



Minutes of a meeting held remotely of Cabinet held on 2 November 2020

Councillors present:

Joe Harris - Chair

Rachel Coxcoon

Tony Dale

Andrew Doherty

Jenny Forde

Mike Evemy

Lisa Spivey

Clive Webster

Officers present:

Interim Chief Executive
Chief Finance Officer
Democratic Services

Forward Planning Manager
Senior Infrastructure Delivery Officer

Observers: Councillors Stephen Andrews (to CAB.59), Patrick Coleman, Nikki Ind, Juliet Layton, and Gary Selwyn.

Members and officers observed a one minutes silence in memory of all those who had lost their lives serving this Country.

CAB.48 There were no apologies

CAB.49 Declarations of Interest

There were no declarations of interest by Members.

There were no declarations of interest under the Code of Conduct for Officers.

CAB.50 Minutes

RESOLVED that the Minutes of the Meeting of Cabinet of 5 October 2020 be approved as a correct record:

Record of Voting - for 7, against 0, abstention 1, absent 0.

CAB.51 Leader's Announcements

The Leader noted the difficulties that local communities faced by going into a second lockdown and paid tribute to residents, businesses and key workers for pulling together during the first lockdown. He was proud of the leadership shown by the District Council but expressed concerns at the indecisiveness and lack of strategy shown by central Government. He noted that local

councils were best placed to deliver strategies at a local level but that they should be funded properly.

CAB.52 Public Questions

No requests for public questions had been received.

CAB.53 Member Questions

No questions had been received from Members.

CAB.54 Partial Update of the adopted Local Plan – a Planning Reform Update

The Cabinet considered an update on the project to partially update the Local Plan within the context of government consultations which had now closed.

The Cabinet Member for Planning Policy, Climate Change and Energy presented the report and highlighted the implications of the two consultations on Council's project to partially update the Local Plan.

The report outlined two options, one being to continue with partial revisions to the adopted Local Plan and the second to allow the Council to continue work but in a steady and cautious way until housing need figures and White Paper proposals were confirmed.

RESOLVED that

- (a) Option B be supported - Pause the formal/regulatory plan making process until there is clarity on the White Paper and transitional arrangement from the old system to the new, and consequent change to the NPPF and NPPG;**
- (b) the Terms of Reference for the Local Plan Board and Masterplan Board be approved;**
- (c) the update to the Statement of Community Involvement be approved; and**
- (d) the drawdown of £284,500 from the Council Priorities Fund reserve to initiate and / or remunerate programmes of work identified in para 5.3 of the report, be approved.**

Record of Voting - for 8, against 0, abstentions 0, absent 0.

CAB.55 Infrastructure Funding Statement

The Cabinet Member for Planning Policy, Climate Change and Energy presented the Infrastructure Funding Statement (IFS) which was for Cabinet to note and agree the publication of the infrastructure list to meet the government deadline of December 2020. The District Council only introduced Community Infrastructure Levy (CIL) in June 2019 and it was explained that the CIL funding pot would build up over time. It was noted that the IFS improves

transparency on funding collected through the CIL and Section 106 (developer contributions) processes and that it would also provide a useful resource for local communities and Councillors.

RESOLVED that Cabinet:

(a) the publication of the data in the CIL and S106 reports of the Infrastructure Funding Statement be noted;

(b) the publication of the Infrastructure List be approved.

Record of voting - for 8, against 0, abstentions 0, absent 0.

CAB.56 Gloucestershire Resources and Waste Partnership

The Cabinet considered the details of the new Gloucestershire Resources and Waste Partnership following the disbandment of the Gloucestershire Joint Waste Partnership in December 2019.

The Cabinet Member for Waste, Flooding and Environmental Health presented the report which outlined a more informal approach for joint working between Gloucestershire local authorities on resources and waste matters. The Cabinet noted that the District Council representatives to this new partnership were likely to be the responsible Cabinet Member and Lead Officer.

