



**COTSWOLD**  
DISTRICT COUNCIL

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# COUNCIL AGENDA

Wednesday 3 June 2020, 2.00 p.m.

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To be held virtually, due to social distancing requirements and guidance relating to Coronavirus Regulations 2020 –  
Part 3 - Modification of meeting and public access requirements

## NOTES

(i) Questions Arising on the Agenda

If any Member has any question(s) arising on the Council Agenda, or any of the Committee Agendas that follow, he/she is requested to give advance notice of such question to an Officer of the Democratic Services Section so that a full response can be made available either prior to, or at, the Meeting. If no such advance notification is given, a full response to any question cannot be guaranteed at the Meeting.

(ii) Declarations of Interest

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting, including those which fall within the provisions of Section 106 of the Local Government Finance Act 1992.

(iii) Committees

It has become custom and practice for each Committee to meet in turn at the conclusion of the Annual Council Meeting to make their respective Chair and/or Vice-Chair appointments. Agendas are attached for this purpose, but it is possible that such appointments will be held over to the first business meetings of the respective Committees. The situation will be clarified in due course.

N.B. An initial Meeting of the Cabinet is not required in any event, as the Constitution provides that, by virtue of office, the Leader of the Council is automatically the Chair of the Cabinet.

(iv) Mobile Phones/Pagers

All mobile phones/pagers should be **SWITCHED OFF OR SET TO SILENT MODE** **BEFORE** the start of the Meeting.

(v) Recording of Proceedings

The public proceedings of Council, Cabinet, and Committee Meetings may be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting. The Chair will exclude anyone whose behaviour is disruptive.

(vi) Committee Administrator

If any Member has any general questions about the Meetings or the associated agenda papers, or is unable to attend, he/she is asked to contact the Democratic Services Team on 01285 623236 or 01285 623210 who will be able to assist.

Distribution:

All Members of the Council

**Nigel Adams**  
Head of Paid Service

26 May 2020

# FORTY-EIGHTH ANNUAL MEETING COTSWOLD DISTRICT COUNCIL

3 JUNE 2020

## AGENDA

(1) **Apologies**

(2) **Declarations of Interest**

(a) To receive any declarations of interest from Members under:-

(i) the Code of Conduct for Members; and/or

(ii) Section 106 of the Local Government Finance Act 1992 (any Councillor who has Council Tax payments remaining unpaid for at least two months must declare an interest and not participate in any matter affecting the level of Council tax or arrangements for administering the Council Tax).

(b) To receive any declarations of interest from Officers under the Code of Conduct for Officers.

(3) **Election of Chair of the Council** from among the Councillors, to hold Office until the Annual Meeting in 2021; and to receive a Declaration of Acceptance of Office.

Details of any nomination(s) will be reported when received.

(4) **Appointment of Vice-Chair of the Council** from among the Councillors, to hold Office until the Annual Meeting in 2021; and to receive a Declaration of Acceptance of Office.

Details of any nomination(s) will be reported when received.

(5) **Announcements from the Chair/Leader/Head of Paid Service**

(6) **Record of Attendances**

To receive the Record of Attendances at Meetings during the past Council Year, together with details of Decision-Making 'Meetings' held by the Leader of the Council and individual Cabinet Members.

(7) **Election of Leader of the Council**

To note that, at the Annual Meeting of the Council on 14 May 2019, Councillor Joe Harris was elected Leader of the Council and Chair of the Cabinet, to hold office until the Annual Meeting of the Council in 2023 (Minute CL.6 refers).

(8) **Appointment of the Cabinet**

In accordance with the Constitution, to receive the appointments made by the Leader of the Council in respect of other Cabinet Members for 2020/21.

(9) **Appointment of Committees**

To consider the report of the Head of Paid Service in respect of changes proposed by the Administration in respect of the numbers of places on Committees; and, whatever is agreed, to make appointments to those Committees.

The Head of Paid Service will circulate a Briefing Note in due course, setting out the provisional appointments of the political groups on the Council, and the preferences of the non-grouped Members.

(10) **A Review of the Adopted Cotswold District Local Plan (2011 to 2031)**

(11) **Honorary Aldermen**

(12) **Report of the Constitution Working Group**

(13) **Exclusion of the Public and Press**

To consider, and if so agreed, to

RESOLVE that under Section 100A(4) of the Local Government Act 1972 the public and Press be excluded from the Meeting for the following item of business on the grounds that it involves likely disclosure of exempt information as defined in paragraph (1) of Part I of Schedule 12A to the said Act (Information relating to any individual) and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information concerned.

## **Item of Exempt Business for Consideration and Decision**

(14) **Senior Management Structure**

(END)



**COTSWOLD  
DISTRICT COUNCIL**

## **PLANNING AND LICENSING COMMITTEE**

Wednesday 3 June 2020

Virtual Meeting

At the conclusion of the Annual Council Meeting

### **AGENDA**

- (1) **Apologies**
  - (2) **Substitute Members** - To note details of any substitution arrangements in place for the Meeting.
  - (3) **Election of Chair** - To elect a Chair for the 2020/21 Council Year.  
Details of any nomination(s) will be reported when received.
  - (4) **Appointment of Vice-Chair** - To appoint a Vice-Chair for the 2020/21 Council Year.  
Details of any nomination(s) will be reported when received.
- (END)



**COTSWOLD**  
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## **OVERVIEW AND SCRUTINY COMMITTEE**

Wednesday 3 June 2020

Virtual Meeting

At the conclusion of the Planning and Licensing Committee Meeting

### **AGENDA**

- (1) **Apologies**
- (2) **Substitute Members** - To note details of any substitution arrangements in place for the Meeting.
- (3) **Election of Chair** - To elect a Chair for the 2020/21 Council Year.  
Details of any nomination(s) will be reported when received.
- (4) **Appointment of Vice-Chair** - Subject to the approval of such position by the Council, to appoint a Vice-Chair for the 2020/21 Council Year.  
Details of any nomination(s) will be reported when received.

(END)



**COTSWOLD**  
DISTRICT COUNCIL

## **AUDIT COMMITTEE**

Wednesday 3 June 2020

Virtual Meeting

At the conclusion of the Overview and Scrutiny Committee Meeting

### **AGENDA**

- (1) **Apologies**
- (2) **Substitute Members** - To note details of any substitution arrangements in place for the Meeting.
- (3) **Election of Chair** - To elect a Chair for the 2020/21 Council Year.

Details of any nomination(s) will be reported when received.

(END)