



COTSWOLD
DISTRICT COUNCIL

COUNCIL ANNUAL MEETING AGENDA

Tuesday 15th May 2018, 12.30 p.m.

Council Chamber, Trinity Road, Cirencester

NOTES

(i) Questions Arising on the Agenda

If any Member has any question(s) arising on the Council Agenda, or any of the Committee Agendas that follow, he/she is requested to give advance notice of such question to an Officer of the Democratic Services Section so that a full response can be made available either prior to, or at, the Meeting. If no such advance notification is given, a full response to any question cannot be guaranteed at the Meeting.

(ii) Declarations of Interest

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting, including those which fall within the provisions of Section 106 of the Local Government Finance Act 1992.

(iii) Committees

Each Committee will each meet in turn at the conclusion of the Annual Council Meeting to make their respective Chairman and/or Vice-Chairman appointments (Agendas attached: Pages 6-8).

N.B. An initial Meeting of the Cabinet is not required as the Constitution provides that, by virtue of office, the Leader of the Council is automatically the Chairman of the Cabinet.

(iv) Mobile Phones/Pagers

All mobile phones/pagers should be **SWITCHED OFF OR SET TO SILENT MODE BEFORE** the start of the Meeting.

(v) Recording of Proceedings

The public proceedings of Council, Cabinet, and Committee Meetings may be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know before the start of the meeting.

Recording/filming should not be disruptive or distracting to the good order and conduct of the Meeting. To assist with this, an area of the meeting venue will be designated from which proceedings can be recorded/filmed, and 'roaming' around the venue while recording is not permitted. The Chairman will exclude anyone whose behaviour is disruptive.

Recording/filming should only be of Members and Council Officers, and not any members of the public (unless they are formally addressing the Meeting or unless specific permission has been given by those individuals).

For further information, please read the Notices displayed inside and outside of the meeting venue and/or speak with the Committee Administrator.

(vi) Committee Administrator

If any Member has any general questions about the Meetings or the associated agenda papers, or is unable to attend, he/she is asked to contact Ben Amor on 01285 623236 who will be the Committee Administrator responsible for the Meeting.

Distribution: All Members of the Council



Nigel Adams

Head of Democratic Services

4th May 2018

PLEASE NOTE THE
START TIME OF
THE MEETING

FORTY-SIXTH ANNUAL MEETING COTSWOLD DISTRICT COUNCIL

15TH MAY 2018

AGENDA

(1) **Apologies**

(2) **Declarations of Interest**

(a) To receive any declarations of interest from Members under:-

(i) the Code of Conduct for Members; and/or

(ii) Section 106 of the Local Government Finance Act 1992 (any Councillor who has Council Tax payments remaining unpaid for at least two months must declare an interest and not participate in any matter affecting the level of Council tax or arrangements for administering the Council Tax).

(b) To receive any declarations of interest from Officers under the Code of Conduct for Officers.

(3) **Election of Chairman of the Council** from among the Councillors, to hold Office until the Annual Meeting in 2019; and to receive a Declaration of Acceptance of Office.

Details of any nomination(s) will be reported when received.

(4) **Appointment of Vice-Chairman of the Council** from among the Councillors, to hold Office until the Annual Meeting in 2019; and to receive a Declaration of Acceptance of Office.

Details of any nomination(s) will be reported when received.

(5) **Announcements from the Chairman/Leader/Head of Paid Service**

(6) **Record of Attendances**

To receive the Record of Attendances at Meetings during the past Council Year, together with details of Decision-Making 'Meetings' held by the Leader of the Council and individual Cabinet Members (copy attached: Pages 1-5).

(7) **Election of Leader of the Council**

To note that, at the Annual Meeting of the Council on 16th May 2017, Councillor Mark F Annett was elected Leader of the Council and Chairman of the Cabinet, to hold office until the Annual Meeting of the Council in 2019 (Minute CL.6 refers).

(8) **Appointment of the Cabinet**

In accordance with the Constitution, to receive the appointments made by the Leader of the Council in respect of other Cabinet Members.

(9) **Appointment of Committees**

To make appointments to the following Committees (pages 6-8):-

- (i) Planning and Licensing Committee;
- (ii) Overview and Scrutiny Committee;
- (iii) Audit Committee.

The Briefing Note of the Head of Democratic Services will follow once the political groups on the Council have made their appointments to the Committee places allocated.

(END)