



**COTSWOLD**  
District Council

29 October 2025

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## **PERFORMANCE AND APPOINTMENTS COMMITTEE**

A meeting of the Performance and Appointments Committee will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Thursday, 6 November 2025 at 5.00 pm.**

Jane Portman  
Interim Chief Executive

To: Members of the Performance and Appointments Committee  
(Councillors Mike Evely, Juliet Layton, David Cunningham, Angus Jenkinson, Nikki Ind, Tom Stowe and Ian Watson)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

# AGENDA

1. **Apologies for Absence**

2. **Declarations of interest**

To receive any declarations of interest from members of the sub-committee.

3. **Substitute Member**

To note details of any substitution arrangements in place for the meeting.

4. **Matters Exempt from Publication**

If the Committee wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Committee to pass a resolution in accordance with the provisions of section 100A of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in paragraphs 1 and 3 of Schedule 12A of the Local Government Act 1972.

The Committee may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

5. **Appointment of a Permanent Chief Executive Officer (Head of Paid Service), Returning Officer and Electoral Registration Officer (Pages 3 - 10)**

Purpose

To consider a report on the appointment of a Permanent Chief Executive Officer.

Recommendation

That the Performance and Appointments Committee considers any recommendations it wishes to make to Council on 26 November 2025.

(END)