



COTSWOLD
District Council

Wednesday, 27 November 2024

Tel: 01285 623181
e-mail: democratic@cotswold.gov.uk

CABINET

A meeting of the Cabinet will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Thursday, 5 December 2024 at 6.00 pm.**

Rob Weaver
Chief Executive

To: Members of the Cabinet
(Councillors Joe Harris, Mike Evemy, Claire Bloomer, Paul Hodgkinson, Juliet Layton, Mike McKeown and Tristan Wilkinson)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

AGENDA

1. **Apologies**
To receive any apologies for absence. The quorum for Cabinet is 3 members.
2. **Declarations of Interest**
To receive any declarations of interest from Members and Officers, relating to items to be considered at the meeting.
3. **Minutes** (Pages 7 - 14)
To approve the minutes of the previous meeting of Cabinet on Thursday 7 November 2024.
4. **Leader's Announcements**
To receive any announcements from the Leader of the Council.
5. **Public Questions**
To deal with questions from the public within the open forum question and answer session of fifteen minutes in total. Questions from each member of the public should be no longer than one minute each and relate to issues under the Cabinet's remit. At any one meeting no person may submit more than two questions and no more than two such questions may be asked on behalf of one organisation.

The Leader will ask whether any members of the public present at the meeting wish to ask a question and will decide on the order of questioners.

The response may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

6. **Member Questions**
No Member Questions have been submitted prior to the publication of the agenda.

A Member of the Council may ask the Leader or a Cabinet Member a question on any matter in relation to which the Council has powers or duties or which affects the Cotswold District. A maximum period of fifteen minutes shall be allowed at any such meeting for Member questions.

A Member may only ask a question if:

- a) the question has been delivered in writing or by electronic mail to the Chief Executive no later than 5.00 p.m. on the working day before the day of the meeting; or
- b) the question relates to an urgent matter, they have the consent of the Leader to whom the question is to be put and the content of the question is given to the Chief Executive by 9.30 a.m. on the day of the meeting.

An answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

7. **Issue(s) Arising from Overview and Scrutiny and/or Audit and Governance**
To receive any recommendations from the Overview and Scrutiny Committee or to consider any matters raised by the Audit and Governance Committee.

8. **Low Income Families Tracker (LIFT)** (Pages 15 - 22)

Purpose

To brief members on the implementation of the Low-Income Family Tracker

Recommendations

That Cabinet resolves to:

1. Note the report; and
2. Note the external funding for the project but approve to underwrite the cost of the LIFT Licences and any associated costs estimated at £33,000.

9. **Service Performance Report 2024-25 Quarter Two** (Pages 23 - 98)

Purpose

To provide an update on progress on the Council's priorities and service performance

Recommendation

That Cabinet resolves to:

1. Note overall progress on the Council priorities and service performance for 2024-25 Q2.

10. **Financial Performance Report 2024-25 Quarter Two** (Pages 99 - 154)

Purpose

This report sets of the second budget monitoring position for the 2024/25

financial year.

Recommendation

That Cabinet resolves to:

1. Review and notes the financial position set out in this report.
2. Approve the recommendation in paragraph 9.3: Continue to review in-year opportunities with Publica and Ubico to mitigate the forecast financial position.
3. Approve the recommendation in paragraph 9.5: Implement an Authority to Fill process with authorisation for any recruitment activity.
4. Approve the recommendation in paragraph 9.6: Deputy Chief Executive and Section 151 Officer to provide guidance to all service leads on criteria under which external agency support can be commissioned (subject to business case assessment).
5. Approve the recommendation in paragraph 9.7: accelerate development of refreshed Savings & Transformation plan to ensure adequate cost reductions are identified, scoped, and planned over the MTFs period.
6. Approve the recommendation in paragraph 9.8: review of fees and charges as part of the 2025/26 budget setting process from a cost recovery position.
7. Approve the recommendation in paragraph 9.9: Publica Review Phase 2 – the design-led principle *Consideration of cost* must ensure that the additional cost of bring services back to the Council are quantified with mitigating actions taken to reduce the potential impact on the MTFs.
8. Approve the revised Capital Programme to include £0.208m of expenditure in relation to Cirencester Leisure Centre decarbonisation work including the installation of solar PV and triple glazing funded through the Government's Swimming Pool Support Fund.

11. **Schedule of Decisions taken by the Leader of the Council and/or Individual Cabinet Members**

To note the decisions taken by the Leader and/or Individual Cabinet Members.

12. **Matters exempt from publication**

If Cabinet wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for Cabinet to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local

Government Act 1972.

Cabinet may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

13. **Adoption of asset plan for Council owned properties in Cirencester and funding for feasibility study.** (Pages 155 - 192)

Purpose

To consider the Asset Plan for Council owned buildings in Cirencester and agree funding to support the development of proposals for regeneration of sites, in line with this Asset Plan and the related Cirencester Masterplan.

Recommendations

That Cabinet resolves to:

- 1) Agree to adopt the Asset Plan attached at Annex B.
- 2) Agree that proposals should now be developed for the regeneration of the sites set out in this report.
- 3) Agree to allocate funding of up to £70,000 from Reserves for the initial feasibility study for these sites.

(END)