



**CABINET**

**5<sup>TH</sup> MARCH 2015**

**AGENDA ITEM (7)**

**PROCUREMENT AND CONTRACT MANAGEMENT STRATEGY**

<b>Accountable Member</b>	Councillor C Hancock Cabinet Member for Enterprise and Partnerships
<b>Accountable Officer</b>	Jenny Poole Head of GO Shared Services 01285 623313 jenny.poole@cotswold.gov.uk
<b>Purpose of Report</b>	To consider the Procurement and Contract Management Strategy.
<b>Recommendation(s)</b>	<b>That the Procurement and Contract Management Strategy be approved.</b>
<b>Reason(s) for Recommendation(s)</b>	To ensure that the Council's Procurement and Contract Management Strategy reflects the latest statutory requirements.
<b>Ward(s) Affected</b>	None directly.
<b>Key Decision</b>	No
<b>Recommendation to Council</b>	No
<b>Financial Implications</b>	None directly from the report, although compliance with the Strategy will support the Council's aim of securing value for money.
<b>Legal and Human Rights Implications</b>	The Strategy has been updated to comply with the following legislation: The Public Services (Social Value) Act 2012 Community Right to Challenge (Localism) Act 2012
<b>Environmental and Sustainability Implications</b>	None directly from this report, although the Strategy provides for the consideration of environmental and sustainability implications as part of the procurement process.
<b>Human Resource Implications</b>	None directly from this report.
<b>Key Risks</b>	Should the Council not approve the Strategy, the Council may be found to be not complying with recent legislation.
<b>Equalities Impact Assessment</b>	Not Required

<b>Related Decisions</b>	None
<b>Background Documents</b>	None
<b>Appendices</b>	<b>Appendix 'A'</b> - Draft Procurement and Contract Management Strategy

<b>Performance Management Follow Up</b>	The GO Shared Services Procurement team will develop a Procurement Code and a toolkit of self-service guidance documents, consistent with the aims of the Strategy, as a guide to best practice and processes for achieving best value. The GO Shared Services Client Officer Group will oversee implementation of the Code and tool kit.
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<b>Background Information</b>	
1.	<p>GO Shared Services provides procurement support to the following entities:-</p> <ul style="list-style-type: none"> <li>• Cheltenham Borough Council;</li> <li>• Cotswold District Council;</li> <li>• Forest of Dean District Council;</li> <li>• West Oxfordshire District Council;</li> <li>• Cheltenham Borough Homes Ltd;</li> <li>• Ubico Ltd;</li> <li>• The Cheltenham Trust Ltd.</li> </ul>
2.	<p>The GO Shared Services Councils have already adopted common Contract Procedure Rules. The GOSS Procurement team is now developing a common approach to achieve effective procurement across all partners by focusing on activities which lead to financial savings and improved practices. These include a common Procurement Strategy (subject of this report), standardised processes and documentation, intranet and internet publications. The aim is to make it easier to engage with, and improve the experience for all suppliers especially Small and Medium Enterprises (SMEs).</p>
3.	<p>The draft Procurement and Contract Management Strategy attached at <b>Appendix 'A'</b> incorporates recent changes to legislation including The Public Services (Social Value) Act 2012 and Community Right to Challenge (Localism) Act 2012. Application of the Strategy, together with compliance with the Council's Financial Rules and Contract Procedure Rules, will ensure that Council conducts its procurement activity in compliance with statutory regulations and will help to mitigate the risk of fraud and corruption in procurement activity.</p>

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