

**CHAIRMEN ETC. NOMINATIONS
AND
COMMITTEE ETC. SELECTION
2018/2019**

BRIEFING NOTE

(15TH MAY 2018)

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BRIEFING NOTE

This Briefing Note contains details of the political groupings, Committee etc. allocations and the nominations for the various Chairmen etc. positions. Further nominations can be made up until, and/or at, the relevant Meeting.

Political Groupings Etc.

- (1) The following Political Groupings apply within the Council (in accordance with the 'Widdicombe' Rules):-

Conservative

Councillors

SI Andrews
Mark F Annett
Julian Beale
AW Berry
Sue Coakley
Alison Coggins
RW Dutton
David Fowles
C Hancock
Maggie Heaven
SG Hirst
RL Hughes
RG Keeling
Mrs. SL Jepson
MGE MacKenzie-Charrington
RA Morgan
NJW Parsons
SDE Parsons
Tina Stevenson
Lynden Stowe
R Theodoulou
LR Wilkins
Total: 22

Liberal Democrat

Councillors

AR Brassington
T Cheung
PCB Coleman
Andrew Doherty
Jenny Forde
JA Harris
M Harris
RC Hughes
Jenny Hincks
Juliet Layton
Dilys Neill
NP Robbins
Total: 12

Chairman and Vice-Chairman of the Council

(2) The nominations received in respect of these positions (Annual Council Meeting, Agenda Items (3) and (4)) are attached - **page 5**.

Strong Leader and Cabinet Governance Arrangements

(3) The Council operates the Strong Leader and Cabinet form of governance. The Cabinet comprises the Leader of the Council, together with up to nine other Members to be appointed by the Leader (one of whom shall be appointed as Deputy Leader). The Leader is elected by the Council, for a four-year term.

(4) At the Annual Meeting of the Council held on 16th May 2017, Councillor Mark Annett was elected Leader of the Council for the remainder of the four-year term of the Council (arising out of Councillor Stowe's decision to stand down as Leader from that time).

(5) The appointments to the Cabinet made by Councillor Annett are attached - **page 6** (Annual Council Meeting Agenda Item (8) refers). Such appointments are purely for information/noting.

Committee Memberships (Annual Council Meeting Agenda Item (9))

(6) With the exception of the Cabinet, the Regulations in respect of political proportionality on Committees will apply (the 'Widdicombe Rules').

(7) Based on the number of Members across each group, the following allocation of seats is suggested across those Committees that are subject to the 'Widdicombe Rules':-

	Conservative (22)	Liberal Democrats (12)	Total
Planning and Licensing	10	5	15
Audit	3	2	5
Overview and Scrutiny	4	3	7
Total Seats	17	10	27

(8) It is for the political groups to make their own decisions regarding the allocation of Committee places to their members (within the overall allocation of seats); and the allocations made are attached - **pages 7-9**.

(9) A Member of the Cabinet is not able also to serve on the Audit Committee or the Overview and Scrutiny Committee; but is able to serve on the Planning and Licensing Committee.

(10) The Chairman of the Council is not able to serve on the Cabinet or any Committee.

(11) The Vice-Chairman of the Council is not able to serve on the Cabinet; but is able to serve on any Committee.

Chairmen Etc. Nominations and Chairmanship Etc. Restrictions

(12) The Chairman of the Council, by virtue of office, is not eligible to hold office as a Chairman of a Committee during his/her term.

(13) No Member of the Cabinet is entitled to hold the office of the Chairman or Vice-Chairman of a Committee.

(14) No Member of the Council is entitled to hold the office of the Chairman of more than one Committee at any time.

(15) No Member of the Council is entitled to hold the office of the Chairman of the Council or the Chairman of any Committee for a continuous period of more than three years. Nor is he/she eligible to be a Chairman or Vice-Chairman of any Committee within one year of ceasing to hold office as Chairman of any Committee.

(16) A nominee for election/appointment as a Chairman or Vice-Chairman (of either the Council or of a Committee), or as Leader of the Council, is not required to be present at the Meeting at which the election/appointment is to take place.

(17) There is no requirement for a secret ballot to be held in respect of voting on Member appointments.

(18) With the exception of the Planning and Licensing Committee, all Committee Vice-Chairmen positions have been dispensed with.