RESOLVED that Cotswold District Council's membership of the new Gloucestershire Resources and Waste Partnership be approved.

Record of Voting - for 8, against 0, abstentions 0, absent 0.

CAB.57 Improvement works to Environmental Services Depot at Packers Leaze, South Cerney

The Cabinet was requested to agree funding towards improvements towards the refuse vehicle parking area at Packers Leaze, South Cerney.

The Cabinet Member for Environment, Waste and Recycling and the Deputy Leader and Cabinet Member for Finance presented the report outlining works requested to be undertaken regarding the drainage on the site and the provision of security fencing to the ownership boundary. The Cabinet supported these improvement works which would enable staff to undertake their duties in a safe and secure manner.

RESOLVED that Cabinet:

(a) allocates funding of up to £80,000 for the proposed drainage improvement works from the Capital Programme;

(b) allocates funding of up to £18,000 for the proposed security fencing works from the Building Maintenance Fund;

- (c) delegates authority to the Interim Chief Executive in consultation with the Chief Finance Officer, Deputy Leader and Cabinet Member for Finance and the Cabinet Member for Environment, Waste and Recycling to award the contracts for the necessary works set out in (a) and (b) of the report.**

Record of Voting - for 8, against 0, abstentions 0, absent 0.

CAB.58 Safety Improvements to Memorials at Council Cemeteries

The Cabinet considered actions to be taken to improve urgent memorial safety in Council Cemeteries along with the funding required to undertake this work.

The Cabinet Member for Environment, Waste and Recycling presented the report and noted that no specific repair work had been carried out since the Council had taken over responsibility for the cemetery sites since 1973. A high number of gravestones and memorials were found to be in a poor condition and therefore the cost of repairs was higher than originally anticipated.

The Cabinet supported the proposed works as a way of preserving and enhancing burial grounds in addition to incorporating ecology issues and upskilling Council staff to be able to undertake the work. It was noted that the funding would be used for other projects as well as the repair works in order to make the cemeteries safer and to provide a better environment.

RESOLVED that

- (a) the report on Memorial safety included at Annex A be noted;**
- (b) the original allocation of £20,000 is utilised for repair works and supplemented with £35,000 from the Building Maintenance budget to undertake all Priority 1 repair works to memorials and improvements to the ecology of the cemeteries at Chesterton, Stratton and Watermoor Cemeteries, be agreed;**
- (c) a waiver of Contract Rules is agreed to enable this work to be undertaken by 'Memsafe' an ICCM affiliated contractor, as additional quotations could not be obtained, be agreed.**

Record of Voting - for 8, against 0, abstentions 0, absent 0.

CAB.59 Validation of completed procurement exercise to renew framework of Flood Defence contractors

The Cabinet was requested to approve the completed procurement exercise to assist with the transparency and financial efficiency of commissioning flood defence work.

The Cabinet Member for Environment, Waste and Recycling outlined the framework which had been developed in order to award contracts for flood defence work and which consisted of five LOTS. The Cabinet noted the importance of flood defence work and that some impacts of climate change were now unavoidable.

RESOLVED that the allocation of the LOTS as stated in the report be agreed.

Record of voting - for 8, against 0, abstentions 0, absent 0.

CAB.60 Decisions taken by the Interim Chief Executive

Cabinet noted the decisions taken by the Interim Chief Executive, as set out in full in the agenda. These were in accordance with Council Procedure Rule 38 and following relevant consultation.

CAB.61 Schedule of Decisions taken by the Leader of the Council and/or individual Cabinet Members

Cabinet noted the decisions taken by Cabinet Members since the previous Meeting of the Cabinet, which were set out in full in the agenda.

CAB.62 Issues arising from Overview and Scrutiny and/or Audit Committee (If any)

Audit Committee held on 29 October 2020 resolved to discuss with the relevant Cabinet Member the introduction of a policy and correct process for the use of volunteers within the Council.

The Meeting commenced at 6.00pm and closed at 7.50pm.

Chair

(END)