

**CHAIRMEN ETC. NOMINATIONS  
AND  
COMMITTEE ETC. SELECTION  
2015/2016**

**BRIEFING NOTE**

**(19<sup>TH</sup> MAY 2015)**

**BRIEFING NOTE**

This Briefing Note contains details of the political groupings, Committee etc. allocations and the nominations for the various Chairmen etc. positions. Further nominations can be made up until, and/or at, the relevant Meeting.

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**Political Groupings Etc.**

- (1) I have been advised of the following provisional Political Groupings within the Council (in accordance with the 'Widdicombe' Rules):-

Conservative

Councillors

- SI Andrews
- MF Annett
- MJ Beale
- Miss AM Beccle
- AW Berry
- Miss SM Coakley
- Miss AJ Coggins
- BS Dare
- RW Dutton
- David Fowles
- C Hancock
- Mrs JM Heaven
- SG Hirst
- RL Hughes
- RG Keeling
- Mrs. SL Jepson
- MGE MacKenzie-Charrington
- NJW Parsons
- SDE Parsons
- WJ Parsons
- Mrs TL Stevenson
- Lynden Stowe
- R Theodoulou
- LR Wilkins

Total: 24

Liberal Democrat

Councillors

- AR Brassington
- T Cheung
- PCB Coleman
- Ms JC Forde
- JA Harris
- M Harris
- RC Hughes
- Mrs. JL Hincks
- Ms JM Layton
- NP Robbins

Total: 10

**Chairman and Vice-Chairman of the Council**

(2) The nominations received in respect of these positions (Annual Council Meeting, Agenda Items (3) and (4)) are attached - **page 5**.

**Strong Leader and Cabinet Governance Arrangements**

(3) The Council operates the Strong Leader and Cabinet form of governance. The Cabinet comprises the Leader of the Council, together with up to nine other Members to be appointed by the Leader (one of whom shall be appointed as Deputy Leader). The Leader is elected by the Council, for a four-year term.

(4) One nomination has been received thus far for the Leader of the Council, in respect of Councillor Lynden Stowe - see **page 6**. This will be dealt with at Council Meeting Agenda Item (8)).

(5) In the event of Councillor Stowe being elected Leader, his appointments to the Cabinet are also attached - **page 7** (Council Meeting Agenda Item (9) refers). Such appointments are purely for information/noting.

**Committee Memberships** (Annual Council Meeting Agenda Item (10))

(6) With the exception of the Cabinet, the Regulations in respect of political proportionality on Committees will apply (the 'Widdicombe Rules').

(7) Based on the number of Members across each group, the following allocation of seats is suggested across those Committees that are subject to the 'Widdicombe Rules':-

	Conservative (24)	Liberal Democrats (10)	Total
Planning and Licensing	11	4	15
Audit	3	2	5
Overview and Scrutiny	5	2	7
<b>Total Seats</b>	<b>19</b>	<b>8</b>	<b>27</b>

(8) It is for the political groups to make their own decisions regarding the allocation of Committee places to their members (within the overall allocation of seats); and the allocations made are attached - **pages 8-10**.

(9) A Member of the Cabinet is not able also to serve on the Audit Committee or the Overview and Scrutiny Committee; but is able to serve on the Planning and Licensing Committee.

(10) The Chairman of the Council is not able to serve on the Cabinet or any Committee.

(11) The Vice-Chairman of the Council is not able to serve on the Cabinet; but is able to serve on any Committee.

**Chairmen Etc. Nominations and Chairmanship Etc. Restrictions**

- (12) The Chairman of the Council, by virtue of office, is not eligible to hold office as a Chairman of a Committee during his/her term.
- (13) No Member of the Cabinet is entitled to hold the office of the Chairman or Vice-Chairman of a Committee.
- (14) No Member of the Council is entitled to hold the office of the Chairman of more than one Committee at any time.
- (15) No Member of the Council is entitled to hold the office of the Chairman of the Council or the Chairman of any Committee for a continuous period of more than three years. Nor is he/she eligible to be a Chairman or Vice-Chairman of any Committee within one year of ceasing to hold office as Chairman of any Committee.
- (16) A nominee for election/appointment as a Chairman or Vice-Chairman (of either the Council or of a Committee), or as Leader of the Council, is not required to be present at the Meeting at which the election/appointment is to take place.
- (17) There is no requirement for a secret ballot to be held in respect of voting on Member appointments.
- (18) With the exception of the Planning and Licensing Committee, all Committee Vice-Chairmen positions have been dispensed with.
- (19) The nominations made in respect of the various Committee Chairmen and Vice-Chairmen positions, and Vice-Chairman of the Planning and Licensing Committee, are attached - **pages 11-13** (to be dealt with by each Committee in turn at the close of the Annual Council Meeting).

