



CABINET

5TH MARCH 2015

AGENDA ITEM (9)

JOINT WASTE COMMITTEE - ANNUAL BUSINESS PLAN AND BUDGET

Accountable Member	Councillor Sue Coakley Cabinet Member for Environment and Communities
Accountable Officer	Monica Stephens Interim Shared Head of Environment and Commercial Services 01285 623000 monica.stephens@cotswold.gov.uk

Purpose of Report	To seek agreement for the Gloucestershire Joint Waste Committee (JWC) Business Plan for 2015-18 and budget for 2015/16
Recommendation(s)	That the Business Plan 2015-2018 and the budget 2015/16 for the Joint Waste Committee be approved.
Reason(s) for Recommendation(s)	To agree the actions and priorities of the Joint Waste Committee for the next three years.

Ward(s) Affected	All
Key Decision	No
Recommendation to Council	No

Financial Implications	<p>There are none directly associated with this report - the implications of all recommendations fall within existing budget allocations. The budgetary framework for the Joint Waste Team (JWT) is detailed on page 17 Section 8 of the Business Plan.</p> <p>The proposed Revenue Budget contained in the Business Plan for the JWT for 2015/16 is:</p> <table border="1"><thead><tr><th>Budget Area</th><th>Total Budget £'000</th></tr></thead><tbody><tr><td>Waste Disposal</td><td>24,333</td></tr><tr><td>Waste Collection</td><td>7,986</td></tr><tr><td>Street Cleaning</td><td>2,740</td></tr><tr><td>Central costs (staff, support costs)</td><td>3,168</td></tr><tr><td>Total Net Expenditure</td><td>38,227</td></tr></tbody></table> <p>Included in the Business Plan (page 20) are the salary costs associated with the provision of the JWT. These costs are controlled by the Joint Waste Committee. This Council contributes to these costs but this is within existing budget allocations.</p>	Budget Area	Total Budget £'000	Waste Disposal	24,333	Waste Collection	7,986	Street Cleaning	2,740	Central costs (staff, support costs)	3,168	Total Net Expenditure	38,227
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	Service budgets relating to the delivery of Environmental Services, including the cost of refuse and recycling collection and street cleansing, are retained by the Council and are not controlled by the JWC. The projected budget allocations for these services are therefore included as part of the Council's normal budget planning process.
Legal and Human Rights Implications	Within the terms of the agreement, the JWC must approve an annual business plan
Environmental and Sustainability Implications	None
Human Resource Implications	None
Key Risks	That the business plan does not reflect the Council's service needs. This risk has been mitigated, as both the Cabinet Member for Environment and Communities and the Shared Head of Environment and Commercial Services have checked and agreed the plan.
Equalities Impact Assessment	The needs of minority groups are considered as part of waste service planning. There is no specific equality issues associated with this report.

Related Decisions	Cabinet -3rd November 2011 - Formation of the Joint Waste Committee in Gloucestershire; Cabinet 6 th March 2014 - Joint Waste Committee Business Plan 2014-17; Cabinet - 5 th June 2014 - Approval of revised Inter Authority Agreement Joint Waste Committee
Background Documents	None
Appendices	Appendix 'A' - Joint Waste Committee Business Plan 2015-18 including Budget Framework Appendix 'B' - Action Plan Appendix 'C' - Marketing and behaviour Change Programme Appendix 'D' - Risk Register

Performance Management Follow Up	Nominated Members sit on the JWC to represent the Council and therefore can directly monitor the performance of the JWC and JWT managing operational service delivery.
Options for Joint Working	The JW is a partnership between this Council, Cheltenham Borough Council, Forest of Dean District Council, Tewkesbury Borough Council and Gloucestershire County Council. There is scope for further partners to join.

Background Information

1. In November 2011, the Cabinet agreed to the establishment of the Gloucestershire Joint Waste Committee (JWC).
2. On 1st April 2013, the then JWC partners (this Council, Cheltenham Borough Council, Forest of Dean District Council and Gloucestershire County Council) formed the Member-led Committee while staff from the Waste teams within each authority formed the Joint Waste Team (JWT).
3. The Cabinet authorised the JWC to undertake this Council's functions in relation to the collection, management, disposal treatment, or recycling of waste and street cleansing but it retained a number of decisions (contained within Paragraph 3.2 of the report to the Cabinet on 3rd November 2011) including: "...*Budget setting: retaining the annual decision on budget setting as part of the business planning process for the Gloucestershire Joint Waste Committee. ...*"
4. In June 2014, the Cabinet agreed to complete the new Inter-Authority Agreement following the addition of Tewkesbury Borough Council as a new partner to the JWC. Tewkesbury Borough Council joined the JWC in December 2014.
5. This Council still currently holds the budgets for Cotswold waste functions, which are managed by the JWC.
6. Each year, the JWC formulates a revised Business Plan and supporting financial plan, in conjunction with the Strategic Management Group (Strategic Directors), Strategic Finance Group (Section 151 Officers), and facilitated by the JWT. The Business Plan requires ratification, as a retained decision, by each partner authority.
7. Although the Business Plan is in place and sets out the work programme for the year(s), should any emerging priorities or issues arise during the year, we have the ability through the JWC structure to raise these with the Committee at any time.
8. The key focus of the Business Plan for the next three years is around the introduction of BID:-
 - Broadening - there are currently five authorities on the JWC. The aim is to form a JWC with all authorities by 31st March 2016;
 - Integration - to seek savings and efficiencies through promoting common systems and objectives, where appropriate, across all areas of activities;
 - Diversion - to encourage waste minimisation and reuse, maximise recycling and reduce waste to landfill.
9. The Action Plan attached at **Appendix 'A'** focuses on the delivery of actions to support this focus. The increase in Waste arising set out in Section 4.5 - Challenges, illustrates the importance of diversion to ensure targets are met.
10. A key piece of work for the JWT for 2015/16 will be to continue to support the Council in the development of a permanent Environmental Services and Waste Depot facility for Ubico Ltd., and the subsequent operational decision to transfer of the joint Cotswold/West Oxfordshire District Councils' Animal Control service to the new facility as part of the West Oxfordshire District Council Depot transfer to Ubico Ltd. in April 2015.
10. The JWC approved the Business Plan for 2015-18 at its Meeting held on 10th February 2015

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