

**Cotswold District Council - Revenue Budget Monitoring**

**Annex C**

Q2 2020/21 - 1st April to 30th September 2020

Service Area	Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget		Q2 variance	Year End Forecast	Comments - Q2 Variance
	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Total	Total	
Environmental & Regulatory Services	1,001,375	(440,220)	503,285	(190,905)	487,032	(198,403)	(16,252)	(7,498)	(23,751)	(40,000)	Building control income recovered from September.
Business Support - Finance, HR, Procurement					1,108,188	(581,940)	20,761	6,688	27,449	0	Overspend due to franking machine recharges not yet allocated across services. This will be reflected in underspends elsewhere.
Business Support - ICT, Change & Customer Services	2,211,748	(1,304,967)	1,087,427	(588,628)	957,017	(47,642)	(21,003)	(15,351)	(36,354)	0	
Assets, Land, Legal & Property	1,881,772	(65,758)	978,021	(32,291)	699,315	(408,516)	(81,611)	13,298	(68,313)	0	Underspend due to covid restrictions
Chief Executive and Modernisation Costs	259,496	0	221,796	0	221,491	0	(305)	0	(305)	0	
Revenues & Housing Support	14,903,349	(14,424,841)	7,803,625	(7,021,507)	45,545,708	(44,734,726)	37,742,082	(37,713,219)	28,864	0	
Environmental Services	8,699,331	(3,086,830)	4,895,382	(1,667,210)	4,862,480	(1,822,947)	(32,902)	(155,737)	(188,639)	(300,000)	Car park fees, permits and fines performed better than revised budget.
Leisure & Communities	2,604,984	0	727,088	(68,110)	660,758	(73,163)	(66,330)	(5,053)	(71,382)	(75,000)	Lower covid support payments to leisure provider than budgeted, higher maintenance at Cirencester Leisure Centre. Lower spend on community activity grant
Planning & Strategic Housing	2,409,512	(742,169)	1,397,422	(668,022)	1,347,689	(746,229)	(49,733)	(78,206)	(127,939)	(200,000)	Planning income recovered in excess of revised budget.
Democratic and Committee Services	938,250	(23,905)	558,782	(11,953)	531,837	(25,555)	(26,944)	(13,602)	(40,547)	0	Underspend on Elections IT licences and postage
Retained/Corporate Council Services	6,627,665	(7,946,711)	5,944,842	(2,063,310)	5,925,498	(1,932,849)	(19,344)	130,461	111,117	200,000	Overspend on covid related expenditure, Ubico savings target not achieved. Interest on investments lower than budgeted due to impact of pandemic on global economy.
<b>Cost of Services (Gross)</b>	<b>43,036,156</b>	<b>(28,841,373)</b>	<b>24,898,594</b>	<b>(12,733,751)</b>	<b>62,347,013</b>	<b>(50,571,969)</b>	<b>37,448,419</b>	<b>(37,838,218)</b>	<b>(389,798)</b>		
<b>Cost of Services (Net)</b>		<b>14,194,783</b>		<b>12,164,843</b>		<b>11,775,044</b>		<b>(389,798)</b>		<b>(415,000)</b>	

**Environmental & Regulatory Services**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre		Original Budget		Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget		Comments - Q2 Variance
		Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	
BUC001	Building Control - Fee Earning Work	178,681	(360,000)	168,167	(230,000)	80,324	(115,000)	81,954	(125,798)	1,630	(10,798)	Recovery of building regulation fee income in September 2020
BUC002	Building Control - Non Fee Earning Work	55,417		53,402		25,583		25,427		(155)	0	
BUC003	Dangerous Structures	2,500		2,500		1,250		0		(1,250)	0	
<b>Building Control total</b>		<b>236,598</b>	<b>(360,000)</b>	<b>224,069</b>	<b>(230,000)</b>	<b>107,156</b>	<b>(115,000)</b>	<b>107,382</b>	<b>(125,798)</b>	<b>225</b>	<b>(10,798)</b>	
EMP001	Emergency Planning	26,322		22,852		11,304		6,329		(4,975)	0	
ESM001	Environment - Service Management	105,598		103,098		51,549		45,024		(6,525)	0	
PSH002	Private Sector Housing - Condition of Dwellings	5,087		2,587		1,250		0		(1,250)	0	
PSH005	Home Energy Conservation	3,412		87		0		0		0	0	
REG002	Licensing	213,156	(230,080)	203,836	(180,720)	100,058	(57,405)	100,354	(58,573)	296	(1,168)	
REG006	Caravan Sites - Itinerates	3,934		3,934		0		0		0	0	
REG007	Caravan Sites - Licensed	87		87		0		0		0	0	
REG009	Environmental Protection	229,539	(49,930)	184,179	(27,500)	106,149	(17,500)	107,223	(12,521)	1,074	4,979	
REG013	Pollution Control	106,760		117,300		57,852		52,894		(4,958)	0	
REG016	Food Safety	122,687	(2,000)	135,580	(2,000)	66,217	(1,000)	67,826	(1,036)	1,610	(36)	
REG021	Statutory Burials	1,639	(380)	3,639	0	1,750	0	0	0	(1,750)	0	
STC011	Abandoned Vehicles	8,627	(7,500)	127	0	0	0	0	(475)	0	(475)	
<b>Public Protection total</b>		<b>826,848</b>	<b>(289,890)</b>	<b>777,306</b>	<b>(210,220)</b>	<b>396,128</b>	<b>(75,905)</b>	<b>379,651</b>	<b>(72,606)</b>	<b>(16,478)</b>	<b>3,299</b>	
<b>Total</b>		<b>1,063,446</b>	<b>(649,890)</b>	<b>1,001,375</b>	<b>(440,220)</b>	<b>503,285</b>	<b>(190,905)</b>	<b>487,032</b>	<b>(198,403)</b>	<b>(16,252)</b>	<b>(7,498)</b>	

