

Cotswold District Council - Revenue Budget Monitoring Summary

Q2 Budget Monitoring - 1st April to 30th September 2017

Service Group	Original Budget [full-year]	Profiled Budget Q2	Actual Spend Q2	(Under) / Over Budget
Environmental & Regulatory Services	1,000,665	151,066	223,478	72,411
GO Shared Services	0	698,895	713,921	15,026
ICT, Change & Customer Services	295,054	905,824	818,590	(87,234)
Land, Legal & Property	25,355	413,622	426,584	12,962
Partnership Managing Director and 2020 Programme Costs	0	832,730	820,682	(12,048)
Revenues & Housing Support	1,124,823	307,567	256,509	(51,058)
Environmental Services	3,942,261	1,629,097	1,436,230	(192,867)
Leisure & Communities	1,755,887	420,039	407,901	(12,138)
Planning & Strategic Housing	2,160,260	494,066	596,160	102,094
Democratic Services	1,146,622	486,251	406,399	(79,851)
Retained Services*	1,749,901	3,452,123	3,603,502	151,379
Cost of services	13,200,828	9,791,279	9,709,956	(81,324)

* retained services includes staff vacancy factor budget (at Q2 of £128,000) which represents the target for staff savings to be made across the Council.

Environmental & Regulatory Services

Q2 Budget monitoring - 1st April to 30th September 2017

Cost Centre	Profiled Budget Q2	Actual Q2	(Under) / Over Budget	
BUC001	Building Control - Fee Earning WorL	(60,004)	(36,737)	23,267
BUC002	Building Control - Non Fee Earning WorL	35,300	16,616	(18,684)
BUC003	Dangerous Structures	1,250	118	(1,133)
Building Control total		(23,454)	(20,004)	3,451
EMP001	Emergency Planning	9,725	4,174	(5,551)
ESM001	Environment - Service Management	2,503	850	(1,653)
PSH002	Private Sector Housing - Condition of Dwellings	2,500	(2,893)	(5,393)
PSH005	Home Energy Conservation	1,663	0	(1,663)
REG002	Licensing	(17,657)	(14,357)	3,300
REG007	Caravan Sites - Licensed	333	0	(333)
REG009	Environmental Protection	15,720	49,141	33,421
REG013	Pollution Control	98,485	87,271	(11,214)
REG016	Food Safety	45,190	103,543	58,353
REG017	Health & Safety At WorL	15,000	14,156	(844)
REG021	Statutory Burrials	560	797	237
STC011	Abandoned Vehicles	500	798	298
Public Protection total		174,521	243,481	68,961
Total		151,066	223,478	72,411

GO Shared Services

Q2 budget monitoring - 1st April to 30th September 2017

Cost Centre	Profiled Budget Q2	Actual Q2	(Under) / Over Budget
SUP009 Accountancy	248,234	176,368	(71,865)
SUP011 Creditors	31,408	30,572	(836)
SUP012 Debtors	37,838	32,774	(5,064)
SUP035 Insurances	5,520	13,037	7,517
SUP042 GO Support and Hosting	(11,649)	(14,520)	(2,872)
GO Shared Services Finance total	311,351	238,231	(73,120)
SUP010 Internal Audit	61,780	50,901	(10,879)
SUP402 Glos. Counter Fraud Unit	(3,990)	(9,663)	(5,673)
Audit Cotswolds total	57,790	41,238	(16,552)
SUP003 Human Resources	160,410	201,017	40,607
SUP019 Health & Safety	28,517	36,507	7,989
SUP020 Training & Development	65,348	109,090	43,742
SUP013 Payroll	42,928	47,769	4,841
HR Support & Payroll total	297,203	394,383	97,180
SUP033 Central Purchasing / Procurement	32,552	40,069	7,517
Procurement total	32,552	40,069	7,517
Total	698,895	713,921	15,026

ICT, Change and Customer Service

Q2 budget monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
SUP017	Business Improvement/Transformation	54,594	26,188	(28,406)
SUP021	Business Continuity Planning	8,725	0	(8,725)
SUP023	Freedom of Information Act	4,813	(10)	(4,823)
TMR001	Street Naming	(4,975)	(16,320)	(11,345)
		63,157	9,858	(53,299)
ADB411	Moreton-in-Marsh, Offices	15,875	12,307	(3,568)
SUP401	FOH - Trinity Road	257,592	229,839	(27,753)
COM420	FOH - Moreton	53,388	49,625	(3,763)
COM421	Moreton - Stock Trading a/c	0	(5,248)	(5,248)
		326,855	286,522	(40,332)
SUP005	ICT	456,528	458,590	2,062
SUP031	Application Support	59,285	63,620	4,335
		515,813	522,210	6,397
	Total	905,824	818,590	(87,234)

