

Appendix A - Progress towards achieving our Top Tasks (2017/18 Q2)

Priority 1: Provide high quality services at the lowest possible cost to Council Taxpayers			
Task	Status	Progress	Assigned to
Implement the 2020 Vision to deliver savings of £1.84m per annum by 2020	On Target	<p>In September 2016, the Cabinets and Councils of the partner councils agreed to move from a Joint Committee arrangement to a company model.</p> <p>Over the last year, officers have been putting in place the necessary arrangements including legal and governance work, in addition to the appointments of Executive and Non-Executive Directors to the Board so that the company can deliver services for the partner Councils in Autumn 2017.</p> <p>Staff will transfer on 1st November to one company, Public Group (Support) Ltd, rather than three companies, as a simpler and more efficient option. Over the next 18 months, services will be re-designed to deliver the 2020 Vision.</p>	David Neudegg
Lead the Implementation of Anti- Fraud arrangements with partner Councils and deliver savings as planned by the end of March 2018	On Target	<p>In February 2017, Cabinet agreed to participate in, and be the host authority, for a permanent Counter Fraud Unit (CFU) tasked with delivering a fully self-sufficient service for Gloucestershire and West Oxfordshire from April 2017.</p> <p>Legal Agreements have been drafted and consultation with partners is nearing completion. The new Collaboration Agreement and Service Delivery Agreement will replace existing arrangements.</p> <p>The CFU has agreed work plans with all Gloucestershire and West Oxfordshire Councils as well as Cheltenham Borough Homes and Gloucester City Homes; and work will have commenced at all sites by mid-October.</p> <p>Income generation/savings are now being reported to Corporate Management and Audit Committees at partner sites following the completion of work streams. We also expect to generate further income from the additional delivery of days via third party contracts.</p>	Emma Cathcart

Priority 1: Provide high quality services at the lowest possible cost to Council Taxpayers			
Task	Status	Progress	Assigned to
Improve buildings and asset utilisation to deliver revenue savings by working with key partners to the public and voluntary sector by the end of March 2018	Partially Achieved	<p>Over the last two years, we have been letting out vacant areas of the South Wing at Trinity Road, in particular to organisations which might provide additional benefits to our customers or the community.</p> <p>The first floor of the South Wing is now fully occupied; organisations include Jobcentre Plus, Cotswold Counselling and Gloucestershire Carers, and more recently Rural Planning Practice. We have also retained some space on the first floor which is currently being used by the 2020 programme team and hot desking.</p> <p>The final section to market and let out is the remaining ground floor space which is currently used as storage. It is unlikely that this will be progressed by March 2018.</p>	Christine Cushway/Frank Wilson
Priority 2: Protect and enhance the local environment whilst supporting economic growth			
Submit the Local Plan to the Department of Communities and Local Government for examination by early summer 2017	Achieved	<p>The Local Plan Submission Draft Regulation (including Focussed Changes and 'Minor Modifications') was submitted to the Secretary of State for Communities and Local Government on 7th July 2017, along with the Community Infrastructure Levy (CiL) Draft Charging Schedule.</p> <p>The Planning Inspector, William Fieldhouse, has been appointed to examine the Draft Local Plan and the CiL Draft Charging Schedule. The Examination hearings commenced on 10th October 2017, and are expected to continue into mid-November.</p>	Philippa Lowe

Priority 2: Protect and enhance the local environment whilst supporting economic growth			
Task	Status	Progress	Assigned to
Work to address Cirencester's car parking needs by pursuing a range of solutions including the provision of a decked car park at the Waterloo site by the end of March 2019	On Target	<p>Independent consultants reviewed the available options for increasing capacity of our car parks, and concluded that development of the Waterloo car park would be the best option. In February 2017, Council agreed to award funding, procure an architect and prepare an application for a decked car park at the Waterloo.</p> <p>In September, Cabinet agreed to additional funding to enable the The Royal Institute of British Architects (RIBA) to be appointed to undertake a two-stage procurement for an Architect and will also include a design competition.</p> <p>We have reached agreement with the landowner on a site that could provide decant parking during the construction phase of the Waterloo development. Once the agreement has been formalised, we will be making a public announcement.</p>	Claire Locke
Work to progress the Brewery Court developer led scheme for a cinema and retail scheme during 2017/18	On Target	<p>We are continuing to work with developers to finalise the legal agreements for the transaction to cover the disposal of the Council land as part of the site assembly and secure the completion of the development works.</p> <p>A revised valuation exercise has been completed, and officers are satisfied that the developer offer meets the value statement set out by Full Council. Members and key officers have been consulted in line with council delegation on the disposal of the land.</p> <p>In addition, the developer has applied to discharge the pre-commencement of the planning conditions.</p>	Christine . Cushway/Frank Wilson