(19) The nominations made in respect of the Chairman and Vice-Chairman of the Council, the various Committee Chairmen positions, and the Vice-Chairman of the Planning and Licensing Committee, are attached - **pages 10-12** (to be dealt with by each Committee in turn at the close of the Annual Council Meeting).

(END)

ANNUAL COUNCIL MEETING - 15TH MAY 2018

Agenda Items (3) and (4)

Election/Appointment of Chairman/Vice-Chairman of the Council

Council Year 2018/19

The following nominations have been received to date:-

(3) **Chairman of the Council**

<u>Nominee</u>	<u>Proposer</u>	<u>Seconder</u>
Julian Beale	RL Hughes	Mark MacKenzie-Charrington

(4) **Vice-Chairman of the Council**

<u>Nominee</u>	<u>Proposer</u>	<u>Seconder</u>
David Fowles	Mark MacKenzie-Charrington	Stephen Hirst

ANNUAL COUNCIL MEETING - 15TH MAY 2018**Agenda Item (8)****Appointment of the Cabinet - Council Year 2018/19**

The Leader of the Council, Councillor Mark F Annett, has made the following Cabinet appointments:-

Councillor	Portfolio Area
Mark F Annett (Leader)	Resources
NJW Parsons (Deputy Leader)	Forward Planning
Sue Coakley	Environment
C Hancock	Enterprise and Partnerships
Stephen Hirst	Housing, Health and Leisure
Mark MacKenzie-Charrington	Planning and Licensing Services and Cirencester Car Parking Project

Total Members: 6

Note:

Details of the responsibilities within each portfolio area remain the same as for 2017/18.

ANNUAL COUNCIL MEETING - 15TH MAY 2018

Agenda Item (9)

Appointment of Committees - Council Year 2018/19

PLANNING AND LICENSING COMMITTEE

Conservative Group Representation (10):	SI Andrews
	AW Berry
	Sue Coakley
	Alison Coggins
	RW Dutton
	David Fowles
	SG Hirst
	RL Hughes
	MGE MacKenzie-Charrington
	Len Wilkins
Liberal Democrat Group Representation (5):	AR Brassington
	PCB Coleman
	Andrew Doherty
	RC Hughes
	Juliet Layton
Total Members: 15	

OVERVIEW AND SCRUTINY COMMITTEE

Conservative Group Representation (4):

SI Andrews

RG Keeling

RA Morgan

SDE Parsons

Liberal Democrat Group Representation (3):

Andrew Doherty

Jenny Forde

NP Robbins

Total Members: 7

AUDIT COMMITTEE

Conservative Group Representation (3):

AW Berry

R Theodoulou

LR Wilkins

Liberal Democrat Group Representation (2):

T Cheung

Andrew Doherty

Total Members: 5

PLANNING AND LICENSING COMMITTEE MEETING - 15TH MAY 2018**Agenda Items (3) and (4)****Election/Appointment of Chairman/Vice-Chairman
of the Planning and Licensing Committee****Council Year 2018/19**

The following nominations have been received to date:-

(3) **Chairman of the Committee**

<u>Nominee</u>	<u>Proposer</u>	<u>Seconder</u>
RL Hughes	Sue Coakley	David Fowles

(4) **Vice-Chairman of the Committee**

<u>Nominee</u>	<u>Proposer</u>	<u>Seconder</u>
Juliet Layton	RL Hughes	Sue Coakley

OVERVIEW AND SCRUTINY COMMITTEE MEETING - 15TH MAY 2018

Agenda Item (3)

Election of Chairman of the Overview and Scrutiny Committee

Council Year 2018/19

The following nomination has been received to date:-

(3) **Chairman of the Committee**

<u>Nominee</u>	<u>Proposer</u>	<u>Seconder</u>
Jenny Forde	SI Andrews	RG Keeling

AUDIT COMMITTEE MEETING - 15TH MAY 2018

Agenda Item (3)

Election of Chairman of the Audit Committee

Council Year 2018/19

The following nomination has been received to date:-

(3) **Chairman of the Committee**

<u>Nominee</u>	<u>Proposer</u>	<u>Seconder</u>
LR Wilkins	R Theodoulou	AW Berry

(END)