

**PROGRESS TOWARDS ACHIEVING OUR TOP TASKS (2016/17 Q2)**

<b>Priority 1: Provide high quality services at the lowest possible cost to Council Taxpayers</b>			
<b>Task</b>	<b>Status</b>	<b>Progress</b>	<b>Assigned to</b>
Implement the 2020 Vision to deliver savings of £1.65m per annum by 2020	On Target	<p>The first tranche of services transferred into the Partnership on the 1<sup>st</sup> April 2016 under a Joint Committee arrangement.</p> <p>In September 2016, the Cabinets and Councils of the partner councils agreed to move from the Joint Committee arrangement to the company model of three local authority owned companies. The 2016 business case has been revised to reflect a more limited involvement from Cheltenham Borough Council, and total savings for Cotswold are now expected to be £1.84m per annum. A detailed implementation plan is being developed and will be considered by the partner councils in the Autumn. It is envisaged that the companies will be established by April 2017, and all staff will transfer to the new companies in the following Autumn.</p>	David Neudegg
Implement the new shared Public Protection service by the end of 2016	Achieved	<p>The Shared Public Protection Project has been completed and the new Environmental and Regulatory Services (ERS) Group went 'live' in August. The benefits outlined in the business case have been achieved, including £820k (36.9%) of efficiency savings.</p> <p>Member and staff presentations have taken place; and all ERS staff have completed an induction programme.</p> <p>Overall, the key priorities in the service delivery plan are on track to be delivered.</p>	Bill Oddy

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<b>Task</b>	<b>Status</b>	<b>Progress</b>	<b>Assigned to</b>
Improve buildings and asset utilisation to deliver revenue savings by working with key partners to the public and voluntary sector by the end of March 2018	On Target	<p>A series of staff moves was completed in 2015/16 so that the south wing of Trinity Road could be let to external organisations, and in particular to organisations which might provide additional benefits to our customers or to the community.</p> <p>During the summer, Cotswold Counselling and Gloucestershire Carers moved into the south wing, joining Jobcentre Plus who moved in during May. The co-location of these services will provide a more joined up face-to-face service for customers in addition to making savings on overheads and helping to deliver savings set out in our Financial Strategy.</p> <p>Officers are continuing to investigate further opportunities to let the remaining space in the south wing.</p>	Christine Cushway/Frank Wilson
<b>Priority 2: Protect and enhance the local environment whilst supporting economic growth</b>			
<b>Task</b>	<b>Status</b>	<b>Progress</b>	<b>Assigned to</b>
Submit the Local Plan to the Planning Inspectorate for examination by Autumn 2016	Slightly behind target	<p>The Local Plan has progressed to the submission draft stage, and the Community Infrastructure Levy is at the draft charging schedule stage. The Council intends to submit the Community Infrastructure Levy alongside the Local Plan for a joint examination.</p> <p>The six week public consultation on the Local Plan and Community Infrastructure Levy ended at the beginning of August. Over the last few weeks, Forward Planning Officers have been reviewing and responding to the representations, and have identified a number of modifications (known as 'Focused Changes') that need to be made. In October, Cabinet approved the recommendation to undertake a six week consultation on the Focused Changes, and append the resulting changes to the Plan before submission. This approach is the most efficient way of achieving adoption of the Plan. The target date for adoption in 2017, is unchanged.</p>	Phillippa Lowe

**Priority 2: Protect and enhance the local environment whilst supporting economic growth**

Task	Status	Progress	Assigned to
<p>Assess future car parking demands in Cirencester by the end of 2016, and start to deliver solutions to meet those needs, including a scheme to increase car parking based on the Waterloo, Memorial Hospital and Old Station sites by the end of March 2017</p>	<p>On Target</p>	<p>The Parking Demand project was launched in 2015, and funding was secured from Cabinet for feasibility studies.</p> <p>Stage 2 detailed feasibility work has been commissioned for the three bid sites - the Old Station, the Waterloo and Sheep Street car parks, and the Forum. We are progressing an application for the proposed demolition of the Old Memorial Hospital, as well as working towards the completion of feasibility works to support a planning application for the development of the Waterloo car park as a decked car park.</p> <p>Following positive discussions with a number of landowners, a Park and Ride site and a Park and Stride site are being explored. We are working with landowners on three separate schemes which would deliver additional parking for commuters and residents at sites throughout Cirencester. One of these sites would be a temporary solution but the other two would provide a permanent increase in parking provision.</p>	<p>Claire Locke</p>
<p>Deliver initiatives to reduce waste to landfill and increase recycling, for example by improving the amount of composting of food waste, to help meet the Council's target by the end of March 2017</p>	<p>On Target</p>	<p>During Recycle Week in September, the Gloucestershire Joint Waste Team ran a campaign to raise awareness of the less well known items - the 'unusual suspects' - that can be recycled. These items include aerosols and perfume or aftershave bottles.</p> <p>We are also continuing to focus on reducing food waste as we know that large quantities of food waste are still entering the waste stream.</p> <p>In Q3, we will be promoting recycling in Cotswold News, with a particular focus on household waste generated at Christmas time. We will be encouraging the public to consider how the products they purchase are packaged, and whether there are alternative choices, for example foil wrapping paper cannot be recycled.</p>	<p>Claire Locke</p>

