



**COTSWOLD**  
District Council

Wednesday, 12 November 2025

Tel: 01285 623181

e-mail: [democratic@cotswold.gov.uk](mailto:democratic@cotswold.gov.uk)

## **CABINET**

A meeting of the Cabinet will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Thursday, 20 November 2025 at 6.00 pm.**

Jane Portman  
Interim Chief Executive

To: Members of the Cabinet

(Councillors Mike Every, Juliet Layton, Patrick Coleman, Andrea Pellegram, Claire Bloomer, Paul Hodgkinson, Mike McKeown and Tristan Wilkinson)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

# AGENDA

1. **Apologies**

To receive any apologies for absence. The quorum for Cabinet is 3 members.

2. **Declarations of Interest**

To receive any declarations of interest from Members relating to items to be considered at the meeting.

3. **Minutes** (Pages 7 - 26)

To approve the minutes of the previous Cabinet meeting held on 16 October 2025 and the extraordinary Cabinet meeting held on 6 November 2025.

4. **Leader's Announcements**

To receive any announcements from the Leader of the Council.

5. **Public Questions**

To deal with questions from the public within the open forum question and answer session of fifteen minutes in total. Questions from each member of the public should be no longer than one minute each and relate to issues under the Cabinet's remit. At any one meeting no person may submit more than two questions and no more than two such questions may be asked on behalf of one organisation.

The Leader will ask whether any members of the public present at the meeting wish to ask a question and will decide on the order of questioners.

The response may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

6. **Member Questions**

No Member Questions have been submitted prior to the publication of the agenda.

A Member of the Council may ask the Leader or a Cabinet Member a question on any matter in relation to which the Council has powers or duties or which affects the Cotswold District. A maximum period of fifteen minutes shall be allowed at any such meeting for Member questions.

A Member may only ask a question if:

- a) the question has been delivered in writing or by electronic mail to the Chief Executive no later than 5.00 p.m. on the working day before the day of the meeting; or
- b) the question relates to an urgent matter, they have the consent of the Leader to whom the question is to be put and the content of the question is given to the Chief Executive by 9.30 a.m. on the day of the meeting.

An answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

7. **Schedule of Decisions taken by the Leader of the Council and/or Individual Cabinet Members** (Pages 27 - 28)

To note the decisions taken by the Leader and/or Individual Cabinet Members since the agenda for Cabinet 16 October 2025 was published. The following non-key decisions have been taken by individual Cabinet Members under delegated authority:

1. Deputy Leader and Cabinet Member for Housing and Planning - Decision meeting 8 October 2025

Decisions taken regarding:

1. The Cotswold District Council response to Gloucestershire County Council on the draft Gloucestershire Local Nature Recovery Strategy consultation (LNRS).
2. The response to Moreton-in-Marsh Town Council regarding their Reg. 14 Neighbourhood Plan.

Date decisions effective: 20 October 2025.

8. **Issue(s) Arising from Overview and Scrutiny and/or Audit and Governance**

To receive any recommendations from the Overview and Scrutiny Committee and to consider any matters raised by the Audit and Governance Committee.

9. **Car Parking Strategy 2025-2028** (Pages 29 - 116)

Purpose:

To present Cotswold District Council's Parking Strategy for 2025–2028 which outlines the approach to managing and delivering off-street parking services over the next three years. It is designed to meet user needs while supporting the

Council's strategic objectives through to 2028.

Recommendation(s):

That Cabinet resolves to:

1. Approve and adopt the Cotswold District Council Car Parking Strategy 2025 -2028 at Annex A.
2. Approve and adopt the Car Parking Action Plan in Annex A of the strategy.
3. Instruct Officers to draft and consult on a variation to the Parking Order and subject to responses make the variation in consultation with the Cabinet Member for Health, Culture and Visitor Experience to change stay time restrictions in Rissington Road Car Park to support residents and meet demand. And approve the costs of £2,000 for the necessary changes.
4. Delegate authority to Publica Executive Director of Corporate Services in consultation with the Cabinet Member for Health, Culture and Visitor Experience to consider consultation feedback on the variations to the Parking Order and decide whether to make the variation to the Order in whole or to abandon the proposal and to agree any further minor amendments to the parking order.
5. Note the additional capital budget (£40,000) identified in this report to upgrade and replace existing parking machines with modern technology.
6. Approve the introduction of a tourism levy in Mangersbury Road car park Stow-on-the-Wold to generate funds specifically dedicated to dealing with the impact of tourism on the town subject to the statutory parking order process.

10. **Private Sector Housing and Mobile Homes Sites policy update.** (Pages 117 - 164)

Purpose:

To approve the updated Private Sector Housing Renewal Policy and Mobile Homes Sites Policy.

Recommendation(s):

That Cabinet resolves to:

1. Approve the Private Sector Housing Strategy as set out in Annex A;
2. Approve the Mobile Homes Policy as set out in Annex B;
3. Approve the setting of Fees for applications for Fit and Proper Person Assessment and the annual fee for any monitoring required.

11. **Infrastructure Funding Statement** (Pages 165 - 194)

Purpose:

- a) To note the Cotswold District Council Infrastructure Funding Statement (IFS) for 2024/2025
- b) Agree to publish the Cotswold District Council Infrastructure Funding Statement (IFS) for 2024/2025

Recommendation(s):

That Cabinet resolves to:

1. Note the content of the Infrastructure Funding Statement (IFS) attached at Annex A,
2. Endorse the document being published on the Council's website by 31 December 2025 in accordance with legislative requirements.

12. **Adoption of the Tackling Domestic Abuse Strategy** (Pages 195 - 252)

Purpose:

To seek Cabinet's adoption of the 'Gloucestershire Tackling Domestic Abuse Strategy', which reflects the importance of different agencies in the county working collectively to address domestic abuse.

Recommendation(s):

That Cabinet resolves to:

1. Adopt the Gloucestershire Tackling Domestic Abuse Strategy 2025-28.

(END)