Priority 2: Protect and enhance the local environment whilst supporting economic growth			
Task	Status	Progress	Assigned to
Complete further flood alleviation works including Moreton in Marsh by the end of July 2017	Achieved	<p>A series of new culverts and ditches was created as part of the continued flood alleviation works for Moreton in Marsh.</p> <p>The work commenced in early December 2016, and was complete by the end of June 2017, although the final accounts still need to be settled with negotiation with landowners regarding claims.</p>	Claire Locke
Priority 3: Champion issues which are important to local people and that will enable them to benefit from good health and well being			
Work with Fastershire and BDUK to improve the roll out of high speed broadband to all parts of the District , including hard to reach areas by the end of this Strategy	On Target	We are awaiting confirmation of the number of properties that will not be covered by any of the current live procurements being conducted by Gloucestershire County Council through the Fastershire project before we can scope any further work that may be necessary whether with them as partners or as a District Council individually. This information can only be provided by Fastershire.	Frank Wilson
Deliver a minimum of 150 affordable homes in 2017/18	Ahead of target	<p>We have delivered a total of 105 affordable units in the first six months of the year; 86 in the first quarter and 19 in the second quarter.</p> <p>The 19 units delivered in Q2 included affordable rented and low cost home ownership properties for families and single households in Fairford, Cirencester, Bourton-on-the Water and the first affordable properties on Phase 2 of the site at Todenham Rd, Moreton in Marsh.</p> <p>All the affordable housing at the Station Rd site, Bourton-on-the Water has been completed, as has Phase 2 at the Roman Way site, with Phase 3 currently under construction.</p>	Anwen Hughes

Priority 3: Champion issues which are important to local people and that will enable them to benefit from good health and well being

Task	Status	Progress	Assigned to
<p>Roll out the community defibrillator project across the District and support communities in improving health through enabling physically active lifestyles during 2017/18</p>	<p>On Target</p>	<p>Cotswold District Council is working with the South West Ambulance Foundation Trust (SWAFT) to extend the availability of defibrillators (CPADs) across the District with particular attention given to the more rural communities of Cotswold District.</p> <p>The Cabinet approved the sum of £2,000 for each Councillor to use in their Wards towards the cost of purchasing and installing defibrillators.</p> <p>Two press releases have been published promoting the scheme along with recent update papers to Members, and officers are on hand to help and guide applicants. So far, twenty-four applications have been submitted for Ampney St Mary, Bourton-on-the-Water, Kempsford (x2), Whelford, Mickleton (x3), Wyck, Rissington, Willersey, Shipton Moyne, Sapperton, Icomb, Fairford (x2), Driffield & Harnhill, Daglingworth, Coberley, Kingscote, Bagpath, Preston, Weston-Sub-Edge, Winstone, and Siddington, representing investment of £12,000.</p> <p>SWAFT staff continue to make themselves available to visit Town and Parish groups who wish to get involved and are advising on the best sites for the units. SWAFT is offering groups an information session as part of the investment, although it is important to note however that these units are designed for anyone to use, without the need for training.</p>	<p>Heather McCulloch</p>

Priority 3: Champion issues which are important to local people and that will enable them to benefit from good health and well being

Task	Status	Progress	Assigned to
Review emergency housing accommodation and consider options for direct provision by the end of March 2018	On Target	<p>The Housing Support service has completed a review of emergency accommodation, and is considering a number of longer term solutions including:</p> <ul style="list-style-type: none">• Working with Bromford to identify four units to be used as emergency/ temporary accommodation in Moreton-in-Marsh, so that clients can be accommodated within the District;• Increasing the capacity of supported accommodation such as Spring House; our four Client Support Officers work with the Neighbourhood Officer at Bromford to provide an enhanced level of support to those residents including preparing them for a tenancy and independent living;• A new shared project commencing next quarter is designed to increase the availability of private rented stock in the District. One of the aims is to engage private landlords with a view to changing the perception of the 'homeless and benefit customer', as well as considering other types of suitable accommodation such as shared accommodation.	Jon Dearing/Michelle Clifford