The Leader of the Council, Councillor Mike Evely, introduced the report and advised that the Government had invited Gloucestershire councils to make representations in response to a consultation on the proposed Structural Changes Order for local government reorganisation. These representations would be considered by the Secretary of State for Housing, Communities and Local Government when determining the final content of the Order.

Cabinet was informed that the consultation followed correspondence from the Ministry of Housing, Communities and Local Government and sought views from



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Gloucestershire councils on a range of governance and implementation matters associated with the unitary authority proposals currently under consideration. It was noted that the Government would ultimately decide the future structure of local government in Gloucestershire, and that the Council's submission would set out its formal views on the options presented.

It was further noted that the report set out the key milestones, timelines and governance requirements associated with the development of the Gloucestershire Structural Changes Order following consultation on Local Government Reorganisation proposals. The report outlined the matters expected to be included within the Order, including arrangements for governance, elections, transition planning, implementation structures, electoral and warding arrangements, naming conventions, and the establishment of new authority structures.

The Leader outlined the proposed response, including comments on transitional governance arrangements, implementation structures, electoral and warding arrangements, naming conventions, and the operation of joint committees and shadow authorities. Particular reference was made to the Council's support for the use of a "preparing authority" model should a single unitary authority be adopted, while recognising the importance of establishing a distinct culture and identity for any new council.

Cabinet noted that the Overview and Scrutiny Committee had considered the matter and that its comments had informed the proposed response. It was also noted that all the Gloucestershire councils were working within their existing published meeting schedules to consider the consultation questions from MHCLG on local government reorganisation. The Overview and Scrutiny Panel at Cotswold District Council had been the first group of members to publicly consider the issues, with other councils due to follow shortly.

It was explained that representations from all seven councils would be collated into a single submission. Where there was agreement, a unified position would be reflected; where differences existed across the proposals, these would be clearly identified along with the underlying rationale for differing views. The aim was to achieve as much consistency as possible across the county's response, which would be submitted to Government by the deadline of 16 June 2026.



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An amendment to the first recommendation was noted.
The (amended) recommendations were proposed by Councillor Mike Evely and seconded by Councillor Tristan Wilkinson.

Cabinet RESOLVED to:

1. Endorse the Cabinet response document as the basis for its response to the questions set out by the Ministry of Housing, Communities and Local Government (MHCLG) regarding Gloucestershire's Structural Changes Order
2. Delegate authority to the Leader of the Council to submit formal representations to MHCLG by their deadline of 16 June 2026

Voting record:

7 For, 0 Against, 0 Abstentions.

Councillor Dale, attending virtually, was not eligible to vote.

12. Asset Management - Out-of-District Investment Properties

The purpose of the item was to seek Cabinet's approval to pursue options for the disposal of out-of-district investment properties.

The Leader of the Council, Councillor Mike Evely stated that the public should not be excluded from consideration of the item and that it would be taken in open session. Members were reminded that exempt annexes were included in the agenda, but that discussion should be limited to the contents of the main report only.

It was noted that the item had previously been considered by the Overview and Scrutiny Committee, which had met in private session, it was further noted that the Overview and Scrutiny Committee had indicated support in principle for the recommendations.

Councillor Patrick Coleman, Cabinet Member for Finance, introduced the report in relation to the Council's three out-of-district investment properties, which were acquired in 2010 following funding approval in 2009 to generate a stable rental income stream. It was noted that the properties comprised retail assets within the commercial sector and that their financial performance had declined in recent years. Reference was made to wider market conditions, including structural changes within the retail sector following the COVID-19 pandemic and evolving consumer



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behaviour, which had contributed to reduced returns and increased risk exposure. It was further noted that this reduced level of income had already been reflected within the Council's medium-term financial planning.

It was reported that, having regard to financial performance, prevailing market conditions, and the Council's Asset Management Strategy, the continued holding of the assets would result in reduced ongoing revenue income and increased exposure to risk, and that their disposal was therefore considered appropriate. In addition, it was noted that the proposed approach could assist in simplifying the Council's asset position in the context of potential local government reorganisation.

The report therefore sought Cabinet approval to actively market the properties for disposal in line with the Council's Asset Management Strategy.

The recommendations were proposed by Councillor Patrick Coleman and seconded by Councillor Mike Evely.

Cabinet RESOLVED to:

1. Approve the recommendation to actively market all three out-of-district investment properties for disposal.
2. Delegate to the Strategic Head of Housing, Property and Assets to progress negotiations with support from the Assistant Director – Legal Services.

Voting record:

7 For, 0 Against, 0 Abstentions.

Councillor Dale, attending virtually, was not eligible to vote.

13. Matters exempt from publication

Cabinet did not enter private session for Agenda Item 12, Asset Management; Out-of-District Investment Properties and did not discuss the exempt annex.

Date of Publication: 5 June 2026

Closing Date for Call-In: 12 June 2026

Action Embargoed until: 15 June 2026.