

CDC LOCAL DECISION-MAKING (AS AT 27/05/20)

1. LOCAL DECISIONS TAKEN
MARCH 2020
Receptions/Offices MAC closed. Trinity Road effectively closed - but staffed to deal with real emergencies (e.g. homelessness), including DWP.
Site Visits All non-essential site visits/fieldwork suspended. Will try to continue others where possible, practising social distancing - officers to be briefed on H&S and not to enter houses.
Business Rates Suspend DDs for April run.
Council Tax No automatic suspension of payments (DD or otherwise). However: <ul style="list-style-type: none">• Offer people instalments from May to February (or May to March if they wish)• Suspend issuing reminders and summonses• Anyone who has received a Final Notice - remove the Final Notice and make an arrangement with them to pay the outstanding with their 2020/21 debt• Anyone who has already made a "Pre-Summons Arrangement" at Final Notice which we are due to add to the system - contact them and try to make a similar arrangement but by adding into 2020/21 debt, without the need for a summons or costs• Not send any Special Arrangement Reminders - if anyone has defaulted on their Special Arrangement, ring them and try to renegotiate• Do not put anyone to Attachment of Earnings or Deductions from Benefit• Do not send anyone to Enforcement Agents
Leisure Centres/Museum All closed. N.B. Monthly payment agreed with SLM.

<p>Public Conveniences All closed.</p>
<p>Garden Waste Collections suspended.</p>
<p>Car Parks Initial suspension of enforcement. Subsequent decision to suspend charging.</p>
<p>Parking Season Tickets Rolling extension of season tickets.</p>
<p>Cemeteries Chesterton and Stratton Cemeteries to be closed to the public, with access made available for burials and cremations only in line with Government Guidance (the following applied as at 25/3/20):</p> <ul style="list-style-type: none"> • the number allowed to attend funerals is limited to 10 • these must be immediate family only which consists of Spouse/Partner, Parents/Carers, Brothers/Sisters, Children (and partners) • where no immediate family are attending then maximum 4 persons may attend, being carers and friends • A distance of two metres is to be maintained between every household group. <p>N.B. Subsequent national requirement re closures.</p>
<p>Licensing (i) Street trading, taxis/private hire licensing, animals - 12 month direct debit scheme and permit late renewals (rather than new application which is more costly) at a later date (ii) Licensing Act 2003 - annual fee can be deferred for 6 months (normal action is we have to suspend licence) with the next annual invoice being produced 6 months after</p>
<p>Council Business Tenants Defer payment of rent - group 1 (leisure, retail and hospitality); group 2 (all other) - for 3 months. Defer all rent reviews for 6 months. These measures seek to allow tenants to manage cash-flow whilst accessing Govt support.</p>

<p>Cotswolds Tourism Not to send out invoice reminders and to suspend membership fees for 12 months - and offer 12 month free membership to cover the current period of business closures and also in attempt to retain current levels of membership.</p>
<p>Rissington Road Car Park, Bourton-on-the-Water Agree to request from Parish Council to cone off car park to discourage visitors.</p>
<p>Community Activity Support Grants Current scheme closed. Funding to be rolled into new scheme to rebuild communities post Covid-19.</p>
<p>Food Parcels Establishment of initial fund of £500, from the Covid allocation of £33,080 to CDC, to meet the needs of people within the shielded cohort with certain dietary or faith based requirements.</p>
<p>APRIL 2020</p>
<p>Request for Deferral of CIL Payment - Kitehill Barn, Notgrove Agreement to six-month payment extension.</p>
<p>Resource for Economic Development/Business Support Agreement to recruit to economic development post, given likely key role in economic recovery.</p>
<p>Cotswold DC Covid-19 Grants Scheme Approval of local grants scheme (by way of use of £50,000 funding provided by GCC to each District Council), together with decision-making arrangements involving 'live' scrutiny.</p>
<p>Calls to the Vulnerable Additional support for those customers who receive an assisted waste collection – via calls/contact by Ward Members (based on common script and instructions, with ability to refer these people to the Help Hub if needed).</p>
<p>Officer and Member Recovery Group Structures/Arrangements Principles agreed; Member Group is a sub-group of Cabinet, and reports to Cabinet as necessary.</p>

<p>Provision of Public Protective Equipment (PPE) Agreement to provide PPE to voluntary sector organisations working on behalf of the Council (with costs to be charged to Covid-19 cost centre).</p>
<p>MAY 2020</p>
<p>Council Tax Collection Agreement to pursue 'soft reminders' in respect of any accumulated debts - but advising of available support and payment methods/arrangements. All recovery action to remain suspended.</p>
<p>Garden Waste Collections Following improvements in terms of staff availability, and modifications to collection vehicles, agreement to resume garden waste collections based on the previously-published collection schedule, with effect from Wednesday 13th May.</p>
<p>Request for Delayed CIL Payment - Holiday Lodges at Cotswold Park Farm Agreement to offer a standard instalment policy arrangement as follows (to assist with cash-flow):</p> <ul style="list-style-type: none"> • 10% 60 days from commencement of development • 45% 270 days from commencement of development • 45% 365 days from commencement of development
<p>Virtual Meetings Processes and procedures agreed for initial set of virtual meetings.</p>
<p>Public Conveniences At the request of local residents and following concerns about sanitation, the public toilets in Bourton-on-the-Water to be re-opened on Thursday 28 May. The remaining sites in Bibury, Chipping Campden, Cirencester, Fairford, Lechlade, Moreton-in-Marsh, Northleach, Stow-on-the-Wold and Tetbury to reopen on Monday 1 June.</p>
<p>Discretionary Business Grants Fund Following the Government's announcement of a further round of Covid-19 support related Business Grants, approval of the eligibility criteria, timescales, application process/approach, authorisation protocols and delegations (including 'live' scrutiny of decision-making, as with the other Covid-19 grants scheme).</p>

2. URGENT FORMAL DECISIONS UNDER COUNCIL PROCEDURE RULE 37
APRIL 2020
<p>Officer Designations/Delegations in relation to Enforcement of Business Closures</p> <p>(i) To give delegated authority to the Business Manager, Environmental and Regulatory Services (Matt Kirby) to administer and enforce the provisions of The Health Protection (Coronavirus, Restrictions) (England) Regulations 2020 on behalf of Cotswold District Council; and</p> <p>(ii) to give delegated authority to the Business Manager, Environmental and Regulatory Services to further delegate these provisions to officers in that service area to facilitate the proper enforcement of the Regulations on behalf of the Council.</p>
MAY 2020
<p>Garden Waste Licence Fee</p> <p>To agree the implementation of a £5 discount on the garden waste licence fee for the 2020/21 service period, to take account of the near seven-week service suspension, as a result of Ubico staff shortages connected with the Coronavirus Pandemic.</p>

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