<b>Priority 2: Protect and enhance the local environment whilst supporting economic growth</b>			
<b>Task</b>	<b>Status</b>	<b>Progress</b>	<b>Assigned to</b>
Deliver the Local Plan Strategies including progressing a new strategic development site and associated infrastructure in Cirencester, to support housing and employment needs in the area	On Target	<p>Supporting preparation work for this top task includes:</p> <ul style="list-style-type: none"> <li>We are awaiting details of regulations regarding Housing and Planning Act which will impact on delivery of affordable housing and starter homes;</li> <li>To support the Local Plan and the Council's economic objectives, an Economic Strategy Implementation Plan is being developed. We are engaging with local businesses to gain an understanding of their needs. This work will help to support delivery of new employment sites and safeguarding existing employment sites which are key objectives in the emerging Local Plan;</li> <li>The Council validated an outline application for the Chesterton site, the only large strategic site identified in the emerging Local Plan. Work is progressing in accordance with the timetable set out in the Planning Performance Agreement.</li> </ul>	Philippa Lowe
<b>Priority 3: Champion issues which are important to local people and that will enable them to benefit from good health and well being</b>			
<b>Task</b>	<b>Status</b>	<b>Progress</b>	<b>Assigned to</b>
Work with developers to deliver the comprehensive redevelopment of the Brewery Court scheme in Cirencester during 2017	On Target	<p>Wildmoor Properties was granted permission to build a new complex (with cinema, retail, restaurants and student accommodation) at Brewery Court, Cirencester; and the disposal of Council land to Wildmoor Properties was also approved. Officers are continuing to work with the developers to finalise the legal agreements for the transaction to cover the disposal of the Council's land as part of the site assembly and secure the completion of the new complex.</p>	Christine Cushway/Frank Wilson

**Priority 3: Champion issues which are important to local people and that will enable them to benefit from good health and well being**

Task	Status	Progress	Assigned to
<p>Deliver a minimum of 150 affordable homes each year for the next two years (starting 2016/17)</p>	<p>Ahead of target</p>	<p>In September, Cabinet approved the draft Housing Plan 2016-2020 for ratification by Council, including a revision to the delivery of affordable homes target to a minimum of 150 units per year for the first two years of the Plan. This decision was taken to accommodate slippage as a large number of units are projected for delivery towards the end of Q4. Taking a similar approach to other local authorities, we have chosen to set a minimum target to reflect the nature of the indicator which is to a large extent dependent on external factors.</p> <p>Eighty-two affordable homes were completed in Q2, including homes in Bourton-on-the-Water, Siddington, Lechlade, Moreton-in-Marsh, Tetbury, Mickleton, Kemble and Fairford. In Lechlade, we are piloting a new type of tenure in the Cotswold District ('rent to buy') where households can rent from the Housing Association with an option to purchase after the lease comes to an end. In Moreton, we delivered four discount market homes (Cotswold model); essentially, these are homes purchased from developers at a discount and must be sold on at the same discount.</p>	<p>Anne Powell</p>
<p>Work with Fastershire and BDUK to improve the roll out of high speed broadband to all parts of the District , including hard to reach areas by the end of this Strategy</p>	<p>On Target</p>	<p>Officers are continuing to work with Fastershire and the County Council. A survey of Parishes to identify poor coverage areas has been completed and the results are helping to inform the progressive implementation plans. The Cotswolds is the first area to move into phase 2; the roll out in the District has now reached 3000 homes and businesses in some of the most difficult to reach areas, with speeds of up to 1 gigabits per second. This is in addition to the delivery of fibre broadband to over 14,000 premises in Phase 1 roll out.</p> <p>Officer discussion has taken place to understand the roll out plans for the remainder of the Cotswold District which form part of a further procurement currently being undertaken. The Broadband working party will meet with Fastershire in November/December to explore the timing and extent of the current roll out and future procurements.</p>	<p>Frank Wilson</p>