



COTSWOLD
DISTRICT COUNCIL

Wednesday, 16 October 2024

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AUDIT AND GOVERNANCE COMMITTEE

A meeting of the Audit and Governance Committee will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Thursday, 24 October 2024 at 4.00 pm.**

Rob Weaver
Chief Executive

To: Members of the Audit and Governance Committee
(Councillors Nigel Robbins, Patrick Coleman, Helene Mansilla, Jeremy Theyer, Chris Twells, Michael Vann, Len Wilkins, Christopher Bass and John Chesshire)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

AGENDA

1. **Apologies**
To receive any apologies for absence.

The quorum for the Audit and Governance Committee is 3 members.
2. **Substitute Members**
To note details of any substitution arrangements in place for the meeting.
3. **Declarations of Interest**
To receive any declarations of interest from Members and Officers, relating to items to be considered at the meeting.
4. **Minutes (Pages 5 - 10)**
To confirm the minutes of the meeting of the Committee held on 23 July 2024.
5. **Public Questions**
To deal with questions from the public within the open forum question and answer session of fifteen minutes in total. Questions or supplementary questions from each member of the public should be no longer than two minutes each and relate issues under the Committee's remit.
6. **Member Questions**
To deal with written questions by Members, relating to issues under the Committee's remit, with the maximum length of oral supplementary questions at Committee being no longer than one minute. Responses to any supplementary questions will be dealt with in writing following the meeting
7. **Internal Audit Progress Report (Pages 11 - 30)**
Purpose
To present a summary of the audit work concluded since the last meeting of this Committee.

Recommendation
That the Audit and Governance Committee resolves to;
I. Note the reports at Annexes A and B and comments as necessary
8. **Counter Fraud and Enforcement Unit Update Report (Pages 31 - 36)**
Purpose
To provide the Committee with assurance over the counter fraud activities of the Council. Direct updates will continue to be provided twice a year.
Work plans are presented to the Committee detailing progress and results for consideration and comment as the body charged with governance in this area.

Recommendation
That the Audit and Governance Committee resolves;
I. Note the report.

9. **Ombudsman Report 2023/24 (Pages 37 - 52)**

Purpose

This report presents the Annual Complaints statistics as provided by the Local Government and Social Care Ombudsman for the year 1st April 2023 – 31st March 2024.

Recommendation

That the Audit and Governance Committee resolves to:

- I. Note the report and the Annual Review Letter 2023 – 2024.

10. **Q1 Prudential Indicators (Treasury Management) (Pages 53 - 58)**

Purpose

To report to the Audit and Governance Committee the quarter one Treasury Management Indicators as required by the CIPFA Treasury Management Code.

Recommendation

That the Audit and Governance Committee resolves to:

- I. Note the 2024/25 Treasury Management Indicators (Q1).

11. **Climate Change (Pages 59 - 64)**

Purpose

To provide an update on actions following the Audit Position Statement on Climate Change in 2023.

Recommendation

That the Audit and Governance Committee resolves to:

- I. Note the actions to-date and the ongoing activity to further embed Climate action across all the Councils activities.

12. **Work Plan (Pages 65 - 68)**

For the Committee to note and review its work plan.

(END)