



# COTSWOLD DISTRICT COUNCIL

Council name	<b>COTSWOLD DISTRICT COUNCIL</b>
Name and date of Committee	<b>CABINET - 6<sup>TH</sup> JANUARY 2020</b>
Report Number	<b>AGENDA ITEM (12)</b>
Subject	<b>COMMISSIONING FRAMEWORK</b>
Wards affected	Not applicable
Accountable members	Councillor Joe Harris Leader of the Council Tel: 01285 623000 Email: <a href="mailto:joe.harris@cotswold.gov.uk">joe.harris@cotswold.gov.uk</a>
Accountable officer	Nigel Adams Head of Paid Service Tel: 01285 623202 <a href="mailto:nigel.adams@cotswold.gov.uk">nigel.adams@cotswold.gov.uk</a>
Summary/Purpose	To consider a revised high-level commissioning framework document.
Annexes	Annex A - Commissioning Framework
Recommendation/s	<b>That the Commissioning Framework document be approved.</b>
Corporate priorities	None directly
Key Decision	No
Exempt	No
Consultees/ Consultation	Senior Officers Cabinet Overview and Scrutiny Committee

## **1. BACKGROUND**

- 1.1.** Prior to, and following, the establishment of Publica, various reports have been presented to Members in relation to the structures around, and operational arrangements in respect of, commissioning. It has been acknowledged that the situation would evolve over time, and the arrangements would be reviewed and refined in the light of experience.
- 1.2.** The Council's Statutory Officers and the Managing Director and Executive Director (Commissioning) of Publica have been undertaking further work to produce a high-level Commissioning Framework document.
- 1.3.** The document seeks to (i) clarify and strengthen the different roles of the Council and Publica (and their respective lead officers); (ii) set out the over-arching requirements in relation to robust performance data and analysis, so that the Council can properly hold Publica and other service providers to account; and (iii) reinforce the assurance elements.
- 1.4.** The document also has regard to the comments on commissioning that flowed from the Corporate Peer Challenges at Forest of Dean and West Oxfordshire District Councils, and also reflects on the details of my sessions as part of our peer challenge (including feedback sessions).
- 1.5.** It is accepted that this document will need to be underpinned and supported by more detailed documents, but the framework sets the principles to move forward.
- 1.6.** Following initial informal discussion by Cabinet Members, the document was then considered by the Overview and Scrutiny Committee at its Meeting held on 3<sup>rd</sup> December 2019 - and that Committee endorsed the document as a positive step forward in clarifying the overall commissioning process.
- 1.7.** The updated document is set out at Annex A - and is presented for formal consideration, sign-off and implementation.

## **2. OPTIONS**

The document as presented builds on previous versions and iterations. It will also be reviewed in the light of operational experience. As such, no alternative option is presented.

## **3. FINANCIAL IMPLICATIONS**

No specific implications.

## **4. LEGAL IMPLICATIONS**

No specific implications.

## **5. RISK ASSESSMENT**

The updated framework seeks to provide greater clarity in the respective commissioning roles, thereby minimising any associated risks.

## **6. EQUALITIES IMPACT**

No specific implications.

## **7. CLIMATE CHANGE IMPLICATIONS**

No specific implications.

## **8. BACKGROUND PAPERS**

**8.1.** The following documents have been identified by the author of the report in accordance with section 100D.5(a) of the Local Government Act 1972 and are listed in accordance with section 100 D.1(a) for inspection by members of the public:

- Report to Overview and Scrutiny Committee - 5<sup>th</sup> December 2017 - Commissioning Framework
- Report to Overview and Scrutiny Committee - 3<sup>rd</sup> September 2019 - Draft Commissioning Strategy
- Report to Overview and Scrutiny Committee - 3<sup>rd</sup> December 2019 - Commissioning Update, including new Framework document

**8.2.** These documents are available on the Council's Website.

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