



**COTSWOLD
DISTRICT COUNCIL**

CABINET AGENDA

Thursday 20th September, 2018, 4.00 p.m.

Council Chamber, Trinity Road, Cirencester

NOTES

(i) Questions Arising on the Agenda

If any Member has any questions regarding either (a) an update/progress report on a specific item contained in the Minutes of the previous Meeting or (b) a report contained within the Agenda, he/she is requested to give advance notice of such question to the Director/Officer originating the report or to an Officer of the Democratic Services Section so that a full response can be made available either prior to, or at, the Meeting. If no such advance notification is given, a full response to any question cannot be guaranteed at the Meeting.

With specific regard to the Minutes of previous Meetings, Members' attention is drawn to Council Procedure Rule 17.1 which provides that, once the Minutes have been signed, Members may ask questions to ascertain what progress has been made on a particular matter referred to in the Minutes, but may not make any other statement or generate discussion on the Minutes.

(ii) Mobile Phones/Pagers

All mobile phones/pagers should be **SWITCHED OFF OR SET TO SILENT MODE BEFORE** the start of the Meeting.

(iii) Recording of Proceedings

The public proceedings of Council, Cabinet and Committee Meetings may be recorded, which includes filming, as well as audio recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Committee Administrator know before the start of the Meeting.

Recording/filming should not be disruptive or distracting to the good order and conduct of the Meeting. To assist with this, an area of the Meeting venue will be designated from which proceedings can be recorded/filmed, and 'roaming' around the venue while recording is not permitted. The Chairman will exclude anyone whose behaviour is disruptive.

Recording/filming should only be of Members and Council Officers, and not any members of the public (unless they are formally addressing the Meeting or unless specific permission has been given by those individuals).

For further information, please read the Notices displayed inside and outside the Meeting venue and/or speak with the Committee Administrator.

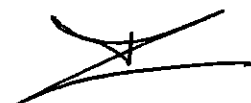
(iv) Committee Administrator

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Ben Amor on 01285 623000 who will be the Committee Administrator responsible for the Meeting.

Distribution:

All Members of the Cabinet
(Councillors Mark F Annett, Sue Coakley, C Hancock, SG Hirst, MGE MacKenzie-Charrington and NJW Parsons)

All other Councillors for information



Nigel Adams
Head of Democratic Services

12th September 2018

CABINET : 20TH SEPTEMBER 2018

AGENDA

- (1) **Apologies**
- (2) **Declarations of Interest**
 - (1) To receive any declarations of interest from Members under:-
 - (i) the Code of Conduct for Members; and/or
 - (ii) Section 106 of the Local Government Finance Act 1992 (any Councillor who has Council Tax payments remaining unpaid for at least two months must declare an interest and not participate in any matter affecting the level of Council Tax or arrangements for administering the Council Tax).
 - (2) To receive any declarations of interest from Officers under the Code of Conduct for Officers.
- (3) **Minutes** - To confirm the Minutes of the Meeting of the Cabinet held on 19th July 2018 (attached).
- (4) **Public Questions** - Council Procedure Rule 10 - Not more than fifteen minutes allowed for written questions to be put by Local Government electors within the Cotswold District on any matter in relation to which the Council has any power or duties or which affects the district, and which falls within the Terms of Reference of the Cabinet.
- (5) **Member Questions** - Council Procedure Rule 11 - Not more than fifteen minutes allowed for written questions to be put by Members on any matter in relation to which the Council has any power or duties or which affects the district, and which falls within the Terms of Reference of the Cabinet.
- (6) **Leader's Announcements** (if any)

Items for Consideration and Decision

	<u>Page Number</u>
(7) <u>Business Rates Retention Scheme Pilot - Gloucestershire</u>	1
(8) <u>County-Wide Procurement of Local Housing Needs Assessment</u>	6
(9) <u>Summary Finance/Service Performance Report - 2018/19 Quarter 1</u>	10

Other Matters

(10) **Schedule of Decisions Taken by the Leader of the Council and/or Individual Cabinet Members**

To note the decisions taken by the Leader of the Council and/or individual Cabinet Members since the last Meeting of the Cabinet - Schedule attached (**Page 49**).

(11) **Issue(s) Arising From Overview and Scrutiny and/or Audit (if any)**

(12) **Other Business** - Such other business that, in the opinion of the Chairman, is urgent.

(END)