



COTSWOLD
DISTRICT COUNCIL

CABINET **AGENDA**

Thursday 16th June 2016, 12 noon

Council Chamber, Trinity Road, Cirencester

NOTES

(i) Questions Arising on the Agenda

If any Member has any questions regarding either (a) an update/progress report on a specific item contained in the Minutes of the previous Meeting or (b) a report contained within the Agenda, he/she is requested to give advance notice of such question to the Director/Officer originating the report or to an Officer of the Democratic Services Section so that a full response can be made available either prior to, or at, the Meeting. If no such advance notification is given, a full response to any question cannot be guaranteed at the Meeting.

With specific regard to the Minutes of previous Meetings, Members' attention is drawn to Council Procedure Rule 17.1 which provides that, once the Minutes have been signed, Members may ask questions to ascertain what progress has been made on a particular matter referred to in the Minutes, but may not make any other statement or generate discussion on the Minutes.

(ii) Mobile Phones/Pagers

All mobile phones/pagers should be **SWITCHED OFF OR SET TO SILENT MODE BEFORE** the start of the Meeting.

(iii) Recording of Proceedings

The public proceedings of Council, Cabinet and Committee Meetings may be recorded, which includes filming, as well as audio recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Committee Administrator know before the start of the Meeting.

Recording/filming should not be disruptive or distracting to the good order and conduct of the Meeting. To assist with this, an area of the Meeting venue will be designated from which proceedings can be recorded/filmed, and 'roaming' around the venue while recording is not permitted. The Chairman will exclude anyone whose behaviour is disruptive.

Recording/filming should only be of Members and Council Officers, and not any members of the public (unless they are formally addressing the Meeting or unless specific permission has been given by those individuals).

For further information, please read the Notices displayed inside and outside the Meeting venue and/or speak with the Committee Administrator.

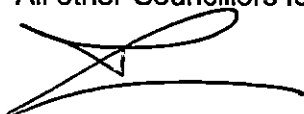
(iv) Committee Administrator

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Derek Chiplin on 01285 623000 who will be the Committee Administrator responsible for the Meeting.

Distribution:

All Members of the Cabinet
(Councillors Sue Coakley, Alison Coggins, C Hancock, Mrs. SL Jepson,
MGE MacKenzie-Charrington, NJW Parsons and Lynden Stowe)

All other Councillors for information



Nigel Adams
Head of Democratic Services

8th June 2016

CABINET : 16TH JUNE 2016

AGENDA

- (1) **Apologies**
- (2) **Declarations of Interest**
 - (1) To receive any declarations of interest from Members under:-
 - (i) the Code of Conduct for Members; and/or
 - (ii) Section 106 of the Local Government Finance Act 1992 (any Councillor who has Council Tax payments remaining unpaid for at least two months must declare an interest and not participate in any matter affecting the level of Council Tax or arrangements for administering the Council Tax).
 - (2) To receive any declarations of interest from Officers under the Code of Conduct for Officers.
- (3) **Minutes** - To confirm
 - (i) the Minutes of the Ordinary Meeting of the Cabinet held on 21st April 2016 (attached);
 - (ii) the Minutes of the Special Meeting of the Cabinet held on 21st April 2016 (attached).
- (4) **Public Questions** - Council Procedure Rule 10 - Not more than fifteen minutes allowed for written questions to be put by Local Government electors within the Cotswold District on any matter in relation to which the Council has any power or duties or which affects the district, and which falls within the Terms of Reference of the Cabinet.
- (5) **Member Questions** - Council Procedure Rule 11 - Not more than fifteen minutes allowed for written questions to be put by Members on any matter in relation to which the Council has any power or duties or which affects the district, and which falls within the Terms of Reference of the Cabinet.

The following questions have been submitted:-

1. From Councillor JA Harris to Councillor Lynden Stowe, Leader of the Council

'Whilst your register of members' interests notes your pecuniary interest in Vale Press Ltd & Cotswold Media Ltd it fails to inform the public that both organisations play a pivotal role in owning, publishing & distributing 'Barringtons' magazine. This glossy magazine, as you'll be aware, is exclusively dedicated to the promotion & marketing of Cotswold houses via local estate agent advertising. In view of your Cabinet's vast Local Plan numbers for new housing will you be updating your declaration to, specifically, include your links to 'Barringtons'?'

2. From Councillor JA Harris to Councillor Mrs. SL Jepson, Cabinet Member for Planning and Housing

'The London based public relations agent for Bathurst Development Ltd promotes the following services:

"Local support is instrumental in the success of any scheme and it is important to understand the local political landscape in which you are operating. Contact with political stakeholders can be complicated. Politicians often wield considerable local influence over the direction of a scheme. We help our clients to develop strong relationships with political stakeholders, which can be critical in securing support" Jeremy Handel, Political Developments Ltd

What "strong relationships" do you & this Council have with Earl Bathurst & Bathurst Development Ltd?

3. From Councillors Jenny Forde and M Harris to Councillor Lynden Stowe, Leader of the Council

'As members of the parking board we are well aware that a lot of good work is being done by officers to secure temporary and medium to long term solutions to solving Cirencester's parking problems.

What assurance can the leader give me that that:

- 1) this will remain a top priority until resolved?
- 2) that Officers will have additional man-hours and expertise where needed?
- 3) the parking board is empowered to cut through any bureaucracy? and
- 4) we do not wind up in the same situation in 15 years' time?'

Note:

The above questions were submitted by the time by which responses are guaranteed to be provided to the questioners at least 24 hours before the Cabinet Meeting (by virtue of the Council's Procedure Rules). As such, written responses will be provided to all Members of the Cabinet either in advance of, or at, the Cabinet Meeting.

(6) Leader's Announcements (if any)

Items for Consideration and Decision

	<u>Page Number</u>
(7) Community Infrastructure Levy - Preliminary Draft Charging Schedule for Consultation	1
(8) Write-Offs in Excess of £5,000	110
(9) Discretionary Housing Payment Policy	115
(10) Summary Finance/Performance Report - 2015/16 Year End	123

Other Matters

(11) **Schedule of Decisions Taken by the Leader of the Council and/or Individual Cabinet Members**

To note the decisions taken by the Leader of the Council and/or individual Cabinet Members since the last Meeting of the Cabinet - Schedule attached (**Page 154**).

(12) **Issue(s) Arising From Overview and Scrutiny and/or Audit (if any)**

(13) **Other Business** - Such other business that, in the opinion of the Chairman, is urgent.

(END)