



**CABINET**

**6<sup>TH</sup> MARCH 2014**

**AGENDA ITEM (7)**

**JOINT WASTE COMMITTEE - BUSINESS PLAN 2014-17**

<b>Accountable Member</b>	Councillor David Fowles Cabinet Member for Environment
<b>Accountable Officer</b>	Claire Locke 01285 623000 claire.locke@cotswold.gov.uk

<b>Purpose of Report</b>	To seek agreement for the Joint Waste Committee (JWC) Business Plan for 2014-17
<b>Recommendation(s)</b>	<b>That the Business Plan and Budget for the Joint Waste Committee for 2014-17 be approved.</b>
<b>Reason(s) for Recommendation(s)</b>	To agree the actions and priorities of the Joint Waste Committee for the next five years

<b>Ward(s) Affected</b>	All
<b>Key Decision</b>	No
<b>Recommendation to Council</b>	No

<b>Financial Implications</b>	<p>None associated with this report - the implications of all recommendations fall within existing budget allocations.</p> <p>Appended to this report are the salary costs associated with the provision of the Joint Waste Team (JWT). These costs are controlled by the Joint Waste Committee. This Council contributes to these costs but this is within existing budget allocations and equates to the salary cost of staff that TUPE transferred to the JWT when it was created in April 2013.</p> <p>Service budgets relating to the delivery of Environmental Services, including the cost of refuse and recycling collection and street cleansing, are retained by the Council and are not controlled by the JWC. The projected budget allocations for these services are therefore included as part of the Council's normal budget planning process.</p>
<b>Legal and Human Rights Implications</b>	Within the terms of the agreement, the Joint Waste Committee must approve an annual business plan.
<b>Environmental and Sustainability Implications</b>	None

<b>Human Resource Implications</b>	None
<b>Key Risks</b>	That the business plan does not reflect the Council's service needs - this risk has been mitigated, as both the Cabinet Member for Environment and the Head of Environmental Services have checked and agreed the plan.
<b>Equalities Analysis</b>	The needs of minority groups are considered as part of waste service planning. There are no specific equality issues associated with this report.

<b>Related Decisions</b>	Cabinet - 3 <sup>rd</sup> November 2011 - Formation of the Joint Waste Committee in Gloucestershire
<b>Background Documents</b>	None
<b>Appendices</b>	<b>Appendix 'A'</b> - Joint Waste Committee Business Plan 2014/15 and Action Plan <b>Appendix 'B'</b> - Budget summary <b>Appendix 'C'</b> - Approval process for Business Plan

<b>Performance Management Follow Up</b>	Nominated Members sit on the Joint Waste Committee to represent the Council and therefore can directly monitor the performance of the Joint Waste Committee and Joint Waste Team managing operational service delivery.
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<b>Options for Joint Working</b>	The Joint Waste Committee is a partnership between this Council, Cheltenham Borough Council, Forest of Dean District Council and Gloucestershire County Council. There is scope for further partners to join.
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<b>Background Information</b>	
<p>1. In November 2011 the Cabinet agreed to the establishment of the Gloucestershire Joint Waste Committee (JWC). On 1<sup>st</sup> April 2013, the JWC partners (this Council, Cheltenham Borough Council, Forest of Dean District Council and Gloucestershire County Council) formed the Member-led Committee while staff from the Waste teams within each authority formed the Joint Waste Team.</p> <p>2. The Cabinet authorised the JWC to undertake this Council's functions in relation to the collection, management, disposal treatment, or recycling of waste and street cleansing but it retained a number of decisions (contained within Paragraph 3.2 of the report to the Cabinet on 3<sup>rd</sup> November 2011) including: "...<i>Budget setting: retaining the annual decision on budget setting as part of the business planning process for the Gloucestershire Joint Waste Committee...</i>"</p> <p>3. The JWC is still in it's first year and therefore is in a transitional period, as changes are made to the previous management and decision making arrangements, therefore CDC still currently hold the budgets for waste functions which are managed by JWC. All targets and actions in the business plan are based on the previous actions/targets identified by CDC and the other partner authorities and those of current Joint Municipal Waste Management Strategy.</p>	

4. The Cabinet authorised the Strategic Director, in consultation with the Cabinet Member for Environment, the Section 151 Officer and the Head of Legal and Property Services, to agree the Year One business plan for the JWC. The JWC Business Plan 2014/15 and Action Plan are attached at **Appendix 'A'**, and the Budget summary is attached at **Appendix 'B'**.
5. Each subsequent year, the JWC will formulate a Business Plan and supporting financial plan, in conjunction with the Strategic Management Group (Strategic Directors), Strategic Finance Group (Section 151 Officers) and facilitated by the JWT. The Business Plan requires ratification, as a retained decision, by each partner authority. The Approval process for the Business Plan after Year One is attached at **Appendix 'C'** and is taken from section 1.11.2 of the Draft Business Plan for 2012-15.
6. The JWC approved the Business Plan for 2014-17 on 19<sup>th</sup> December 2013.

(END)