



COTSWOLD
DISTRICT COUNCIL

ANNUAL COUNCIL

AGENDA

Tuesday 14th May, 2019 12 noon

Council Chamber, Trinity Road, Cirencester

NOTES

(i) Questions Arising on the Agenda

If any Member has any questions arising on the Council Agenda, or any of the Committee Agendas that follow, he/she is requested to give advance notice of such question to an Officer of the Democratic Services Section so that a full response can be made available either prior to, or at, the Meeting. If no such advance notification is given, a full response to any question cannot be guaranteed at the Meeting.

(ii) Declarations of Interest

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting, including those which fall within the provisions of Section 106 of the Local Government Finance Act 1992.

(iii) Committees

Each Committee will each meet in turn at the conclusion of the Annual Council Meeting to make their respective Chairman and/or Vice-Chairman appointments (Agendas attached).

N.B. An initial Meeting of the Cabinet is not required as the Constitution provides that, by virtue of office, the Leader of the Council is automatically the Chairman of the Cabinet.

(iv) Mobile Phones/Pagers

All mobile phones/pagers should be **SWITCHED OFF OR SET TO SILENT MODE BEFORE** the start of the Meeting.

(v) Recording of Proceedings

The public proceedings of Council, Cabinet, and Committee Meetings may be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know before the start of the meeting.

Recording/filming should not be disruptive or distracting to the good order and conduct of the Meeting. To assist with this, an area of the meeting venue will be designated from which proceedings can be recorded/filmed, and 'roaming' around the venue while recording is not permitted. The Chairman will exclude anyone whose behaviour is disruptive.

Recording/filming should only be of Members and Council Officers, and not any members of the public (unless they are formally addressing the Meeting or unless specific permission has been given by those individuals).

For further information, please read the Notices displayed inside and outside of the meeting venue and/or speak with the Committee Administrator.

(vi) Lunch

At the conclusion of the formal business, lunch will be provided. Invitations to the Meeting and lunch will also be extended to all Honorary Aldermen and to those former Councillors who either did not seek re-election or who were unsuccessful at the recent elections.

(vii) Committee Administrator

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Ben Amor on 01285 623236 who will be the Committee Administrator responsible for the Meeting.

Distribution:

All Members of the Council

A handwritten signature in black ink, appearing to be 'Nigel Adams', written over a horizontal line.

Nigel Adams
Head of Democratic Services

3rd May 2019

PLEASE NOTE THE
START TIME OF
THE MEETING

FORTY-SEVENTH ANNUAL MEETING COTSWOLD DISTRICT COUNCIL

14TH MAY 2019

AGENDA

- (1) **Apologies**
- (2) **Declarations of Interest**
 - (a) To receive any declarations of interest from Members under:-
 - (i) the Code of Conduct for Members; and/or
 - (ii) Section 106 of the Local Government Finance Act 1992 (any Councillor who has Council Tax payments remaining unpaid for at least two months must declare an interest and not participate in any matter affecting the level of Council tax or arrangements for administering the Council Tax).
 - (b) To receive any declarations of interest from Officers under the Code of Conduct for Officers.
- (3) **Election of Chairman of the Council** from among the Councillors, to hold Office until the Annual Meeting in 2020; and to receive a Declaration of Acceptance of Office.

Details of nomination(s) received will be reported when received.
- (4) **Appointment of Vice-Chairman of the Council** from among the Councillors, to hold Office until the Annual Meeting in 2020; and to receive a Declaration of Acceptance of Office.

Details of nomination(s) received will be reported when received.
- (5) **Announcements from the Chairman/Leader/Head of Paid Service**
- (6) **Membership of the Council**

To receive details of Councillors elected on 2nd May 2019.

(7) **Records of Attendances**

To receive the Records of Attendances at Meetings during the 2018/19 Council Year.

(8) **Election of Leader of the Council** (who shall be Chairman of the Cabinet) from among the Councillors, to hold Office for the four-year term of the Council.

Details of nomination(s) received will be reported as soon as possible.

(9) **Appointment of the Cabinet**

In accordance with the Constitution, to receive the appointments of the Leader of the Council in respect of the other Cabinet Members.

(10) **Appointment of Committees**

To make appointments to the following Committees:-

- (i) Planning and Licensing Committee
- (ii) Overview and Scrutiny Committee
- (iii) Audit Committee

The Briefing Note of the Head of Paid Service will follow once the political groups on the Council have made their appointments to the Committee places allocated.

(11) **Members' Allowances 2019/20**

To agree a scheme of Members' Allowances for 2019/20.

(12) **Other Business** - Such other business which, in the opinion of the Chairman, is urgent.

(END)