(END)

**ANNUAL COUNCIL MEETING - 19<sup>TH</sup> MAY 2015**

**Agenda Items (3) and (4)**

**Election/Appointment of Chairman/Vice-Chairman of the Council**  
**Council Year 2015/16**

The following nominations have been received to date:-

(i) Chairman of the Council

<u>Nominee</u>	<u>Proposer</u>	<u>Second</u>
Mark Annett	SG Hirst	David Fowles

(ii) Vice-Chairman of the Council

<u>Nominee</u>	<u>Proposer</u>	<u>Second</u>
Julian Beale	Mark Annett	Sue Jepson

**ANNUAL COUNCIL MEETING - 19<sup>TH</sup> MAY 2015**

**Agenda Item (8)**

**Election of Leader of the Council - Council Years 2015/19**

The following nomination has been received to date:-

**Leader of the Council**

**Nominee**

**Proposer**

**Secunder**

Lynden Stowe

Nick Parsons

Ray Theodoulou

**ANNUAL COUNCIL MEETING - 19<sup>TH</sup> MAY 2015****Agenda Item (9)****Appointment of Cabinet - Council Year 2015/16**

If appointed as the Leader of the Council, Councillor Lynden Stowe intends to make the following Cabinet appointments:-

<b>Councillor</b>	<b>Portfolio Area</b>
Lynden Stowe (Leader)	-
NJW Parsons (Deputy Leader)	Forward Planning
Sue Coakley	Environment and Communities
C Hancock	Enterprise and Partnerships
Mrs. SL Jepson	Planning and Housing
1 no. to be advised	Health and Leisure
<b>Total Members: 6</b>	

**Note:**

Details of the responsibilities within each portfolio area will be circulated, once finalised.

**ANNUAL COUNCIL MEETING - 19<sup>TH</sup> MAY 2015**

**Agenda Item (10)**

**Appointment of Committees - Council Year 2015/16**

**PLANNING AND LICENSING COMMITTEE**

**Conservative Group Representation (11):**

Miss AML Beccle  
AW Berry  
Miss SM Coakley  
Miss Alison Coggins  
RW Dutton  
JAD Fowles  
SG Hirst  
RL Hughes  
Mrs. SL Jepson  
MGE Mackenzie-Charrington  
Mrs. TL Stevenson

**Liberal Democrat Group Representation (4):**

AR Brassington  
JA Harris  
M Harris  
Ms JM Layton

**Total Members: 15**

**OVERVIEW AND SCRUTINY COMMITTEE**

**Conservative Group Representation (5):**

SI Andrews

MJ Beale

RG Keeling

Jim Parsons

SDE Parsons

**Liberal Democrat Group Representation (2):**

JA Harris

NP Robbins

**Total Members: 7**

**AUDIT COMMITTEE**

**Conservative Group Representation (3):**

BS Dare

R Theodoulou

LR Wilkins

**Liberal Democrat Group Representation (2):**

PCB Coleman

T Cheung

**Total Members: 5**

**PLANNING AND LICENSING COMMITTEE MEETING - 19<sup>TH</sup> MAY 2015**

**Agenda Items (3) and (4)**

**Election/Appointment of Chairman/Vice-Chairman of the Planning and Licensing Committee**  
**Council Year 2015/16**

The following nominations have been received to date:-

(i) **Chairman of the Committee**

<u>Nominee</u>	<u>Proposer</u>	<u>Seconder</u>
RL Hughes	Robert Dutton	Sue Coakley

(ii) **Vice-Chairman of the Committee**

<u>Nominee</u>	<u>Proposer</u>	<u>Seconder</u>
SG Hirst	Robin Hughes	Tina Stevenson

**OVERVIEW AND SCRUTINY COMMITTEE MEETING - 19<sup>TH</sup> MAY 2015**

**Agenda Item (3)**

**Election of Chairman of the Overview and Scrutiny Committee**

**Council Year 2015/16**

The following nomination has been received to date:-

(i) **Chairman of the Committee**

**Nominee**

**Proposer**

**Seconder**

Jim Parsons

Julian Beale

Stephen Andrews

**AUDIT COMMITTEE MEETING - 19<sup>TH</sup> MAY 2015**

**Agenda Item (3)**

**Election of Chairman of the Audit Committee**  
**Council Year 2015/16**

The following nomination has been received to date:-

(i) **Chairman of the Committee**

**Nominee**

**Proposer**

**Seconder**

BS Dare

Ray Theodoulou

Len Wilkins

(END)