



COTSWOLD
DISTRICT COUNCIL

ANNUAL COUNCIL AGENDA

**Tuesday 13th May 2014, 11.30am (or at the close of the ordinary
Council Meeting, whichever is the later)**

Council Chamber, Trinity Road, Cirencester

NOTES

(i) Questions Arising on the Agenda

If any Member has any questions regarding a report contained within the Council Agenda, or any of the Committee Agendas that follow, he/she is requested to give advance notice of such question to the Director/Officer originating the report or to an Officer of the Democratic Services Section so that a full response can be made available either prior to, or at, the Meeting. If no such advance notification is given, a full response to any question cannot be guaranteed at the Meeting.

(ii) Committees

The Committees will each meet in turn at the conclusion of the Annual Council Meeting to make their Chairman/Vice-Chairman appointments, as appropriate (Agendas attached: Pages 6-8).

N.B. An initial Meeting of the Cabinet is not required as the Constitution provides that, by virtue of office, the Leader of the Council is automatically the Chairman of the Cabinet.

(iii) Lunch

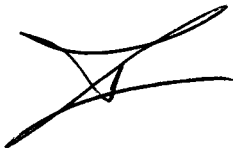
At the conclusion of the formal business, a sandwich lunch will be provided, to which all Honorary Aldermen have been invited.

(iv) Committee Administrator

If any Member has any general questions about the Meetings or the associated agenda papers, or is unable to attend, he/she is asked to contact Nigel Adams on 01285 623000 who will be the Committee Administrator responsible for the Meeting.

Distribution:

All Members of the Council



Nigel Adams
Head of Democratic Services

2nd May 2014

PLEASE NOTE THE START TIME
OF THE MEETING

FORTY-SECOND ANNUAL MEETING COTSWOLD DISTRICT COUNCIL

13TH MAY 2014

AGENDA

- (1) **Apologies**
- (2) **Declarations of Interest**
 - (a) To receive any declarations of interest from Members under:-
 - (i) the Code of Conduct for Members; and/or
 - (ii) Section 106 of the Local Government Finance Act 1992 (any Councillor who has Council Tax payments remaining unpaid for at least two months must declare an interest and not participate in any matter affecting the level of Council tax or arrangements for administering the Council Tax).
 - (b) To receive any declarations of interest from Officers under the Code of Conduct for Officers.
- (3) **Election of Chairman of the Council** from among the Councillors, to hold Office until the Annual Meeting in 2015; and to receive a Declaration of Acceptance of Office.

Details of any nomination(s) received will be reported as soon as possible.
- (4) **Appointment of Vice-Chairman of the Council** from among the Councillors, to hold Office until the Annual Meeting in 2015; and to receive a Declaration of Acceptance of Office.

Details of any nomination(s) received will be reported as soon as possible.
- (5) **Announcements from the Chairman/Leader/Head of Paid Service**
- (6) **Records of Attendances**

To receive the Records of Attendances at Meetings during the past Council Year (copy attached: Pages 1-5).

(7) **Leader of the Council**

To note that, by virtue of Minute 7 of the Annual Meeting of the Council held on 17th May 2011, Councillor Lynden Stowe was elected to serve as Leader of the Council until the Annual Meeting of the Council in May 2015.

(8) **Appointment of the Cabinet**

In accordance with the Constitution, to receive the appointments of the Leader of the Council in respect of the other Cabinet Members (to follow/oral report).

(9) **Appointment of Committees**

To make appointments to the following Committees:-

- (i) Planning Committee
- (ii) Licensing Committee
- (iii) Audit and Scrutiny Committee

The Briefing Note of the Head of Democratic Services will follow as soon as notification has been received from all political groups, and the non-aligned Members, of their Committee allocations/preferences.

(10) **Other Business** - Such other business which, in the opinion of the Chairman, is urgent.

(END)