

APPENDIX D

Cotswold District Council - Revenue Budget Monitoring Summary

Q4 Budget Outturn - 1st April to 31 March 2018

Service Group	Original Budget [full-year]	Revised Budget Q4	Actual Spend Q4	(Under) / Over Budget
Environmental & Regulatory Services	1,000,665	418,072	489,185	71,113
GO Shared Services	0	1,029,398	989,376	(40,022)
ICT, Change & Customer Services	295,054	1,828,468	1,671,123	(157,345)
Land, Legal & Property	25,355	836,650	812,181	(24,469)
Partnership Managing Director and 2020 Programme Costs	0	662,258	658,812	(3,446)
Revenues & Housing Support	1,124,823	271,886	180,782	(91,104)
Environmental Services	3,942,261	3,166,069	3,212,995	46,926
Leisure & Communities	1,755,887	1,487,640	1,537,431	49,791
Planning & Strategic Housing	2,160,260	1,442,599	1,521,312	78,714
Democratic Services	1,146,622	1,014,909	874,811	(140,098)
Retained Services	942,701	(101,040)	(24,625)	76,415
Cost of services	12,393,628	12,056,909	11,923,383	(133,526)
Reversal of notional charges in Cost of Services	(1,908,534)	(1,571,236)	(1,161,380)	409,856
Budget Net Cost of Services	10,485,094	10,485,673	10,762,003	276,330
Financing				
Council Tax Income	(7,760,547)	(7,760,547)	(7,760,587)	(40)
less Parishes	2,715,735	2,715,735	2,715,735	0
Council Tax Income [CDC share]	(5,044,812)	(5,044,812)	(5,044,852)	(40)
NDR Government Grant Payable (Tariff)	10,721,494	10,721,494	10,721,492	(2)
NDR Levy payments [including Glos. pool surplus]	968,049	968,049	297,926	(670,123)
Share of Collection Fund surplus (-) / deficit	(207,040)	(207,040)	(207,040)	0
Redistributed NNDR	(14,076,135)	(14,076,135)	(14,076,135)	0
NDR of Renewable Energy Schemes	(135,070)	(135,070)	(135,070)	0
Non Domestic Rates - total	(2,728,702)	(2,728,702)	(3,398,827)	(670,125)
General Government Grants	(3,152,325)	(3,152,905)	(4,450,254)	(1,297,349)
Budgeted contribution to General Fund	440,745	440,746	440,746	0
Overspend / (underspend) for the year:	0	0	-1,691,183	-1,691,183

Environmental & Regulatory Services

Q4 Budget Outturn - 1st April 2017 to 31st March 2018

Cost Centre	Budget Q4	Actual Q4	(Under) / Over Budget
BUC001 Building Control - Fee Earning Work	(131,686)	(82,050)	49,636
BUC002 Building Control - Non Fee Earning Work	61,925	50,514	(11,411)
BUC003 Dangerous Structures	2,500	637	(1,863)
Building Control total	(67,261)	(30,899)	36,362
EMP001 Emergency Planning	24,809	19,974	(4,835)
ESM001 Environment - Service Management	90,141	94,394	4,253
PSH002 Private Sector Housing - Condition of Dwellings	5,500	(2,798)	(8,298)
PSH005 Home Energy Conservation	3,725	95	(3,630)
REG002 Licensing	(12,110)	(34,304)	(22,194)
REG006 Caravan Sites - Itinerates	300	4,295	3,995
REG007 Caravan Sites - Licensed	688	95	(593)
REG009 Environmental Protection	115,136	101,163	(13,973)
REG013 Pollution Control	106,889	122,090	15,201
REG016 Food Safety	127,935	128,566	631
REG017 Health & Safety At Work	19,700	83,458	63,758
REG021 Statutory Burials	1,420	949	(471)
STC011 Abandoned Vehicles	1,200	2,105	905
Public Protection total	485,333	520,084	34,751
Total	418,072	489,185	71,113