**Business Support Services - Finance, HR, Procurement**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre		Original Budget		Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget	
		Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income
SUP009	Accountancy	475,271	(141,169)	475,271	(141,169)	232,250	(70,585)	249,897	(61,827)	17,647	8,757
SUP011	Creditors	100,897	(59,533)	100,897	(59,533)	49,234	(29,767)	53,296	(28,713)	4,062	1,054
SUP012	Debtors	51,393	(12,951)	51,393	(12,951)	24,232	(6,476)	24,870	(6,332)	638	144
SUP035	Insurances	57,527	(51,969)	57,527	(51,969)	28,764	(25,985)	28,589	(22,339)	(174)	3,646
SUP042	Business World Support and Hosting	46,309	(36,000)	46,309	(36,000)	23,154	(24,690)	29,980	(30,543)	6,826	(5,853)
<b>Finance total</b>		<b>731,397</b>	<b>(301,622)</b>	<b>731,397</b>	<b>(301,622)</b>	<b>357,634</b>	<b>(157,501)</b>	<b>386,632</b>	<b>(149,753)</b>	<b>28,998</b>	<b>7,748</b>
SUP010	Internal Audit	107,302	(21,087)	107,302	(21,087)	53,651	(10,544)	53,451	(10,544)	(200)	(1)
SUP402	Glos. Counter Fraud Unit	406,671	(406,671)	431,536	(431,536)	214,068	(180,166)	209,562	(180,166)	(4,506)	0
SUP403	CDC Counter Fraud	52,925	(60,026)	52,925	(60,026)	27,943	(2,570)	34,912	0	6,969	2,570
<b>Audit and Counter Fraud</b>		<b>566,898</b>	<b>(487,784)</b>	<b>591,763</b>	<b>(512,649)</b>	<b>295,662</b>	<b>(193,279)</b>	<b>297,925</b>	<b>(190,710)</b>	<b>2,263</b>	<b>2,570</b>
SUP003	Human Resources	525,802	(267,224)	525,802	(267,224)	256,671	(133,612)	248,313	(135,143)	(8,358)	(1,531)
SUP019	Health & Safety	111,394	(83,677)	111,394	(83,677)	55,461	(41,839)	55,125	(42,965)	(336)	(1,127)
SUP020	Training & Development	94,786	(44,292)	94,786	(44,292)	45,426	(14,646)	44,604	(9,305)	(822)	5,341
SUP013	Payroll	99,538	(73,469)	99,538	(73,469)	48,327	(36,735)	46,703	(44,127)	(1,624)	(7,392)
<b>HR Support &amp; Payroll total</b>		<b>831,520</b>	<b>(468,662)</b>	<b>831,520</b>	<b>(468,662)</b>	<b>405,885</b>	<b>(226,831)</b>	<b>394,745</b>	<b>(231,540)</b>	<b>(11,140)</b>	<b>(4,708)</b>
SUP033	Central Purchasing / Procurement	57,068	(22,034)	57,068	(22,034)	28,246	(11,017)	28,886	(9,938)	640	1,079
<b>Procurement total</b>		<b>57,068</b>	<b>(22,034)</b>	<b>57,068</b>	<b>(22,034)</b>	<b>28,246</b>	<b>(11,017)</b>	<b>28,886</b>	<b>(9,938)</b>	<b>640</b>	<b>1,079</b>
<b>Total</b>		<b>2,186,883</b>	<b>(1,280,102)</b>	<b>2,211,748</b>	<b>(1,304,967)</b>	<b>1,087,427</b>	<b>(588,628)</b>	<b>1,108,188</b>	<b>(581,940)</b>	<b>20,761</b>	<b>6,688</b>

**Comments - Q2 Variance**

Includes expenditure for franking machine credits, actual postage charges to be recharged out across services. This will be showing as an underspend in the other services and has no overall impact upon the budget. This will be posted during Q.3.

