



**COTSWOLD**  
**DISTRICT COUNCIL**

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# **CABINET**

# **AGENDA**

**Thursday 14th September 2017, 4.00 p.m.**

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**Council Chamber, Trinity Road, Cirencester**

## NOTES

### (i) Questions Arising on the Agenda

If any Member has any questions regarding either (a) an update/progress report on a specific item contained in the Minutes of the previous Meeting or (b) a report contained within the Agenda, he/she is requested to give advance notice of such question to the Director/Officer originating the report or to an Officer of the Democratic Services Section so that a full response can be made available either prior to, or at, the Meeting. If no such advance notification is given, a full response to any question cannot be guaranteed at the Meeting.

With specific regard to the Minutes of previous Meetings, Members' attention is drawn to Council Procedure Rule 17.1 which provides that, once the Minutes have been signed, Members may ask questions to ascertain what progress has been made on a particular matter referred to in the Minutes, but may not make any other statement or generate discussion on the Minutes.

### (ii) Mobile Phones/Pagers

All mobile phones/pagers should be **SWITCHED OFF OR SET TO SILENT MODE BEFORE** the start of the Meeting.

### (iii) Recording of Proceedings

The public proceedings of Council, Cabinet and Committee Meetings may be recorded, which includes filming, as well as audio recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Committee Administrator know before the start of the Meeting.

Recording/filming should not be disruptive or distracting to the good order and conduct of the Meeting. To assist with this, an area of the Meeting venue will be designated from which proceedings can be recorded/filmed, and 'roaming' around the venue while recording is not permitted. The Chairman will exclude anyone whose behaviour is disruptive.

Recording/filming should only be of Members and Council Officers, and not any members of the public (unless they are formally addressing the Meeting or unless specific permission has been given by those individuals).

For further information, please read the Notices displayed inside and outside the Meeting venue and/or speak with the Committee Administrator.

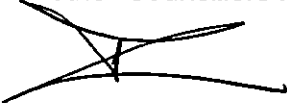
### (iv) Committee Administrator

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Nigel Adams on 01285 623000 who will be the Committee Administrator responsible for the Meeting.

### Distribution:

All Members of the Cabinet  
(Councillors Mark F Annett, Sue Coakley, C Hancock, SG Hirst, MGE MacKenzie-Charrington and NJW Parsons)

All other Councillors for information



**Nigel Adams**  
Head of Democratic Services

6<sup>th</sup> September 2017

# CABINET : 14<sup>TH</sup> SEPTEMBER 2017

## AGENDA

- (1) **Apologies**
- (2) **Declarations of Interest**
  - (1) To receive any declarations of interest from Members under:-
    - (i) the Code of Conduct for Members; and/or
    - (ii) Section 106 of the Local Government Finance Act 1992 (any Councillor who has Council Tax payments remaining unpaid for at least two months must declare an interest and not participate in any matter affecting the level of Council Tax or arrangements for administering the Council Tax).
  - (2) To receive any declarations of interest from Officers under the Code of Conduct for Officers.
- (3) **Minutes** - To confirm the Minutes of the Meeting of the Cabinet held on 6<sup>th</sup> July 2017 (attached).
- (4) **Public Questions** - Council Procedure Rule 10 - Not more than fifteen minutes allowed for written questions to be put by Local Government electors within the Cotswold District on any matter in relation to which the Council has any power or duties or which affects the district, and which falls within the Terms of Reference of the Cabinet.
- (5) **Member Questions** - Council Procedure Rule 11 - Not more than fifteen minutes allowed for written questions to be put by Members on any matter in relation to which the Council has any power or duties or which affects the district, and which falls within the Terms of Reference of the Cabinet.

The following questions have been submitted by Councillor JA Harris to Councillor C Hancock, Cabinet Member for Enterprise and Partnerships:-

**Question 1**

*Once again, travellers set up site in Beeches car park last week. This is now happening more frequently and each time costs the Council money in staff time, legal fees and the cost of clearing up the sites when they are vacated.*

*What is the Cabinet Member doing to ensure that this unacceptable problem is stopped as soon as possible?*

**Question 2**

*How much have Cotswold District Council spent on legal fees and clearing up after travellers parking in the Beeches Car Park?*

**Note:**

The above questions were submitted by the time by which responses are guaranteed to be provided to the questioner at least 24 hours before the Cabinet Meeting (by virtue of the Council's Procedure Rules). Details of the response(s) will be provided to all Members of the Cabinet either in advance of, or at, the Cabinet Meeting.

- (6) **Leader's Announcements** (if any)

## Items for Consideration and Decision

	<u>Page Number</u>
(7) <b><u>Community Projects Fund - Request for Additional Funding Allocation</u></b>	1
(8) <b><u>Housing Benefit Overpayments - Write-Offs in Excess of £5,000</u></b>	8
(9) <b><u>Flexible Homelessness Support Grant</u></b>	11
(10) <b><u>Summary Service/Finance Performance Report - 2017/18 Quarter 1</u></b>	16

## Other Matters

- (11) **Schedule of Decisions Taken by the Leader of the Council and/or Individual Cabinet Members**

To note the decisions taken by the Leader of the Council and/or individual Cabinet Members since the last Meeting of the Cabinet - Schedule attached (**Page 51**).

- (12) **Issue(s) Arising From Overview and Scrutiny and/or Audit (if any)**
- (13) **Other Business** - Such other business that, in the opinion of the Chairman, is urgent.
- (14) **Exclusion of the Public and Press**

RESOLVE that under Section 100A(4) of the Local Government Act 1972 the public and Press be excluded from the Meeting for the following two items of business on the grounds that they involve likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 12A to the said Act set out below and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information concerned:-

<u>Item</u>	<u>Paragraph</u>	<u>Reason</u>
(15)	(3)	Information relating to financial or business affairs
(16)	(3)	Information relating to financial or business affairs
(17)	(3)	Information relating to financial or business affairs
	(6)	Information which reveals that the authority proposes to make an order or direction under any enactment

## **Items of Exempt Business for Consideration and Decision**

	<u>Page Number</u>
(15) <b><u>Cirencester Parking</u></b>	<b>57</b>
(16) <b><u>Land at Station Road, Kemble</u></b>	<b>65</b>
(17) <b><u>Enforced Sale of Residential Property</u></b>	<b>71</b>
(END)	