GO Shared Services

Q4 Budget Outturn - 1st April 2017 to 31st March 2018

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
SUP009	Accountancy	293,619	248,634	(44,985)
SUP011	Creditors	40,649	38,761	(1,888)
SUP012	Debtors	36,986	35,954	(1,032)
SUP035	Insurances	5,704	5,186	(518)
SUP042	GO Support and Hosting	80,628	79,192	(1,436)
GO Shared Services Finance total		457,586	407,727	(49,859)
SUP010	Internal Audit	175,761	153,922	(21,839)
SUP402	Glos. Counter Fraud Unit	0	0	0
SUP403	CDC Counter Fraud	(11,288)	41,324	52,612
Audit and Counter Fraud		164,473	195,246	30,773
SUP003	Human Resources	199,663	181,240	(18,423)
SUP019	Health & Safety	30,085	26,085	(4,000)
SUP020	Training & Development	89,533	95,367	5,834
SUP013	Payroll	55,296	51,979	(3,317)
HR Support & Payroll total		374,577	354,670	(19,907)
SUP033	Central Purchasing / Procurement	32,762	31,732	(1,030)
Procurement total		32,762	31,732	(1,030)
Total		1,029,398	989,376	(40,022)

ICT, Change and Customer Service

Q4 Budget Outturn - 1st April 2017 to 31st March 2018

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
SUP017	Business Improvement/Transformation	112,691	83,245	(29,446)
SUP021	Business Continuity Planning	23,949	3,817	(20,132)
SUP023	Freedom of Information Act	11,396	7,217	(4,179)
TMR001	Street Naming	(9,050)	(23,190)	(14,140)
		138,986	71,088	(67,898)
ADB411	Moreton-in-Marsh, Offices	32,575	11,351	(21,224)
SUP401	FOH - Trinity Road	532,789	479,558	(53,231)
COM420	FOH - Moreton	114,317	97,612	(16,705)
COM421	Moreton - Stock Trading a/c	0	(0)	(0)
		679,681	588,521	(91,160)
SUP005	ICT	891,231	915,481	24,250
SUP031	Application Support	118,570	96,033	(22,537)
		1,009,801	1,011,514	1,713
Total		1,828,468	1,671,123	(157,345)

Land, Legal & Property

Q4 Budget Outturn - 1st April 2017 to 31st March 2018

Cost Centre	Budget	Actual Q4	(Under) / Over
ADB401 Trinity Road, Offices	354,170	266,256	(87,914)
ADB402 Trinity Road Improvement Work (XC0055)	39,950	39,950	0
ADB412 Moreton-in-Marsh, Offices - Maintenance	43,235	32,893	(10,342)
CUL411 Corinium Museum - Maintenance	41,350	59,329	17,979
ENA401 Housing Enabling Properties	(9,690)	2,586	12,276
FIE425 22/24 Ashcroft Road	2,930	12,841	9,911
HLD420 Thamesdown Waste Depot, Cricklade	0	0	0
HLD421 T Barry Haulage Depot, South Cerney	0	0	0
Asset Management total	471,945	413,855	(58,090)
LLC001 Local Land Charges	(133,602)	(130,971)	2,631
Land Charges total	(133,602)	(130,971)	2,631
SUP004 Legal	195,282	179,892	(15,390)
SUP025 Property Services	303,025	349,405	46,380
Legal & Property total	498,307	529,297	30,990
Total	836,650	812,181	(24,469)

Partnership Managing Director and Transformation Programme Costs

Q4 Budget Outturn - 1st April 2017 to 31st March 2018

Cost Centre	Budget	Actual Q4	(Under) / Over
COR01+ Transformation and 2020 change projects	578,869	578,869	0
SUP026 Chief Executive	83,389	79,943	(3,446)
	662,258	658,812	(3,446)
Total	662,258	658,812	(3,446)