**Business Support Services - Customer Services, ICT and Change**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre	Original Budget		Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget	
	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income
SUP017 Business Improvement/Transformation	110,162		110,162		54,103		53,775		(328)	0
SUP021 Business Continuity Planning	20,944		20,944		8,724		8,672		(53)	0
SUP023 Freedom of Information Act	10,650		10,650	0	5,325	0	5,293	(3,000)	(32)	(3,000)
TMR001 Street Naming	30,522	(20,000)	30,522	(20,000)	15,025	(10,000)	0	(10,425)	(15,025)	(425)
<b>Change and modernisation</b>	<b>172,278</b>	<b>(20,000)</b>	<b>172,278</b>	<b>(20,000)</b>	<b>83,178</b>	<b>(10,000)</b>	<b>67,739</b>	<b>(13,425)</b>	<b>(15,438)</b>	<b>(3,425)</b>
ADB411 Moreton-in-Marsh, Offices	79,003	(55,092)	79,003	(36,092)	38,064	(18,046)	28,108	(21,540)	(9,956)	(3,494)
COM420 FOH - Moreton	110,917	(4,665)	103,847	(4,665)	49,686	(1,745)	48,515	(48)	(1,171)	1,697
SUP401 FOH - Trinity Road	517,364	(1)	509,399	(1)	252,470	0	249,775	(1,071)	(2,695)	(1,071)
<b>Customer services</b>	<b>707,284</b>	<b>(59,758)</b>	<b>692,249</b>	<b>(40,758)</b>	<b>340,220</b>	<b>(19,791)</b>	<b>326,399</b>	<b>(22,659)</b>	<b>(13,822)</b>	<b>(2,868)</b>
SUP005 ICT	896,465	(5,000)	896,465	(5,000)	458,233	(2,500)	466,253	(11,557)	8,021	(9,057)
SUP031 Application Support	120,780		120,780		96,390		96,626		236	0
<b>ICT and applications - total</b>	<b>1,017,245</b>	<b>(5,000)</b>	<b>1,017,245</b>	<b>(5,000)</b>	<b>554,623</b>	<b>(2,500)</b>	<b>562,879</b>	<b>(11,557)</b>	<b>8,257</b>	<b>(9,057)</b>
<b>Total</b>	<b>1,896,807</b>	<b>(84,758)</b>	<b>1,881,772</b>	<b>(65,758)</b>	<b>978,021</b>	<b>(32,291)</b>	<b>957,017</b>	<b>(47,642)</b>	<b>(21,003)</b>	<b>(15,351)</b>

**Comments**

No expenditure so far on new road signs due to Council response to Covid-19. Any underspend will be carried forward to next year to fund new Cotswold signs in the District.

Accommodation closed due to Covid-19 resulting in reduced operating costs.

**Assets, Land, Legal & Property**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre	Original Budget		Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget	
	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income
ADB401 Trinity Road, Offices	494,436	(343,268)	492,718	(359,527)	250,818	(212,730)	208,214	(211,483)	(42,604)	1,246
ADB402 Trinity Road improvement works	20,000		20,000		10,000		0		(10,000)	0
ADB412 Moreton-in-Marsh, Offices - Maintenance	43,235		43,235		21,618		15,353		(6,264)	0
CUL411 Corinium Museum - Maintenance	41,350		41,350	0	20,675	0	1,827	(7)	(18,848)	(7)
ENA401 Housing Enabling Properties	8,110	(17,800)	9,110	(23,476)	3,740	(12,386)	780	(12,798)	(2,960)	(413)
FIE425 22/24 Ashcroft Road	22,764		33,764		10,743		8,105		(2,638)	0
<b>Asset Management total</b>	<b>629,895</b>	<b>(361,068)</b>	<b>640,177</b>	<b>(383,003)</b>	<b>317,594</b>	<b>(225,115)</b>	<b>234,279</b>	<b>(224,289)</b>	<b>(83,314)</b>	<b>826</b>
LLC001 Local Land Charges	109,775	(250,705)	109,775	(201,705)	52,257	(100,853)	52,117	(93,893)	(140)	6,960
SUP004 Legal	436,647	(221,264)	436,647	(221,264)	260,415	(95,847)	262,589	(90,334)	2,174	5,513
SUP025 Property Services	319,580	0	312,075	0	150,661	0	150,329	0	(332)	0
<b>Land, Legal and Property</b>	<b>866,002</b>	<b>(471,969)</b>	<b>858,497</b>	<b>(422,969)</b>	<b>463,332</b>	<b>(196,699)</b>	<b>465,035</b>	<b>(184,227)</b>	<b>1,703</b>	<b>12,473</b>
<b>Total</b>	<b>1,495,897</b>	<b>(833,037)</b>	<b>1,498,674</b>	<b>(805,972)</b>	<b>780,926</b>	<b>(421,814)</b>	<b>699,315</b>	<b>(408,516)</b>	<b>(81,611)</b>	<b>13,298</b>

Comments - Q2 Variance
<p>£23k underspend on programmed maintenance, this part of the Building Maintenance Fund [BMF]. Any underspend in the BMF is being re-allocated to projects such as drainage works at Packers Lease Depot or Cemeteries Memorial works.</p> <p>Underspend of £23k for electricity and gas due to lower useage during covid pandemic.</p>
<p>This is a one-off budget for lighting improvements at the Trinity Road offices and move to LED lighting. Works currently on hold whilst the Council consider property requirements.</p> <p>£6k underspend on premies related expenditure/programmed maintenance. In light of the current Covid situation only works relating to compliance and Health and Safety are currently being carried out.</p>
<p>£18k underspend on programmed and reactive repairs as a result of covid lockdown and ongoing Museum project.</p>

