

COTSWOLD DISTRICT COUNCIL

CABINET

19TH APRIL 2018

Present:

Councillor NJW Parsons - Vice-Chairman (in the Chair)

Councillors -

Sue Coakley
C Hancock
Lynden Stowe

SG Hirst
MGE MacKenzie-Charrington

Observers:

SI Andrews

Apologies:

Mark F Annett

CAB.99 DECLARATIONS OF INTEREST

There were no declarations of interest under the Code of Conduct for Members or Section 106 of the Local Government Finance Act 1992.

There were no declarations of interest under the Code of Conduct for Officers.

CAB.100 MINUTES

RESOLVED that the Minutes of the Meeting of the Cabinet held on 15th March 2018 be approved as a correct record.

Record of Voting - for 6, against 0, abstentions 0, absent 1.

CAB.101 PUBLIC QUESTIONS

No public questions had been submitted.

CAB.102 MEMBER QUESTIONS

No questions had been submitted by Members.

CAB.103 LEADER'S ANNOUNCEMENTS

There were no announcements from the Deputy Leader.

CAB.104 NOTICE OF MOTION - PLASTICS

It was reported that both the Proposer and Seconder of the Motion had notified the Head of Paid Service that, unavoidably and regrettably, they would be unable to attend the Meeting to present and speak to their Motion. Accordingly, they had requested that the item be deferred to the Cabinet's May 2018 Meeting. The Cabinet was content to accede to such request.

CAB.105 FUNDING ALLOCATION FOR REVIEW AND MODELLING OF WASTE SERVICE OPTIONS

The Cabinet was requested to consider the allocation of funding to enable specialist support to be secured for the review and modelling of waste service options, to inform future service design.

In introducing the report, the Cabinet Member for Environment explained that one-off funding was being sought, from the Council's Priorities Fund, in the context of a waste and cleansing service that costed in the region of £4m per year. The Cabinet Member stated that it was vital to ensure that the service fleet was relevant and fit-for-purpose, and explained that the modelling capability did not exist in Ubico or the Joint Waste Team. The Cabinet Member reported that the project would inform the future public consultation to be undertaken to inform the review and that this work would also contribute to the broader aim of the Joint Waste Committee to align waste services and fleets across the Partnership to improve efficiency and achieve other benefits.

In response to questions, it was explained that the specialist support would be procured by the Joint Waste Team on the Council's behalf; and that whilst a fully standardised service would be the most cost-effective, it was for each council to determine the service that it wished to deliver and it was highly unlikely that a standardised 'one-size fit all' approach would be achieved for a variety of reasons, e.g. geographic - although some alignment, such as standardising fleet, could be achieved.

RESOLVED that a sum of £20,000 be allocated from the Council Priorities Fund to secure specialist support for the review and modelling of waste service options.

Record of Voting - for 6 against 0, abstentions 0, absent 1.

CAB.106 FUNDING FOR COTSWOLD DISTRICT LOCAL PLAN AND COMMUNITY INFRASTRUCTURE LEVY

The Cabinet was requested to consider the use of monies from the Council Priorities Fund to meet the identified cost of taking the Local Plan and Community Infrastructure Levy charging schedule through public examination, for onward recommendation to the Council.

In introducing this item, the Deputy Leader and Cabinet Member for Forward Planning explained that the spend related to work undertaken and committed, and that overall cost of £1.3m was consistent with the spend figures of other local authorities throughout the country.

More generally, Members praised the progress that had been made in relation to the Council's Local Plan.

RECOMMENDED that a sum of £373,500 be utilised from the Council's Priorities Fund to meet the cost of taking the Local Plan and Community Infrastructure Levy charging schedule through public examination.

Record of Voting - for 6 against 0, abstentions 0, absent 1.

CAB.107

**GENERAL DATA PROTECTION REGULATION - APPOINTMENT/
DESIGNATION OF DATA PROTECTION OFFICER**

The Cabinet Member for Enterprise and Partnerships reminded Members that, at its Meeting on 15th February 2018, the Council had agreed a General Data Protection Regulation (GDPR) Policy, and explained that a Data Protection Officer needed to be appointed in advance of the GDPR implementation deadline of 25th May 2018.

The Cabinet Member confirmed that the designation was proposed to be a joint arrangement across partner councils and Publica. Such a co-ordinated approach was welcomed, especially as this would provide a 'single point of contact' for Members and Officers from all partner Councils.

In response to a question, the Head of Paid Service agreed to establish whether a deputy appointment was necessary and, if so, to ensure that relevant arrangements were put in place. Similarly, Officers would seek to ensure a working solution in the event of any extended period of absence of the appointee.

RESOLVED that:

(a) the designation of a Data Protection Officer, with a sharing arrangement in place with two other local authorities (West Oxfordshire District Council and Forest of Dean District Council) and Publica Group, be approved;

(b) that Mr. Tony Oladejo, the ICT Audit and Compliance Manager in the shared Publica ICT team, be designated as the Council's Data Protection Officer.

Record of Voting - for 6, against 0, abstentions 0, absent 1.

CAB.108

**SCHEDULE OF DECISIONS TAKEN BY THE LEADER OF THE COUNCIL
AND/OR INDIVIDUAL CABINET MEMBERS**

The Cabinet noted a Schedule detailing decisions taken by the Leader of the Council and the Deputy Leader and Cabinet Member for Forward Planning.

The Cabinet Member for Enterprise and Partnerships highlighted a typing error within the Schedule with regard to resolution (b) of the decision by the Deputy Leader and Cabinet Member for Forward Planning on 28th February 2018 - in that the decision should have made reference to a 'Neighbourhood Plan' and not a 'Neighbourhood Area'. The Head of Paid Service confirmed that this would be amended.

CAB.109 ISSUE(S) ARISING FROM OVERVIEW AND SCRUTINY AND/ OR AUDIT (IF ANY)

There were no issues arising from Overview and Scrutiny and/or Audit.

CAB.110 OTHER BUSINESS

There was no other business that was urgent.

The Meeting commenced at 4.05 p.m. and closed at 5.20 p.m.

Chairman

(END)