



COTSWOLD
DISTRICT COUNCIL

Friday, 23 August 2024

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OVERVIEW AND SCRUTINY COMMITTEE

A meeting of the Overview and Scrutiny Committee will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Monday, 2 September 2024 at 4.00 pm.**

Rob Weaver
Chief Executive

To: Members of the Overview and Scrutiny Committee
(Councillors Gina Blomefield, Gary Selwyn, David Cunningham, Angus Jenkinson, Dilys Neill, Michael Vann, Tony Slater, Clare Turner, Jon Wareing and Tristan Wilkinson)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

AGENDA

1. **Apologies**
To receive any apologies for absence.

The quorum for the Overview and Scrutiny Committee is 3 members.
2. **Substitute Members**
To note details of any substitution arrangements in place for the meeting.
3. **Declarations of Interest**
To receive any declarations of interest from Members relating to items to be considered at the meeting.
4. **Minutes (Pages 5 - 12)**
To approve the minutes of the meeting held on 22 July 2024.
5. **Matters Arising from Minutes of the Previous Meeting**
To consider actions outstanding from minutes of previous meetings
6. **Chair's Announcements**
To receive any announcements from the Chair of the Overview and Scrutiny Committee.
7. **Public Questions**
A maximum of 15 minutes is allocated for an “open forum” of public questions at committee meetings. No person may ask more than two questions (including supplementary questions) and no more than two such questions may be asked on behalf of one organisation. The maximum length of oral questions or supplementary questions by the public will be two minutes. Questions must relate to the responsibilities of the Committee but questions in this section cannot relate to applications for determination at the meeting.

The response may take the form of:
 - a) A direct oral response (maximum length: 2 minutes);
 - b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
 - c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.
8. **Member Questions**
A maximum period of fifteen minutes is allowed for Member questions. Questions must be directed to the Chair and must relate to the remit of the committee but may not relate to applications for determination at the meeting.

Questions will be asked in the order notice of them was received, except that the Chair may group together similar questions.

The deadline for submitting questions is 5.00pm on the working day before the day of the meeting unless the Chair agrees that the question relates to an urgent matter, in which case the deadline is 9.30am on the day of the meeting.

A member may submit no more than two questions. At the meeting the member may ask a supplementary question arising directly from the original question or the reply. The maximum length of a supplementary question is one minute.

The response to a question or supplementary question may take the form of:

- a) A direct oral response (maximum length: 2 minutes);
- b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

9. **Report back on recommendations (Pages 13 - 18)**

For the Committee to note the Cabinet's response to any recommendations arising from the previous Overview and Scrutiny Committee meeting.

10. **Neighbourhood Planning Update (Pages 19 - 34)**

Purpose

To update Members of the Overview and Scrutiny Committee on the Council's activity supporting parish-led neighbourhood plans across the district.

Recommendations

That the Overview and Scrutiny Committee resolves to

1. Notes the update
2. Agrees any recommendations it wishes to submit to Cabinet on 5 September.

Invited

Councillor Juliet Layton, Cabinet Member for Planning and Regulatory Services
Joseph Walker, Community Partnership Officer

11. **National Planning Policy Framework Consultation and the Implications for Cotswold District**

To follow

12. **Building the Budget (Pages 35 - 44)**

Purpose

To provide members of Overview and Scrutiny committee an outline of the Council's budget setting process, key decision points, and a brief outline of the administration's approach to the annual budget consultation.

Recommendation

That the Overview and Scrutiny Committee resolves to:

1. Note the report on Building the Budget.
2. Consider and recommendations it wishes Cabinet to consider for the 2025/26 Budget Consultation.

Invited

Councillor Mike Evemy, Deputy Leader and Cabinet Member for Finance

David Stanley, Deputy Chief Executive and Section 151 Officer

13. **Financial Performance Report 2024-25 Quarter One (Pages 45 - 70)**

Purpose

This report sets of the initial budget monitoring position for the 2024/25 financial year.

Recommendation(s)

That Overview and Scrutiny Committee:

1. Reviews and notes the financial position set out in this report.
2. Consider and recommendations it wishes Cabinet to consider for the Cabinet meeting on 5 September 2024.

Invited

Councillor Mike Evemy, Deputy Leader and Cabinet Member for Finance
David Stanley, Deputy Chief Executive and Section 151 Officer

14. **Service Performance Report 2024-25 Quarter One (Pages 71 - 144)**

Purpose

To provide an update on progress on the Council's priorities and service performance

Recommendations

That the Overview and Scrutiny Committee resolves to:

1. Note overall progress on the Council priorities and service performance for 2024-25 Q1.
2. Agree any recommendations it wishes to submit to Cabinet ahead of the meeting on 5 September

Invited

Councillor Joe Harris, Leader of the Council
Robert Weaver, Chief Executive
Alison Borrett, Senior Performance Analyst

15. **Updates from Gloucestershire County Council Scrutiny Committees**

Purpose

To receive any verbal updates on the work of external scrutiny bodies:

Gloucestershire Economic Growth Scrutiny Committee – Cllr Angus Jenkinson
Health Overview & Scrutiny Committee – Cllr Dilys Neill

16. **Work Plan and Forward Plan (Pages 145 - 160)**

For the Committee to note and review its work plan and to select Cabinet decisions for pre-decision scrutiny at future committee meetings.

(END)