**Chief Executive and Modernisation**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre	Original Budget		Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget	
	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income
COR011 2020 Vision/Transformation	177,000	0	177,000	0	177,000		177,000		0	0
SUP026 Chief Executive	82,496	0	82,496	0	44,796		44,491		(305)	0
<b>Total</b>	<b>259,496</b>	<b>0</b>	<b>259,496</b>	<b>0</b>	<b>221,796</b>		<b>221,491</b>		<b>(305)</b>	<b>0</b>

Comments

**Revenues and Housing Support**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre		Original Budget		Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget	
		Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income
HBP001	Rent Allowances	14,407,595	(14,187,365)	14,403,605	(14,069,365)	7,506,339	(6,898,536)	7,511,631	(6,893,537)	5,291	5,000
HBP005	Benefit Fraud Investigation	0	0	0	0	0	0	188	188	188	0
<b>Benefits total</b>		<b>14,407,595</b>	<b>(14,187,365)</b>	<b>14,403,605</b>	<b>(14,069,365)</b>	<b>7,506,339</b>	<b>(6,898,536)</b>	<b>7,511,819</b>	<b>(6,893,537)</b>	<b>5,479</b>	<b>5,000</b>
HOM001	Homelessness	76,402	(29,266)	126,402	(29,266)	63,183	(102,721)	148,079	(187,274)	84,896	(84,553)
HOM005	Homelessness Hostel Accommodation	500	(35,500)	500	(35,500)	250	(17,750)	3,311	(16,002)	3,061	1,748
HOM406	Temporary Emergency Accommodation	0	0	0	0	0	0	10,528	(1,827)	10,528	(1,827)
PSH001	Private Sector Housing Grants	32,854	0	32,854	0	13,880	0	13,937	0	57	0
<b>Housing Management total</b>		<b>109,756</b>	<b>(64,766)</b>	<b>159,756</b>	<b>(64,766)</b>	<b>77,313</b>	<b>(120,471)</b>	<b>175,854</b>	<b>(205,102)</b>	<b>98,541</b>	<b>(84,631)</b>
LTC001	Council Tax Collection	219,137	(143,808)	237,187	(105,808)	171,137	(2,500)	170,988	0	(149)	2,500
LTC002	Council Tax Support Administration	0	0	0	0	0	0	3,750	(2,087)	3,750	(2,087)
LTC011	NNDR Collection	51,618	(193,902)	51,618	(184,902)	24,398	0	37,659,991	(37,634,000)	37,635,593	(37,634,000)
PUT001	Concessionary Travel	15,392	0	15,392	0	7,321	0	5,850	0	(1,471)	0
SUP014	Cashiers	36,306	0	35,791	0	17,118	0	17,014	0	(104)	0
SUP028	Security Carriers	0	0	0	0	0	0	442	0	442	0
<b>Revenues total</b>		<b>322,453</b>	<b>(337,710)</b>	<b>339,988</b>	<b>(290,710)</b>	<b>219,973</b>	<b>(2,500)</b>	<b>37,858,035</b>	<b>(37,636,087)</b>	<b>37,638,062</b>	<b>(37,633,587)</b>
<b>Total</b>		<b>14,839,804</b>	<b>(14,589,841)</b>	<b>14,903,349</b>	<b>(14,424,841)</b>	<b>7,803,625</b>	<b>(7,021,507)</b>	<b>45,545,708</b>	<b>(44,734,726)</b>	<b>37,742,082</b>	<b>(37,713,219)</b>

**Comments - Q2 Variance**

£88k Preventing Homelessness Grant received, any surplus will be transferred to reserves at year end. Increase in Emergency Accommodation expenditure matched by increase in Housing Benefit payments.

Includes all COVID Business support grants distributed by CDC, £37.634m allocated and £37.635m paid.

**Environmental Services**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre	Original Budget		Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget	
	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income
CPK401 Car Parks	972,963	(2,751,545)	947,483	(1,089,221)	522,689	(351,021)	509,517	(491,041)	(13,171)	(140,020)
CPK402 Car Parks - Maintenance	35,725	0	35,725	0	17,863	0	23,554	0	5,692	0
CPK413 Car Parks - Tetbury The Chippings	39,075	(54,000)	39,075	(54,000)	(2,446)	(7,017)	(3,124)	(7,017)	(678)	(0)
CPK414 Car Parks - Chipping Campden	0	0	0	0	0	0	1,160	(5,355)	1,160	(5,355)
CPK499 Car Parking Reserve	0	0	0	0	56,968	0	56,968	0	0	0
<b>Car Parking total</b>	<b>1,047,763</b>	<b>(2,805,545)</b>	<b>1,022,283</b>	<b>(1,143,221)</b>	<b>595,074</b>	<b>(358,038)</b>	<b>588,076</b>	<b>(503,413)</b>	<b>(6,997)</b>	<b>(145,375)</b>
CCC001 Climate Change	93,792	0	93,792	0	46,878	0	43,156	0	(3,722)	0
<b>Climate change total</b>	<b>93,792</b>	<b>0</b>	<b>93,792</b>	<b>0</b>	<b>46,878</b>	<b>0</b>	<b>43,156</b>	<b>0</b>	<b>(3,722)</b>	<b>0</b>