Revenues & Housing Support

Q4 Budget Outturn - 1st April 2017 to 31st March 2018

Cost Centre		Profiled Budget Q4	Actual Q4	(Under) / Over Budget
HBP001	Rent Allowances	163,505	(42,592)	(206,097)
HBP005	Benefit Fraud Investigation	0	1,121	1,121
Benefits total		163,505	(41,471)	(204,976)
HOM001	Homelessness	18,697	2,796	(15,901)
HOM004	Refugees	0	21,270	21,270
HOM498	Homelessness Prevention - Glos. (XX9844)	2,562	2,562	0
PSH001	Private Sector Housing Grants	28,351	17,135	(11,216)
Housing Management total		49,610	43,765	(5,845)
LTC001	Council Tax Collection	126,440	237,154	110,714
LTC002	Council Tax Support Administration	0	6,203	6,203
LTC011	NNDR Collection	(133,910)	(117,524)	16,386
PUT001	Concessionary Travel	23,316	13,204	(10,112)
SUP014	Cashiers	40,060	38,139	(1,921)
SUP028	Security Carriers	2,865	1,311	(1,554)
Revenues total		58,771	178,488	119,717
Total		271,886	180,782	(91,104)

Environmental Services

Q4 Budget Outturn - 1st April 2017 to 31st March 2018

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
CPK401	Car Parks	(1,211,553)	(1,107,763)	103,790
CPK402	Car Parks - Maintenance	35,725	14,880	(20,845)
CPK413	Car Parks - Tetbury The Chippings	(14,925)	(13,509)	1,416
CPK414	Car Parks - Chipping Campden	0	(23,142)	(23,142)
CPK421	Civil Parking Enforcement - Stroud	0	(780)	(780)
Car Parking total		(1,190,753)	(1,130,314)	60,439
CCC001	Climate Change	21,866	20,902	(964)
Climate change total		21,866	20,902	(964)
CCM001	Cemetery, Crematorium and Churchyards	81,756	74,380	(7,376)
CCM402	Cemeteries - Maintenance	14,275	5,001	(9,274)
HLD410	Waste - Cleansing	116,884	64,966	(51,918)
HLD411	Waste - Cemeteries	0	0	0
HLD450	Pool Car	0	0	0
REG003	Animal Control	26,230	88,780	62,550
REG019	Public Conveniences	221,889	211,306	(10,583)
RYC001	Recycling	737,948	993,274	255,326
RYC002	Green Waste	765,191	714,121	(51,070)
STC001	Street Cleaning	1,069,335	978,756	(90,579)
TRW001	Trade Waste			0
WST001	Household Waste	1,279,620	1,306,779	27,159
WST004	Bulky Household Waste	(36,000)	(50,600)	(14,600)
WST401	Refuse-Stow Fair	11,148	6,764	(4,384)
WST402	South Cerney Depot, Packers Leaze	(102,100)	(130,180)	(28,080)
Environmental Services Client		4,186,176	4,263,346	77,170
FLD401	Land Drainage	47,244	48,297	1,053
FLD402	Flood Defence	100,000	10,037	(89,963)
Flooding total		147,244	58,334	(88,910)
REG023	Environmental Strategy	1,536	727	(809)
Waste and Recycling Policy		1,536	727	(809)
Total		3,166,069	3,212,995	46,926

