



**COTSWOLD**  
District Council

Friday, 4 July 2025

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## **AUDIT AND GOVERNANCE COMMITTEE**

A meeting of the Audit and Governance Committee will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Monday, 14 July 2025 at 4.00 pm.**

David Stanley  
Deputy Chief Executive & Section 151 Officer.

To: Members of the Audit and Governance Committee  
(Councillors Nigel Robbins, Helene Mansilla, Jeremy Theyer, Len Wilkins, Jon Wareing, Nick Bridges, Tony Dale, Christopher Bass and John Chesshire)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

# AGENDA

1. **Apologies**

To receive any apologies for absence.

The quorum for the Audit and Governance Committee is 3 members.

2. **Substitute Members**

To note details of any substitution arrangements in place for the meeting.

3. **Declarations of Interest**

To receive any declarations of interest from Members relating to items to be considered at the meeting.

4. **Minutes** (Pages 5 - 16)

To confirm the minutes of the meeting of the Committee held on 27 May 2025.

5. **Public Questions**

To deal with questions from the public within the open forum question and answer session of fifteen minutes in total. Questions or supplementary questions from each member of the public should be no longer than two minutes each and relate issues under the Committee's remit.

6. **Member Questions**

To deal with written questions by Members, relating to issues under the Committee's remit, with the maximum length of oral supplementary questions at Committee being no longer than one minute. Responses to any supplementary questions will be dealt with in writing following the meeting.

7. **Annual Summary Of Complaints Statistics From The Local Government And Social Care Ombudsman - Year Ending 31 March 2025** (Pages 17 - 26)

Purpose

This report presents the Annual Complaints statistics as provided by the Local Government and Social Care Ombudsman for the year 1 April 2024 – 31 March 2025.

Recommendation

That the Audit and Governance Committee resolves to:

1. Note the content of the report and the Annual Review Letter 2024 – 2025.

8. **Treasury Management Outturn** (Pages 27 - 46)

Purpose

To receive and discuss details of the Council's Treasury management performance for the period 01 April 2024 to 31 March 2025.

Recommendation

That Audit and Governance Committee resolves to:

1. Consider the Council's Treasury Management performance for the period 1 April 2024 to 31 March 2025.
2. Agree any comments to be passed to full Council when considering this item.

9. **Draft Annual Governance Statement** (Pages 47 - 74)

Purpose

This report provides the Audit and Governance Committee with an updated Annual Governance Statement for 2024/25 and an Annual Governance Action plan for 2025/26.

Recommendation

That Audit and Governance Committee resolves to:

1. Approve the Annual Governance Statement for 2024 / 2025
2. Approve the Annual Governance Action Plan for 2025 / 2026
3. Agree to receive updates at future meetings of the Audit and Governance Committee to update on progress against the 25 / 26 Action Plan

10. **Internal Audit Annual Opinion** (Pages 75 - 104)

Purpose

To present a summary of the work undertaken by Internal Audit during 2024/25 and to give an overall opinion on levels of assurance resulting from this work.

Due to the information contained in The Internal Audit Annual Opinion, it is deemed unnecessary to submit a separate quarterly monitoring report. Instead, we have produced a condensed version of the usual report which contains a summary of the work concluded since the last meeting of this Committee.

Recommendation

That the Audit and Governance Committee resolves to:

1. Consider the report and comments as necessary.

11. **2024/2025 Draft Statement of Accounts** (Pages 105 - 108)

Purpose

To discuss the Statement of Accounts.

Please note that this item does not contain a cover report, this report will be introduced with slides at the meeting. A link to the final set of published draft accounts will be provided at the meeting.

12. **Audit and Governance Committee Work Plan** (Pages 109 - 112)

For the Committee to review and note its work plan.