Comments - Q2 Variance
<p>Car park income from permits, fees and excess charging fees £140k higher than estimated in the revised budget. Savings on Parking management and cash collection contract of £38k. Expenditure in excess of budget for credit card charges and business rates, budget to be revisited in 2020/21.</p>



**Environmental Services (continued)**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre		Original Budget		Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget	
		Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income
CCM001	Cemetery, Crematorium and Churchyards	208,042	(63,830)	208,042	(63,830)	116,628	(31,915)	116,817	(31,119)	189	796
CCM402	Cemeteries - Maintenance	16,275	0	16,275	0	8,138	0	683	0	(7,455)	0
HLD410	Waste - Cleansing	123	0	123	0	0	0	0	0	0	0
HLD411	Waste - Cemeteries	2,927	0	2,927	0	422	0	375	(5,683)	(47)	(5,683)
REG003	Animal Control	59,185	(32,505)	59,185	(32,505)	29,549	(14,203)	38,004	(17,007)	8,455	(2,804)
REG019	Public Conveniences	274,495	(84,030)	274,495	(84,030)	123,675	(42,015)	112,279	(26,203)	(11,395)	15,812
RYC001	Recycling	2,459,487	(999,964)	2,524,487	(839,964)	1,380,472	(361,068)	1,375,972	(316,835)	(4,500)	44,234
RYC002	Green Waste	942,667	(764,000)	942,667	(685,000)	546,550	(665,000)	559,650	(695,074)	13,099	(30,074)
RYC003	Refuse / Recycling Organic & Food Waste	747,461	0	747,461	0	436,019	0	436,019	0	0	0
TRW001	Trade Waste	0	0	0	0	0	0	0	0	0	0
STC001	Street Cleaning	1,089,621	0	1,089,621	0	632,654	0	641,825	0	9,170	0
WST001	Household Waste	1,536,191	(8,780)	1,536,191	(8,780)	905,675	(41,182)	870,965	(38,343)	(34,711)	2,839
WST004	Bulky Household Waste	40,907	(36,000)	40,907	(36,000)	20,454	(18,000)	31,715	(41,909)	11,261	(23,909)
WST401	Refuse-Stow Fair	11,206	0	11,206	0	1,179	0	1,171	0	(8)	0
WST402	South Cerney Depot, Packers Leaze	33,467	(173,500)	33,467	(173,500)	5,000	(130,125)	1,062	(130,368)	(3,938)	(243)
<b>Environmental Services Client</b>		<b>7,422,054</b>	<b>(2,162,609)</b>	<b>7,487,054</b>	<b>(1,923,609)</b>	<b>4,206,413</b>	<b>(1,303,508)</b>	<b>4,186,535</b>	<b>(1,302,539)</b>	<b>(19,878)</b>	<b>969</b>

**Comments - Q2 Variance**

£7k underspend on Programmed and Reactive repairs [part of BMF]. Will be used towards Cemeteries Memorial Repairs.

Income from the use of Public Conveniences has been affected by the Covid19 lockdown this year. Whilst income is underachieved the operating costs on cash collection, electricity and water are also underspent.

£12k underspend in relation to In-Cab licence costs. Original proposal would have seen procurement in November 2019. Due to project slippage procurement in 20/21, licence costs for the 1st year will be included in the Capital purchase. Revenue licence budget will be included in for 21/22. £32k underachieved on recycling credits and sale of other materials.

£16k expenditure on production and issue of Green Waste letters and licences. £42k overachieved on Green Waste annual subscriptions in comparison to revised budget. £12k unachieved in Ubico savings for fleet vehicle hire.

Underspend in supplies and services, £30k of which is in relation to expected expenditure for the transfer of waste to Purton rather than Love Lane.

Increased demand of Bulky Waste collection due to Covid19 and corresponding increase in expenditure.

**Environmental Services (continued)**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre		Original Budget		Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget	
FLD401	Land Drainage	95,555	(20,000)	95,555	(20,000)	47,017	(5,665)	44,712	(16,995)	(2,305)	(11,330)
	<b>Flooding total</b>	95,555	(20,000)	95,555	(20,000)	47,017	(5,665)	44,712	(16,995)	(2,305)	(11,330)
REG023	Environmental Strategy	647	0	647	0	0	0	0	0	0	0
	<b>Waste and Recycling Policy</b>	647	0	647	0	0	0	0	0	0	0
	<b>Total</b>	8,659,811	(4,988,154)	8,699,331	(3,086,830)	4,895,382	(1,667,210)	4,862,480	(1,822,947)	(32,902)	(155,737)

**Comments - Q2 Variance**

Charge of £5,665 per quarter, unbudgeted for Publica engineer to undertake 'consenting & enforcement' for Gloucestershire County Council

