



COTSWOLD
District Council

Monday, 20 January 2025

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AUDIT AND GOVERNANCE COMMITTEE

A meeting of the Audit and Governance Committee will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Tuesday, 28 January 2025 at 4.00 pm.**

Rob Weaver
Chief Executive

To: Members of the Audit and Governance Committee
(Councillors Nigel Robbins, Helene Mansilla, Patrick Coleman, Jeremy Theyer, Chris Twells, Michael Vann, Len Wilkins, Christopher Bass and John Chesshire)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

AGENDA

1. **Apologies**

To receive any apologies for absence.

The quorum for the Audit and Governance Committee is 3 members.

2. **Substitute Members**

To note details of any substitution arrangements in place for the meeting.

3. **Declarations of Interest**

To receive any declarations of interest from Members and Officers, relating to items to be considered at the meeting.

4. **Minutes** (Pages 5 - 10)

To confirm the minutes of the meeting of the Committee held on 21 November 2024.

5. **Public Questions**

To deal with questions from the public within the open forum question and answer session of fifteen minutes in total. Questions or supplementary questions from each member of the public should be no longer than two minutes each and relate issues under the Committee's remit.

6. **Member Questions**

To deal with written questions by Members, relating to issues under the Committee's remit, with the maximum length of oral supplementary questions at Committee being no longer than one minute. Responses to any supplementary questions will be dealt with in writing following the meeting

7. **External Auditors Annual report 2023/24**

Purpose

To receive the external auditors Annual Report 2023/2024.

Recommendation

That the external auditors Annual Report is noted.

Report to follow.

8. **Local Code of Corporate Governance** (Pages 11 - 26)

Purpose

To present the latest version of the Local Code of Corporate Governance for Cotswold District Council for adoption.

Recommendations

That the Committee Review and adopt the latest version of the Local Code of Corporate Governance.

9. **Annual Treasury Management Strategy and Annual Non-Treasury Investment Strategy 2025/26**

Report to follow

10. **Internal Audit Progress Report** (Pages 27 - 62)

Purpose

To present a summary of the audit work concluded since the last meeting of this Committee.

Recommendation

That the Audit and Governance Committee resolves to NOTE the report.

11. **Matters Exempt from Publication**

If Audit and Governance wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for Audit and Governance to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

Audit and Governance may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

12. **Cyber Security Report** (Pages 63 - 72)

Purpose

To provide the Audit Committee an update on Cyber Security.

Recommendation

That Audit Committee resolves to NOTE the content of the report.