

Appendix A Progress towards achieving our Top Tasks (2016/17 Q1)

Priority 1: Provide high quality services at the lowest possible cost to Council Taxpayers			
Task	Status	Progress	Assigned to
Implement the 2020 Vision to deliver savings of £1.65m per annum by 2020	On Target	<p>The first tranche of services transferred into the Partnership on the 1st April 2016. The original business case indicated combined annual savings of £5.5m (now thought to be between £5.95m and £6.2m) after five years.</p> <p>In June 2016, the Joint Committee considered the refreshed 2020 Partnership business case, and the options for moving forward. The Committee agreed with the principle of establishing a company operating model for consultation across the partner councils, and the development of a detailed plan to establish the new company/companies to be considered by the partner councils in the Autumn.</p> <p>¹Not all partner councils will participate in every shared service arrangement.</p>	David Neudegg
Implement the new shared Public Protection service by the end of 2016	On Target	<p>The Shared Public Protection Project is nearing completion; there has been a phased transfer of services into the new Environmental and Regulatory Service (ERS) over the last few weeks which will end in mid-August when the whole service will be 'live'.</p> <p>The benefits, outlined in the business case, are on track to be achieved, including circa £800k (36.9%) of efficiency savings.</p>	Bill Oddy
Improve buildings and asset utilisation to deliver revenue savings by working with key partners to the public and voluntary sector by the end of March 2018	On Target	<p>A series of staff moves was completed in 2015/16 so that the south wing of Trinity Road could be let to external organisations. The lease was agreed with the Department for Work and Pensions (DWP), and Cirencester's Jobcentre Plus is now occupying part of the ground floor.</p> <p>We have also agreed terms with a voluntary organisation to lease a number of offices within Trinity Road. This transaction should be completed by the end of the summer.</p>	Christine Cushway/Frank Wilson

Priority 2: Protect and enhance the local environment whilst supporting economic growth

Task	Status	Progress	Assigned to
<p>Submit the Local Plan to the Planning Inspectorate for examination by Autumn 2016</p>	<p>On Target</p>	<p>The Local Plan has progressed to the submission draft stage, and the Community Infrastructure Levy is at the Preliminary Draft Charging Schedule stage. The Council intends to submit the Community Infrastructure Levy alongside the Local Plan for a joint examination. This will help to deliver the infrastructural needs identified in the Plan.</p> <p>The Local Plan and Community Infrastructure Levy consultations began at the end of June for a six week public consultation, including two public events held in Moreton-in-Marsh and Cirencester in early July. When the consultation period has ended, the Local Plan will be submitted to the Planning Inspectorate for examination.</p>	<p>Philippa Lowe</p>
<p>Assess future car parking demands in Cirencester by the end of 2016, and start to deliver solutions to meet those needs, including a scheme to increase car parking based on the Warterloo, Memorial Hospital and Old Station sites by the end of March 2017</p>	<p>On Target</p>	<p>The Parking Demand project was launched in 2015, and funding was secured from Cabinet for feasibility studies. Officers are ensuring that they consult and communicate fully; a dedicated webpage has been set up, and a stakeholder update meeting has recently taken place.</p> <p>A car parking demands assessment has been commissioned from Atkins which should be completed by end September 2016.</p> <p>In April 2016, Cabinet formally agreed to proceed with the marketing of The Old Station, The Waterloo and Sheep Street car parks for development with the primary aim of increasing parking provision. Consultants, Carter Jonas have been employed to progress the bid process and a number of other work streams.</p> <p>Stage 1 feasibility study which reviews the suitability of the Council's car parks for increasing capacity has been completed by TEP; and Stage 2 detailed feasibility work has been commissioned for the three bid sites and the Forum.</p> <p>Following positive discussions with a number of landowners, a Park and Ride site and a Park and Stride site are being explored.</p>	<p>Claire Locke</p>

Priority 2: Protect and enhance the local environment whilst supporting economic growth

Task	Status	Progress	Assigned to
<p>Deliver initiatives to reduce waste to landfill and increase recycling, for example by improving the amount of composting of food waste, to help meet the Council's target by the end of March 2017</p>	<p>On Target</p>	<p>During 2015/16, Members were consulted on the bring site recycling service and proposed options for offering greater opportunities to recycle at the most popular sites. The recommended options were approved by the Portfolio Holder and from April 2016 the Council commenced preparations for the implementation of the changes. As glass and cardboard are already collected kerbside, some of the glass banks and cardboard banks will be removed to make way for additional bring banks for the collection of textiles and cartons. This change should also help to reduce fly-tipping of excess glass and cardboard which is considered to come largely from pubs and other commercial businesses. All changes will be communicated widely prior to implementation.</p> <p>During Q1, we promoted both garden waste and food waste composting, in particular during the Food Safety Week when the Council raised awareness of the amounts of food that is thrown away each year.</p>	<p>Claire Locke</p>
<p>Deliver the Local Plan Strategies including progressing a new strategic development site and associated infrastructure in Cirencester, to support housing and employment needs in the area</p>	<p>On Target</p>	<p>Supporting preparation work for this top task includes:</p> <ul style="list-style-type: none"> • We are awaiting details of regulations regarding Housing and Planning Act which will impact on delivery of affordable housing and starter homes; • To support the Local Plan and the Council's economic objectives, an Economic Strategy Implementation Plan is being progressed. This work will help to support delivery of new employment sites and safeguarding existing employment sites which are key objectives in the emerging Local Plan; • The Council validated an outline application for the Chesterton site, the only large strategic site identified in the emerging Local Plan. Work is progressing in accordance with the timetable set out in the Planning Performance Agreement; • An assessment of Parking Demand in Cirencester has been commissioned which will help to support the vitality and viability of Cirencester, a key objective of the Local Plan. 	<p>Philippa Lowe</p>

Priority 3: Champion issues which are important to local people and that will enable them to benefit from good health and well being			
Task	Status	Progress	Assigned to
Work with developers to deliver the comprehensive redevelopment of the Brewery Court scheme in Cirencester during 2017	On Target	Wildmoor Properties was granted permission to build a new complex (with cinema, retail, restaurants and student accommodation) at Brewery Court, Cirencester; and the disposal of Council land to Wildmoor Properties was also approved. Officers are continuing to work with the developers to finalise the legal agreements for the transaction to cover the disposal of the Council's land as part of the site assembly and secure the completion of the new complex.	Christine Cushway/Frank Wilson
Deliver 200 affordable homes each year for the next two years (starting 2016/17)	Ahead of target	Forty-six affordable homes were delivered this quarter, including homes in Fairford, Siddington, South Cerney, Lechlade, Mickleton, Kemble Bourton-on-the-Water, Tetbury and Andoversford. They include one bedroom and family sized accommodation and a range of tenures including shared ownership, rented and discount market homes.	Anne Powell
Work with Fastershire and BDUK to improve the roll out of high speed broadband to all parts of the District , including hard to reach areas by the end of this Strategy	On Target	Officers have held initial discussions with Fastershire to discuss the scope of any support the Council can give to the process. A follow up meeting with Fastershire and the County Council (who have also committed funding) is due to be held in the summer. A survey of Parishes has been conducted to establish the scale of problems in the District so that they can be mapped against the progressive roll out plans of the existing Fastershire programme.	Frank Wilson