**Leisure & Communities**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre	Original Budget		Revised Budget		Profiled Q2 Budget		Actual position Q2		Q2 (Under) / Over Budget	
	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income
COM401 Health Policy	25,642	0	25,642	0	12,202	(25,000)	11,650	(25,000)	(552)	0
COM402 Community Liaison	95,090	0	95,090	0	51,264	0	49,488	0	(1,776)	0
COM403 Youth Participation	92,863	0	92,863	0	46,327	0	4,303	0	(42,024)	0
COM405 Health Development	41,413	0	41,413	0	20,383	0	19,624	0	(760)	0
GBD001 Community Welfare Grants	165,352	0	165,352	0	105,743	0	105,584	0	(159)	0
HLD401 Health & Wellbeing	0	0	0	0	0	0	0	0	0	0
<b>Community Liaison</b>	<b>420,360</b>	<b>0</b>	<b>420,360</b>	<b>0</b>	<b>235,920</b>	<b>(25,000)</b>	<b>190,649</b>	<b>(25,000)</b>	<b>(45,270)</b>	<b>0</b>
CCR001 Community Safety (Crime Reduction)	68,150	0	68,150	0	23,726	(29,559)	26,707	(29,559)	2,981	0
SUP002 Consultation, Policy & Research	86,842	0	86,842	0	42,276	0	40,935	0	(1,341)	0
<b>Community Safety</b>	<b>154,992</b>	<b>0</b>	<b>154,992</b>	<b>0</b>	<b>66,002</b>	<b>(29,559)</b>	<b>67,642</b>	<b>(29,559)</b>	<b>1,640</b>	<b>0</b>

**Comments - Q2 Variance**

£42,500 underspend on Community Activity Support Grants. Scheme has been reviewed. Spacehive have been procured as a civic funding platform. £24k Annual licence fee will be paid in Q3.

**Leisure & Communities (continued)**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre	Original Budget		Revised Budget		Profiled Q2 Budget		Actual position Q2		Q2 (Under) / Over Budget		
	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	
CUL410	Corinium Museum	98,980	0	98,980	0	0	0	0	0	0	
CUL412	Collection Management	4,855	0	4,855	0	0	0	0	0	0	
CUL413	Northleach Resouce Centre	8,850	0	8,850	0	4,425	0	0	(4,425)	0	
CUL415	Corinium Museum - HLF Project	0	0	0	0	0	0	1,750	0	1,750	
REC410	Cirencester Leisure Centre and SLM contract cos	671,527	(103,269)	1,473,398	0	291,940	0	267,409	(5,000)	(24,531)	(5,000)
REC419	Cirencester Leisure - Maintenance	32,850	0	32,850	0	16,425	0	34,779	0	18,354	0
REC430	C Campden - Centre Management	124,490	0	124,490	0	0	0	0	0	0	0
REC450	Bourton - Centre Management	147,697	0	147,697	0	0	0	0	0	0	0
REC459	Bourton - Maintenance	28,019	0	28,019	0	14,010	0	95	0	(13,915)	0
<b>Leisure Management</b>		<b>1,117,268</b>	<b>(103,269)</b>	<b>1,919,139</b>	<b>0</b>	<b>326,799</b>	<b>0</b>	<b>304,032</b>	<b>(5,000)</b>	<b>(22,767)</b>	<b>(5,000)</b>
TOU001	Tourism Strategy and Promotion	14,271	0	14,271	0	7,136	0	7,092	(53)	(43)	(53)
TOU402	Partnership Grants	54,000	0	54,000	0	45,500	0	45,500	0	0	0
TOU403	Cotswold Tourism Partnership	0	0	42,222	0	45,732	(13,551)	45,843	(13,551)	111	0
<b>Tourism Policy</b>		<b>68,271</b>	<b>0</b>	<b>110,493</b>	<b>0</b>	<b>98,367</b>	<b>(13,551)</b>	<b>98,435</b>	<b>(13,604)</b>	<b>68</b>	<b>(53)</b>
<b>Total</b>		<b>1,760,891</b>	<b>(103,269)</b>	<b>2,604,984</b>	<b>0</b>	<b>727,088</b>	<b>(68,110)</b>	<b>660,758</b>	<b>(73,163)</b>	<b>(66,330)</b>	<b>(5,053)</b>

Comments - Q2 Variance
<p>Support payments made to external leisure provider SLM through 'open book process' were £20k lower than estimated in revised budget. Grant from Sport England of £5k used to fund consultancy costs in relation to options for leisure provision during pandemic.</p> <p>Works to air conditioning system in the Cafe at Cirencester Leisure Centre as well as works to poolside steels. Funded from Building Maintenance Fund (BMF), any overspend will be covered by underspends in the BMF within other areas such as Bourton Maintenance.</p> <p>Lower maintenance expenditure due to closure of facilities during pandemic.</p>

