



COTSWOLD
DISTRICT COUNCIL

AUDIT COMMITTEE AGENDA

Thursday 30 July 2020, 4.00 p.m.

To be held virtually, due to social distancing requirements and guidance relating to Coronavirus Regulations 2020 – Part 3 -
Modification of meeting and public access requirements

NOTES

(i) Questions Arising on the Agenda/Minutes of previous meeting

Questions regarding an update on progress on a specific item contained in the Minutes of the previous meeting, should be forwarded to the reporting officer prior to the meeting. If no advance notice is given a full response to any question cannot be guaranteed at the meeting. Once the minutes have been signed Members may ask questions to ascertain progress on issues.

(ii) All Mobile Phones/digital devices should be **SWITCHED OFF OR SET TO SILENT** before the start of the meeting.

(iii) Recording of Proceedings

The public proceedings of Council, Cabinet, and Committee Meetings may be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting. The Chair will exclude anyone whose behaviour is disruptive.

(iv) Committee Administrator

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Democratic Services on 01285 623210/623236 democratic@cotswold.gov.uk

Distribution:

All Members of the Audit Committee
(Councillors Patrick Coleman, Stephen Andrews, Tony Berry, Mark Harris, Roly Hughes, Nick Maunder, Ray Theodoulou)

All other Councillors for information

Christine Gore
Interim Chief Executive

22 July 2020

AUDIT COMMITTEE : 30 JULY 2020

AGENDA

- (1) **Apologies**
- (2) **Substitute Members** - To note details of any substitution arrangements in place for the Meeting.
- (3) **Declarations of Interest**
 - (a) To receive any declarations of interest from Members under the Code of Conduct for Members.
 - (b) To receive any declarations of interest from Officers under the Code of Conduct for Officers.
- (4) **Minutes**

To confirm the Minutes of the Meeting of the Committee held on 30 April 2020 (attached).
- (5) **Chair's Announcements** (if any)
- (6) **Public Questions**

Council Procedure Rule 10 - Not more than fifteen minutes allowed for questions to be put by members of the public on any matter in relation to which the Council has any power or duties or which affects the District.

Any member of the public wishing to ask a public question is requested to contact Democratic Services by no later than 5.00pm the working day before the Meeting.
- (7) **Member Questions**

Council Procedure Rule 11 - To deal with written questions by Members, relating to issues under the Committee's remit, with the maximum length of oral supplementary questions at Committee being no longer than one minute. The maximum length of oral responses to questions, or supplementary questions, by Cabinet Members or Committee Chairs to be two minutes.

Items for Consideration and Decision

- (8) **Internal Audit Opinion Report**
- (9) **Corporate Risk Register Updates**
- (10) **Annual Treasury Management Review 2019/20**

- (11) **The Public Sector Social Impact Fund**
- (12) **Annual Governance Statement 2019/20**
- (13) **Statement of Accounts 2019/20**
- (14) **External Auditor Assurance**
- (15) **External Auditor Report**
- (16) **The role of Audit Committee in Code of Conduct and Standards Matters**
- (17) **Response to the LGA Consultation on the Model Member Code of Conduct**
- (18) **Response to Consultation on Public Works Loan Board (Report to Follow)**
- (19) **Work Plan 2020/21**

Other Matters

- (20) **Date of Next Meeting** - 29 October 2020
 - (21) **Other Business** - Such other business which, in the opinion of the Chair, is urgent.
- (END)