



COTSWOLD
DISTRICT COUNCIL

Friday, 26 April 2024

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OVERVIEW AND SCRUTINY COMMITTEE

A meeting of the Overview and Scrutiny Committee will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Tuesday, 7 May 2024 at 4.00 pm.**

Rob Weaver
Chief Executive

To: Members of the Overview and Scrutiny Committee
(Councillors Gina Blomefield, Gary Selwyn, David Cunningham, Angus Jenkinson, Dilys Neill, Michael Vann, Tony Slater, Clare Turner, Jon Wareing and Tristan Wilkinson)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

AGENDA

1. **Apologies**
To receive any apologies for absence.

The quorum for the Overview and Scrutiny Committee is 3 members.
2. **Substitute Members**
To note details of any substitution arrangements in place for the Meeting.
3. **Declarations of Interest**
To receive any declarations of interest from Members and Officers, relating to items to be considered at the meeting.
4. **Minutes (Pages 5 - 10)**
To approve the minutes of the meeting held on 27 February 2024.
5. **Matters Arising from Minutes of the Previous Meeting**
To consider actions outstanding from minutes of previous meetings
6. **Chair's Announcements**
To receive any announcements from the Chair of the Overview and Scrutiny Committee.
7. **Public Questions**
A maximum of 15 minutes is allocated for an “open forum” of public questions at committee meetings. No person may ask more than two questions (including supplementary questions) and no more than two such questions may be asked on behalf of one organisation. The maximum length of oral questions or supplementary questions by the public will be two minutes. Questions must relate to the responsibilities of the Committee but questions in this section cannot relate to applications for determination at the meeting.

The response may take the form of:
 - a) A direct oral response (maximum length: 2 minutes);
 - b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
 - c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.
8. **Member Questions**
A maximum period of fifteen minutes is allowed for Member questions. Questions must be directed to the Chair and must relate to the remit of the committee but may not relate to applications for determination at the meeting.

Questions will be asked in the order notice of them was received, except that the Chair may group together similar questions.

The deadline for submitting questions is 5.00pm on the working day before the day of the meeting unless the Chair agrees that the question relates to an urgent matter, in which case the deadline is 9.30am on the day of the meeting.

A member may submit no more than two questions. At the meeting the member may ask a supplementary question arising directly from the original question or the reply. The maximum length of a supplementary question is one minute.

The response to a question or supplementary question may take the form of:

- a) A direct oral response (maximum length: 2 minutes);
- b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

9. **Ecological Emergency Update (Pages 11 - 24)**

Summary/Purpose

To update the Committee on progress in implementing the Ecological Emergency Action Plan

Recommendation

That Overview and Scrutiny Committee resolves to:

- I. Note this report and agree any recommendations it wishes to submit to the Cabinet meeting on 9 May

10. **Adoption of Asset Management Strategy (Pages 25 - 70)**

Purpose

For Cabinet to agree to adopt the Asset Management Strategy to provide a clear strategy for future decision making and investment in the Councils land and property assets.

Recommendation

That Overview and Scrutiny Committee resolves to:

- I. Agree any recommendations it wishes to submit to the Cabinet meeting on 9 May

11. **Legal Services Partnership Agreement and Transformation Programme Update (Pages 71 - 86)**

Purpose

To seek authority from Cabinet to enter into a formal partnership agreement for a shared legal service with Forest of Dean and West Oxfordshire District Councils and to note progress on the Legal Services Transformation programme to date.

Recommendation

That Overview and Scrutiny Committee resolves to:

- I. Note this report and agree any recommendations it wishes to submit to the Cabinet meeting on 9 May

12. **Report back on recommendations (Pages 87 - 88)**
For the Committee to note the Cabinet's response to any recommendations arising from the previous Overview and Scrutiny Committee meeting.
13. **Updates from Gloucestershire County Council Scrutiny Committees**
Purpose
To receive any verbal updates on the work of external scrutiny bodies:

Gloucestershire Economic Growth Scrutiny Committee – Cllr Angus Jenkinson
Health Overview & Scrutiny Committee – Cllr Dilys Neill
14. **Work Plan and Forward Plan (Pages 89 - 108)**
Purpose
For the Committee to note and review its work plan and to select Cabinet decisions for pre-decision scrutiny at future committee meetings.

Recommendation
For the Committee to recommend the 2024/25 work plan for approval by the incoming Committee.

(END)