**Planning & Strategic Housing**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre	Original Budget		Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget		
	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	
DEV001	Development Management - Applications	850,681	(1,169,879)	850,681	(719,879)	416,158	(359,940)	399,885	(442,069)	(16,274)	(82,130)
DEV002	Development Management - Appeals	128,319	0	128,319	0	63,575	0	26,827	(100)	(36,748)	(100)
DEV003	Development Management - Enforcement	184,169	0	184,169	0	90,519	0	89,970	0	(549)	0
DEV004	Development Advice	327,953	0	327,953	0	161,442	0	160,463	0	(979)	0
DEV401	Planning Advice For Land Charges	11,218	0	11,218	0	5,453	0	5,419	0	(33)	0
DEV488	Planning - Section 106 Agreements	0	0	0	0	172,588	(296,938)	172,588	(296,938)	0	0
DEV499	Development Services - Holding Account	0	0	0	0	11,787	0	11,787	0	0	0
<b>Development Management</b>		<b>1,502,340</b>	<b>(1,169,879)</b>	<b>1,502,340</b>	<b>(719,879)</b>	<b>921,521</b>	<b>(656,877)</b>	<b>866,940</b>	<b>(739,107)</b>	<b>(54,582)</b>	<b>(82,230)</b>
PLP005	Heritage & Design	196,822	0	196,822	0	110,080	0	103,257	0	(6,823)	0
<b>Heritage &amp; Conservation</b>		<b>196,822</b>	<b>0</b>	<b>196,822</b>	<b>0</b>	<b>110,080</b>	<b>0</b>	<b>103,257</b>	<b>0</b>	<b>(6,823)</b>	<b>0</b>
CIL001	Community Infrastructure Levy	10,000	(10,000)	10,000	(10,000)	19,453	(5,000)	37,197	(6,881)	17,744	(1,881)
PLP002	Local Development Framework	250,055	(780)	250,055	(780)	126,689	(390)	127,294	(240)	605	150
PLP401	Fwd Plan work for Development Management	16,360	0	16,360	0	8,015	0	7,966	0	(49)	0
PLP499	Local Development Framework Reserve	0	0	0	0	0	0	0	0	0	0
PSM001	Planning - Service Mgt. and Support Services	15,910	(11,510)	15,910	(11,510)	7,955	(5,755)	9,478	0	1,523	5,755
<b>Planning Policy</b>		<b>292,325</b>	<b>(22,290)</b>	<b>292,325</b>	<b>(22,290)</b>	<b>162,112</b>	<b>(11,145)</b>	<b>181,935</b>	<b>(7,121)</b>	<b>19,823</b>	<b>4,024</b>
HAD001	Housing Advice	276,290	0	271,795	0	134,727	0	126,902	0	(7,824)	0
HOS001	Housing Strategy	92,562	(295)	91,812	0	42,053	0	41,798	0	(255)	0
HOS002	Housing Partnerships	24,218	0	24,218	0	11,829	0	11,758	0	(72)	0
HOS005	Community Led Housing	30,200	0	30,200	0	15,100	0	15,100	0	0	0
<b>Strategic Housing</b>		<b>423,270</b>	<b>(295)</b>	<b>418,025</b>	<b>0</b>	<b>203,709</b>	<b>0</b>	<b>195,558</b>	<b>0</b>	<b>(8,151)</b>	<b>0</b>
<b>Total</b>		<b>2,414,757</b>	<b>(1,192,464)</b>	<b>2,409,512</b>	<b>(742,169)</b>	<b>1,397,422</b>	<b>(668,022)</b>	<b>1,347,689</b>	<b>(746,229)</b>	<b>(49,733)</b>	<b>(78,206)</b>

**Comments - Q2 Variance**

Planning Income recovered more than revised budget  
No large appeal costs to date

Overspend on Publica contract. When CiL was implemented at CDC the resource costs were based on WODC coming on line with CiL and the resource being shared 50/50. WODC are still to go live with CiL.

