



**COTSWOLD**  
DISTRICT COUNCIL

4 June 2024

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## **PLANNING AND LICENSING COMMITTEE**

A meeting of the Planning and Licensing Committee will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Wednesday, 12 June 2024 at 2.00 pm.**

Rob Weaver  
Chief Executive

To: Members of the Planning and Licensing Committee  
(Councillors Ray Brassington, Patrick Coleman, Dilys Neill, Michael Vann, Mark Harris, Ian Watson, Gary Selwyn, Julia Judd, David Fowles, Daryl Corps and Andrew Maclean)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

# AGENDA

1. **Apologies**  
To receive any apologies for absence.  
  
The quorum for the Planning and Licensing Committee is 3 members.
2. **Substitute Members**  
To note details of any substitution arrangements in place for the Meeting.
3. **Declarations of Interest**  
To receive any declarations of interest from Members and Officers, relating to items to be considered at the meeting.
4. **Minutes (Pages 5 - 12)**  
To confirm the minutes of the meeting of the Committee held on 8 May 2024.
5. **Chair's Announcements**  
To receive any announcements from the Chair of the Planning and Licensing Committee.
6. **Public questions**  
A maximum of 15 minutes is allocated for an “open forum” of public questions at committee meetings. No person may ask more than two questions (including supplementary questions) and no more than two such questions may be asked on behalf of one organisation. The maximum length of oral questions or supplementary questions by the public will be two minutes. Questions must relate to the responsibilities of the Committee but questions in this section cannot relate to applications for determination at the meeting.  
  
The response may take the form of:
  - a) A direct oral response (maximum length: 2 minutes);
  - b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
  - c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.
7. **Member questions**  
A maximum period of fifteen minutes is allowed for Member questions. Questions must be directed to the Chair and must relate to the remit of the committee but may not relate to applications for determination at the meeting.  
  
Questions will be asked in the order notice of them was received, except that the Chair may group together similar questions.  
  
The deadline for submitting questions is 5.00pm on the working day before the day of the meeting unless the Chair agrees that the question relates to an urgent matter, in which case the deadline is 9.30am on the day of the meeting.

A member may submit no more than two questions. At the meeting the member may ask a supplementary question arising directly from the original question or the reply. The maximum length of a supplementary question is one minute.

The response to a question or supplementary question may take the form of:

- a) A direct oral response (maximum length: 2 minutes);
- b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

8. **Appointments to Licensing Sub-Committees (Pages 13 - 22)**

Purpose

To invite the Licensing Committee to confirm the appointment of Sub-Committees for the 2024/25 municipal year.

Recommendations

That the Planning and Licensing Committee resolves to:

1. Appoint five members of the Committee to the Licensing Sub-Committee (Taxi, Private Hire and Street Trading) in accordance with political proportionality and the wishes of political groups (3 Liberal Democrat, 2 Conservative);
2. Note that Licensing Sub-Committee (Licensing Act 2003 membership will comprise the Chair or Vice Chair of the Planning and Licensing Committee and two other members of the Planning and Licensing Committee drawn on an alphabetical rota basis from the remaining members of the Planning and Licensing Committee (subject to their availability and completion of licensing training prior to participation in a Licensing Sub Committee (Licensing Act 2003) meeting).

9. **Business And Planning Act 2020 - Update To Pavement Licensing Regime (Pages 23 - 44)**

Purpose

Draft Pavement License Policy document for approval following the Levelling Up and Regeneration Act making permanent the pavement licensing regime.

Recommendations

That the Planning and Licensing Committee resolves to recommend that Council:

1. Approves the draft policy; subject to any further amendments; and
2. Approves the new fees as detailed in paragraph 3.3 of the report.

**Schedule of Applications**

To consider and determine the applications contained within the enclosed schedule:

10. **23/03756/FUL- Milverton Old Rectory Gardens Longborough Moreton-In-Marsh Gloucestershire GL56 0QF (Pages 47 - 72)**

Proposal

Erection of single detached garage and addition of 2no. gable windows at Milverton Old Rectory Gardens Longborough Moreton-In-Marsh Gloucestershire GL56 0QF

Ward Member

Councillor David Cunningham

Case Officer

Helen Cooper

Recommendation

Permit

11. **Sites Inspection Briefing**

Members for Wednesday 3 July 2024 (if required);

Councillors Ray Brassington, Patrick Coleman, Julia Judd, Dilys Neill, Michael Vann.

12. **Licensing Sub-Committee**

Members for Licensing Sub-Committee (Taxis, Private Hire and Street Trading Consent Matters), 26 June 2024;

Councillors Mark Harris, Julia Judd, David Fowles, Michael Vann, Ian Watson  
(subject to the Planning and Licensing Committee's approval of the Sub-Committee appointments for 2024/25)

(END)