Leisure & Communities

Q4 Budget Outturn - 1st April 2017 to 31st March 2018

Cost Centre	Budget Q4	Actual Q4	(Under) / Over Budget
COM401 Health Policy	51,753	48,969	(2,784)
COM402 Community Liaison	99,457	103,113	3,656
COM403 Youth Participation	(8,438)	(13,963)	(5,525)
COM404 Falls Prevention	(2,170)	907	3,077
COM405 Health Development	(14,821)	(2,805)	12,016
GBD001 Community Welfare Grants	145,868	152,041	6,173
Community Liaison	271,649	288,262	16,613
CCR001 Community Safety (Crime Reduction)	21,307	21,978	671
HLD403 Crime Prevention Initiatives	1,591	1,591	(0)
SUP002 Consultation, Policy & Research	89,335	82,535	(6,800)
Community Safety	112,233	106,103	(6,130)
CUL410 Corinium Museum	101,000	101,215	215
CUL412 Collection Management	6,000	5,265	(735)
CUL413 Northleach Resouce Centre	8,850	0	(8,850)
REC410 Ciren - Centre Management	597,264	595,238	(2,026)
REC419 Cirencester Leisure - Maintenance	32,850	122,151	89,301
REC430 C Campden - Centre Management	120,348	120,213	(135)
REC450 Bourton - Centre Management	144,900	144,898	(2)
REC459 Bourton - Maintenance	28,019	4,259	(23,760)
Leisure Management	1,039,231	1,093,238	54,007
TOU001 Tourism Strategy and Promotion	66,214	48,514	(17,700)
TOU401 Accommodation Guide	0	0	0
TOU402 Partnership Grants	54,000	57,000	3,000
TOU403 Cotswold Tourism Partnership	(55,687)	(55,687)	0
Tourism Policy	64,527	49,828	(14,699)
Total	1,487,640	1,537,431	49,791

Planning & Strategic Housing

Q4 Budget Outturn - 1st April 2017 to 31st March 2018

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
DEV001	Development Control - Applications	(299,817)	(157,566)	142,252
DEV002	Development Control - Appeals	130,254	125,050	(5,204)
DEV003	Development Control - Enforcement	189,327	153,235	(36,092)
DEV004	Development Advice	334,889	314,612	(20,277)
DEV401	Planning Advice For Land Charges	11,480	9,596	(1,884)
DEV488	Planning - Section 106 Agreements	(224,000)	(224,000)	0
DEV499	Development Services Holding Account	90,315	90,135	(180)
Development Management		232,448	311,062	78,614
PLP005	Heritage & Design	178,161	197,523	19,362
Heritage & Conservation		178,161	197,523	19,362
PLP002	Local Development Framework	270,432	309,422	38,990
PLP401	Fwd Plan work for Dev Con	16,735	13,492	(3,243)
PLP499	Local Development Framework Reserve	415,000	415,424	424
PSM001	Planning - Service Mgt. and Support Services	4,494	14,251	9,757
Planning Policy		706,661	752,589	45,928
HAD001	Housing Advice	230,422	187,882	(42,540)
HLD400	Second Home Projects	4,744	4,744	0
HOS001	Housing Strategy	65,339	55,950	(9,389)
HOS002	Housing Partnerships	24,824	10,412	(14,412)
HOS005	Community Led Housing	0	1,150	1,150
Strategic Housing		325,329	260,138	(65,191)
Total		1,442,599	1,521,312	78,714

Democratic Services

Q4 Budget Outturn - 1st April 2017 to 31st March 2018

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
DRM005	Committee Services	139,599	147,283	7,684
DRM008	Corporate Subscriptions	18,980	3,459	(15,521)
Committee Services total		158,579	150,742	(7,837)
ELE*	Elections	166,088	160,215	(5,873)
Elections total		166,088	160,215	(5,873)
SUP018	Press & PR/Communications	52,353	50,756	(1,597)
SUP024	Postal Services	40,729	45,330	4,601
Communications		93,082	96,086	3,004
DRM001	Democratic Representation and Management	115,228	97,886	(17,342)
DRM003	Councillors Allowances	265,635	231,739	(33,896)
DRM004	Servicing Council	21,897	14,304	(7,593)
Member Support total		402,760	343,929	(58,831)
SUP022	Print & Design	194,400	123,840	(70,560)
Print & Design total		194,400	123,840	(70,560)
Total		1,014,909	874,811	(140,098)