Land, Legal & Property

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over
ADB401	Trinity Road, Offices	214,666	190,815	(23,851)
ADB402	Trinity Road Improvement Work (XC0055)	0	269	269
ADB412	Moreton-in-Marsh, Offices - Maintenance	21,618	7,913	(13,704)
CUL411	Corinium Museum - Maintenance	20,675	5,745	(14,930)
ENA401	Housing Enabling Properties	(4,678)	(820)	3,858
FIE425	22/24 Ashcroft Road	(8,345)	5,129	13,474
HLD420	Thamesdown Waste Depot, Cricklade	0	(1,667)	(1,667)
HLD421	T Barry Haulage Depot, South Cerney	0	1,324	1,324
	Asset Management total	243,936	208,708	(35,227)
LLC001	Local Land Charges	(72,486)	(63,866)	8,620
	Land Charges total	(72,486)	(63,866)	8,620
SUP004	Legal	104,855	102,354	(2,501)
SUP025	Property Services	137,318	179,389	42,071
	Legal & Property total	242,173	281,742	39,570
	Total	413,622	426,584	12,962

Partnership Managing Director and 2020 Programme Costs

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q1	Actual Q1	(Under) / Over
COR011	2020 Vision	771,516	771,516	0
COR061	Public Protection 2020	12,320	12,320	0
COR067	Business World Project	10,245	10,245	0
SUP026	Chief Executive	38,649	26,601	(12,048)
		832,730	820,682	(12,048)
	Total	832,730	820,682	(12,048)

Revenues & Housing Support

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
HBP001	Rent Allowances	12,223	(8,182)	(20,405)
HBP005	Benefit Fraud Investigation	0	1,022	1,022
Benefits total		12,223	(7,159)	(19,382)
HOM001	Homelessness	29,373	(19,659)	(49,031)
HOM004	Refugees	0	15,425	15,425
HOM498	Homelessness Prevention - Glos. (XX9844)	62,263	62,263	0
PSH001	Private Sector Housing Grants	13,753	30	(13,723)
Housing Management total		105,388	58,059	(47,329)
LTC001	Council Tax Collection	149,342	156,869	7,528
LTC002	Council Tax Support Administration	0	5,303	5,303
LTC011	NNDR Collection	9,802	19,029	9,227
PUT001	Concessionary Travel	10,419	5,558	(4,860)
SUP014	Cashiers	18,961	18,390	(571)
SUP028	Security Carriers	1,433	460	(972)
Revenues total		189,956	205,610	15,653
Total		307,567	256,509	(51,058)

Environmental Services

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre	Profiled Budget Q2	Actual Q2	(Under) / Over Budget
CPK401 Car Parks	(634,373)	(693,391)	(59,018)
CPK402 Car Parks - Maintenance	17,863	7,702	(10,161)
CPK413 Car Parks - Tetbury The Chippings	(7,463)	(17,156)	(9,693)
CPK414 Car Parks - Chipping Campden	0	230	230
CPK421 Civil Parking Enforcement - Stroud	0	(780)	(780)
Car Parking total	(623,973)	(703,395)	(79,422)
CCC001 Climate Change	10,858	10,365	(492)
Climate change total	10,858	10,365	(492)
CCM001 Cemetery, Crematorium and Churchyards	48,007	46,412	(1,594)
CCM402 Cemeteries - Maintenance	7,138	1,941	(5,196)
HLD410 Waste - Cleansing	65,609	58,975	(6,634)
HLD411 Waste - Cemeteries	0	0	0
HLD450 Pool Car	0	840	840
REG003 Animal Control	14,498	17,606	3,108
REG019 Public Conveniences	112,396	90,748	(21,647)
RYC001 Recycling	538,688	540,481	1,793
RYC002 Green Waste	189,289	112,727	(76,562)
STC001 Street Cleaning	620,367	624,782	4,415
TRW001 Trade Waste			0
WST001 Household Waste	701,106	690,912	(10,194)
WST004 Bulky Household Waste	(18,000)	(25,442)	(7,442)
WST401 Refuse-Stow Fair	1,328	2,222	894
WST402 South Cerney Depot, Packers Leaze	(52,000)	(43,871)	8,129
Environmental Services Client	2,228,424	2,118,334	(110,090)
FLD401 Land Drainage	13,501	(4,153)	(17,654)
FLD402 Flood Defence	0	15,077	15,077
Flooding total	13,501	10,925	(2,576)
REG023 Environmental Strategy	288	0	(288)
Waste and Recycling Policy	288	0	(288)
Total	1,629,097	1,436,230	(192,867)