**Democratic and Committee Services**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre		Original Budget		Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget	
		Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income
DRM005	Committee Services	69,453	(11,100)	51,458	0	24,384	0	24,773	(3,635)	389	(3,635)
DRM008	Corporate Subscriptions	18,980	0	18,980	0	18,980	0	17,596	0	(1,384)	0
<b>Committee Services total</b>		<b>88,433</b>	<b>(11,100)</b>	<b>70,438</b>	<b>0</b>	<b>43,364</b>	<b>0</b>	<b>42,369</b>	<b>(3,635)</b>	<b>(994)</b>	<b>(3,635)</b>
ELE*	Elections	138,934	(1,880)	138,934	(1,880)	108,840	(940)	91,752	(9,653)	(17,088)	(8,713)
<b>Elections total</b>		<b>138,934</b>	<b>(1,880)</b>	<b>138,934</b>	<b>(1,880)</b>	<b>108,840</b>	<b>(940)</b>	<b>91,752</b>	<b>(9,653)</b>	<b>(17,088)</b>	<b>(8,713)</b>
SUP018	Press & PR/Communications	55,686	0	55,686	0	27,342	0	21,786	0	(5,557)	0
SUP024	Postal Services	39,653	0	39,653	0	19,367	0	21,230	0	1,863	0
<b>Communications</b>		<b>95,339</b>	<b>0</b>	<b>95,339</b>	<b>0</b>	<b>46,709</b>	<b>0</b>	<b>43,016</b>	<b>0</b>	<b>(3,693)</b>	<b>0</b>
DRM001	Democratic Representation and Management	114,646	0	114,646	0	57,305	0	58,182	0	877	0
DRM003	Councillors Allowances	315,829	0	301,844	0	150,922	0	146,939	0	(3,983)	0
DRM004	Servicing Council	16,882	0	3,993	0	50,191	0	51,557	0	1,366	0
<b>Member Support total</b>		<b>447,357</b>	<b>0</b>	<b>420,483</b>	<b>0</b>	<b>258,418</b>	<b>0</b>	<b>256,678</b>	<b>0</b>	<b>(1,740)</b>	<b>0</b>
SUP022	Print & Design	213,056	(22,025)	213,056	(22,025)	101,451	(11,013)	98,022	(12,266)	(3,429)	(1,254)
<b>Print &amp; Design total</b>		<b>213,056</b>	<b>(22,025)</b>	<b>213,056</b>	<b>(22,025)</b>	<b>101,451</b>	<b>(11,013)</b>	<b>98,022</b>	<b>(12,266)</b>	<b>(3,429)</b>	<b>(1,254)</b>
<b>Total</b>		<b>983,119</b>	<b>(35,005)</b>	<b>938,250</b>	<b>(23,905)</b>	<b>558,782</b>	<b>(11,953)</b>	<b>531,837</b>	<b>(25,555)</b>	<b>(26,944)</b>	<b>(13,602)</b>

**Comments - Q2 Variance**

Underspend on Postage and IT Licences.

**Retained Services - Corporate Income & Expenditure, Investments, Corporate Management**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre	Original Budget		Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget	
	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income
FIE030 Interest and Investment Income	0	(602,668)	0	(602,668)	0	(295,284)	0	(170,145)	0	125,139
FIE010 Interest payable and Similar Charges	166,348	0	67,000	0	33,500	0	0	0	(33,500)	0
FIE410 Commercial Properties - General	10,630	(295)	30,323	39,705	24,903	(148)	28,583	3,709	3,680	3,857
FIE* Commercial Properties - summary	94,339	(582,801)	94,012	(582,832)	33,291	(470,846)	15,951	(463,642)	(17,340)	7,204
HAV001 Housing Advances									0	0
<b>Corporate Income &amp; Expenditure total</b>	<b>271,317</b>	<b>(1,185,764)</b>	<b>191,335</b>	<b>(1,145,795)</b>	<b>91,694</b>	<b>(766,278)</b>	<b>44,534</b>	<b>(630,077)</b>	<b>(47,160)</b>	<b>136,200</b>

Comments
<p>During 2019/20 the Council purchased a large number of waste vehicles which have been leased to Ubico under a finance lease agreement, we have therefore exceeded the income target for finance lease interest by £19k, the budget will be corrected in 2021/22.</p> <p>Interest of s/term investments of £151k, variance to profiled budget. Year end estimated position is £132k under budget due to impact of Covid pandemic on markets.</p> <p>No interest due as no borrowing undertaken in 2019/20 or 2020/21 to date.</p> <p>Underspend on programmed and reactive repairs due to Covid restrictions.</p>

**Retained Services - Corporate Income & Expenditure, Investments, Corporate Management (continued)**

Q2 Budget Monitoring - 1st April 2020 to 30th September 2020

Cost Centre	Original Budget		Revised Budget		Profiled Q2 budget		Actual position Q2		Q2 (Under) / Over Budget	
	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income
COR008 Bank Charges	61,065		61,065		30,533	0	31,973	(9)	1,441	(9)
COR400 Savings and Growth Items	(91,144)		(70,144)		(35,072)		28,327		63,399	0
COR401 Publica Group	0		435,864	(435,864)	217,932	(217,932)	218,920	(217,932)	988	0
COV019 Corona Virus	0		250,000	(1,265,000)	212,500	(1,079,100)	287,365	(1,079,100)	74,865	0
COV020 High Street Re-Opening	0		0		0		10,190	(14)	10,190	(14)
BAL100 Depreciation, trfs to/from Reserves, etc.	(4,142,728)		0	(5,322,153)	0	0	0	0	0	0
<b>Corporate Management and Directors total</b>	<b>(30,079)</b>	<b>(4,142,728)</b>	<b>676,785</b>	<b>(7,023,017)</b>	<b>425,893</b>	<b>(1,297,032)</b>	<b>576,775</b>	<b>(1,297,055)</b>	<b>150,882</b>	<b>(23)</b>
<b>Total</b>	<b>241,238</b>	<b>(5,328,492)</b>	<b>868,120</b>	<b>(8,168,812)</b>	<b>517,586</b>	<b>(2,063,310)</b>	<b>621,309</b>	<b>(1,927,133)</b>	<b>103,723</b>	<b>136,177</b>

Comments
Savings target, annual sum of £112k against Ubico contract not achieved to date due to impact of Covid 19 on waste
Covid related expenditure which includes additional Ubico Covid costs of £196k Expenditure in relation to reopening of high street post lockdown.