



Notice of Draft  
Decisions of Cabinet -  
Thursday, 9 May 2024

1. Apologies

There were no apologies for absence

2. Declarations of Interest

Councillor Claire Bloomer declared an interest in respect of Agenda item 8, as she rented a property from the Council. Councillor Bloomer stated this was pecuniary and that she would be leaving the room for the item.

3. Minutes

It was explained that on page 8, the third bullet point on the Fixed Penalty Notice Policy had been amended to state "Fixed penalties can be an effective and visible way of responding to environmental crimes and provide a quicker and proportionate alternative to prosecution through the courts. They allow the person believed to have committed an offence the opportunity to discharge their liability to conviction for that offence by the payment of a fixed penalty".

RESOLVED that, subject to the amendment on page 8 the minutes of the meeting held on 8 April 2024 be approved as a correct record.

Voting Record

8 For, 0 Against, 0 Abstention, 0 Absent/Did not vote

5. Public Questions



There were no public questions.

## 6. Member Questions

There were no member questions.

## 7. Issue(s) Arising from Overview and Scrutiny and/or Audit and Governance

The purpose of this item was to consider any recommendations from the Overview and Scrutiny Committee and/or any issues arising from the Audit and Governance Committee.

There was one recommendation from the Overview and Scrutiny Committee meeting to Cabinet which was tabled:

That Cabinet considers the necessity to increase resourcing for ecology, given our goal (green to the core), declared climate and ecological crisis and increased legal monitoring obligations.

The Leader stated that the Overview and Scrutiny Committee had met two days prior to the Cabinet, and that they would therefore require more time to consider a response. The response would be deferred to the June meeting of Cabinet, scheduled to be held on Thursday 6 June 2024. The Leader explained that the Cabinet would aim to respond informally to the Members of the Committee before this date.

## 8. Asset Management Strategy

The purpose of the report was to agree to adopt the Asset Management Strategy to provide a clear strategy for future decision making and investment in the Councils land and property assets.



The Deputy Leader and Cabinet Member for Finance introduced the report, highlighting the following points;

- The list of assets at Annex A contained some minor errors, eg. Northleach was a town not a parish. Officers would be making these changes.
- Principles of managing these assets was listed on page 12 of the report.
- Commercial opportunities for the Council's assets were also highlighted in the document

Members of the Cabinet welcomed the report, and raised the following points;

- Internal works were being undertaken to Cirencester Leisure Centre
- The list of assets was valuable in order to decarbonise the Council's assets as soon as possible
- The strategy and its objectives were clear, but that adequate member involvement would be needed to ensure its successful implementation. The Leader stated that this feedback has been given to senior officers, but would also be raised at a future meeting of the constitution working group.

The recommendations were proposed by Councillor Mike Every and were seconded by Councillor Joe Harris.

RESOLVED: That Cabinet

1. AGREED to adopt the Asset Management Strategy attached at Annex B.
2. AGREED to instruct its consultants Carter Jonas to review its existing assets in line with that Strategy.

Voting Record

7 For, 0 Against, 0 Abstention, 1 Absent/Did not vote

9. Disposal of Property in Bourton on the Water

The purpose of the report was to request a decision to dispose of former Visitor Information Centre building in Bourton on the Water.

The Deputy Leader and Cabinet Member for Finance introduced the report, explaining the background to the item;

- The property was a visitor information centre which had been closed.
- The property was therefore vacant, and the preferred option was to sell this, which would generate an estimated capital receipt of £235,000.
- If the Council chose to keep the property it would incur costs to manage it.

The recommendations were proposed by Councillor Every and were seconded by Councillor Joe Harris.

RESOLVED: That Cabinet

1. APPROVED the recommendation to dispose of the former Visitor Information Centre building in Victoria Street Bourton on the Water
2. DELEGATED AUTHORITY to the Deputy Chief Executive and Chief Finance Officer, in consultation with the Deputy Leader and Cabinet member for Finance to approve the final terms of the sale including sale price.

### Voting Record

8 For, 0 Against, 0 Abstention, 0 Absent/Did not vote

### 10. Legal Services Partnership Agreement

The purpose of the report was to seek authority to enter into a formal partnership agreement for a shared legal service with Forest of Dean and West Oxfordshire



District Councils and to note progress on the Legal Services Transformation programme to date.

The Cabinet Member for Economy and Council Transformation introduced the item, highlighting the following points;

- Cadence had carried out a review of the Council's legal processes.
- The key outcomes of the review were to formalise informal partnership agreements, and the procurement of the Iken case management system.

Cabinet Members welcomed the proposals and particularly the procurement of the case management software, which would allow the Council's legal teams to better monitor their caseloads.

The recommendations were proposed by Councillor Tony Dale and were seconded by Councillor Mike Every.

RESOLVED: That Cabinet

1. DELEGATED AUTHORITY to the Chief Executive, in consultation with the Cabinet Member for the Economy and Council Transformation, to enter into the formal Legal Services Partnership Agreement with Forest of Dean and West Oxfordshire District Councils with immediate effect.
2. NOTED progress and the direction of travel for the Legal Services Transformation Programme to date.

### Voting Record

8 For, 0 Against, 0 Abstention, 0 Absent/Did not vote

11. Grant Offer - On-Street Residential Charge Point Scheme



The purpose of the report was to acknowledge the successful grant application and request the Council includes £383,200 in the Capital Programme and supports the match funding of up to £191,600.

The Cabinet Member for Climate Change and Sustainability introduced the report, highlighting the following points;

- The proposals were deemed as timely, due to the previous summer being the second UK's hottest on record, which was an impact of climate change.
- Transport was the District's biggest contributor to its carbon footprint, and cars made up a significant proportion of this. Electric Vehicle use would therefore help with the achievement of the Council's Climate Change objectives.
- The proposals would see 66 chargers installed across 11 car parks.

Members of the Cabinet welcomed the recommendations and encouraged residents to utilise electric vehicles. It was also clarified that the Council did not run on-street car parks despite the title of the report. The report title reflected the name of the grant.

The recommendations were proposed by Councillor Mike McKeown and seconded by Councillor Tony Dale

RESOLVED: That Cabinet

1. NOTED the successful grant application of £191,600;
2. AGREED to recommend to Council to include £383,200 in the Capital Programme and that the Council supports match funding of up to £191,600

## Voting Record

8 For, 0 Against, 0 Abstention, 0 Absent/Did not vote

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Decisions Thursday, 9 May 2024



**COTSWOLD**  
DISTRICT COUNCIL

## 12. Schedule of Decisions taken by the Leader of the Council and/or Individual Cabinet Members

There were none taken before the publication of the agenda.

Date of Publication: Friday 10 May 2024

Closing Date for Call-In: Friday 17 May 2024 (5pm)

Action Embargoed until: Monday 20 May 2024