Leisure & Communities

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre	Profiled Budget Q2	Actual Q2	(Under) / Over Budget
COM401 Health Policy	31,702	28,767	(2,936)
COM402 Community Liaison	45,996	40,891	(5,104)
COM403 Youth Participation	3,760	(6,200)	(9,960)
COM404 Falls Prevention	(868)	907	1,774
COM405 Health Development	13,056	25,416	12,360
COM496 Community Covenant Grant Scheme			0
GBD001 Community Welfare Grants	71,989	75,122	3,133
Community Liaison	165,635	164,903	(733)
CCR001 Community Safety (Crime Reduction)	9,716	11,322	1,606
HLD403 Crime Prevention Initiatives	0	855	855
SUP002 Consultation, Policy & Research	43,538	50,417	6,879
Community Safety	53,254	62,594	9,340
CUL410 Corinium Museum	0	60	60
CUL412 Collection Management	0	206	206
CUL413 Northleach Resouce Centre	4,425	0	(4,425)
CUL415 Corinium Museum - HLF Project	(11,600)	(11,600)	(0)
REC410 Ciren - Centre Management	57,500	63,229	5,729
REC413 Ciren - Dryside Areas	0	(10,038)	(10,038)
REC419 Cirencester Leisure - Maintenance	16,425	8,787	(7,638)
REC430 C Campden - Centre Management	58,548	58,428	(120)
REC459 Bourton - Maintenance	14,010	0	(14,010)
Leisure Management	139,308	109,073	(30,234)
TOU001 Tourism Strategy and Promotion	26,348	33,475	7,128
TOU401 Accommodation Guide	0	(638)	(638)
TOU402 Partnership Grants	45,500	48,500	3,000
TOU403 Cotswold Tourism Partnership	(10,005)	(10,005)	0
Tourism Policy	61,843	71,332	9,489
Total	420,039	407,901	(12,138)

Planning & Strategic Housing

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
DEV001	Development Control - Applications	(202,260)	(19,517)	182,744
DEV002	Development Control - Appeals	62,752	28,666	(34,086)
DEV003	Development Control - Enforcement	89,180	67,330	(21,850)
DEV004	Development Advice	152,588	148,380	(4,208)
DEV401	Planning Advice For Land Charges	4,886	3,953	(933)
DEV488	Planning - Section 106 Agreements	(192,146)	(192,146)	0
DEV499	Development Services Holding Account	39,882	39,882	0
Development Management		(45,118)	76,550	121,667
PLP005	Heritage & Design	90,680	77,813	(12,867)
Heritage & Conservation		90,680	77,813	(12,867)
PLP002	Local Development Framework	165,217	172,918	7,701
PLP401	Fwd Plan work for Dev Con	7,824	5,147	(2,677)
PLP499	Local Development Framework Reserve	96,994	96,994	0
PSM001	Planning - Service Mgt. and Support Services	3,088	5,464	2,376
Planning Policy		273,122	280,522	7,400
HAD001	Housing Advice	122,748	120,990	(1,757)
HLD400	Second Home Projects	0	1,000	1,000
HOS001	Housing Strategy	41,080	39,272	(1,808)
HOS002	Housing Partnerships	11,555	13	(11,541)
Strategic Housing		175,382	161,275	(14,107)
Total		494,066	596,160	102,094

Retained Services - Democratic Services

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
DRM005	Committee Services	74,463	75,183	720
DRM008	Corporate Subscriptions	9,490	2,847	(6,643)
	Committee Services total	83,953	78,030	(5,923)
ELE*	Elections	65,934	74,354	8,420
	Elections total	65,934	74,354	8,420
SUP018	Press & PR/Communications	24,734	20,864	(3,870)
SUP024	Postal Services	18,936	15,309	(3,627)
	Communications	43,670	36,173	(7,497)
DRM001	Democratic Representation and Management	54,884	43,544	(11,340)
DRM003	Councillors Allowances	133,165	116,950	(16,215)
DRM004	Servicing Council	10,911	5,418	(5,492)
	Member Support total	198,959	165,912	(33,046)
SUP022	Print & Design	93,737	51,931	(41,805)
	Print & Design total	93,737	51,931	(41,805)
	Total	486,251	406,399	(79,851)

Retained Services - Management, Corporate Income & Expenditure, Directors

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q1	Actual Q2	(Under) / Over Budget
FIE030	Interest and Investment Income	(12,500)	(15,938)	(3,438)
FIE010	Interest payable and Similar Charges	0	49	49
FIE401	Assisted Car Loans			0
FIE410	Commercial Properties - General	5,273	8,687	3,415
FIE*	Commercial Properties - summary	(226,781)	(254,372)	(27,591)
HAV001	Housing Advances			0
OOE200	Parish Council Precepts	2,715,735	2,715,735	0
OOE210	Parish Council Tax support grant	63,238	63,238	0
Corporate Income & Expenditure total		2,544,965	2,517,400	(27,565)
NDC401	Discretionary Pension Payments	832,293	858,826	26,534
NDC402	Other Land			0
SUP032	Strategic Directors	105,256	105,306	51
COR001	Corporate Management			0
COR005	Corporate Finance	62,083	68,982	6,899
COR007	External Audit Fees	6,915	6,270	(645)
COR008	Bank Charges	23,920	32,271	8,351
COR400	Savings and Growth Items #	(123,308)	14,447	137,755
COR499	Previous / End of Year Adjustment			0
BAL100	Depreciation, tfrs to/from Reserves, etc.	0	0	0
Corporate Management and Directors total		907,158	1,086,102	178,944
Total		3,452,123	3,603,502	151,379

'Savings & Growth items' includes a staff vacancy factor budget (at Q2 of £128,000) which represents the target for staff savings to be made across the Council. Savings made in budgets - at Q2 approximately £137,000 - accrue against the individual service lines.