

Annex A

Cotswold District Council - Revenue Budget Monitoring Summary

Q4 Budget Outturn - 1st April 2019 to 31st March
2020

Service Group	Original Budget [full-year]	Budget Q4	Actual Spend Q4	(Under) / Over Budget
Environmental & Regulatory Services	427,863	429,212	487,670	58,458
Business Support Services - Finance, HR, Procurement	950,150	1,025,676	1,082,010	56,334
ICT, Change & Customer Services	1,797,518	1,829,518	1,791,639	(37,879)
Land, Legal & Property	677,152	693,447	773,399	79,952
Partnership Managing Director and Modernisation Programme Costs	182,677	182,677	178,176	(4,501)
Revenues & Housing Support	261,128	210,672	267,588	56,916
Environmental Services	3,631,969	4,294,683	4,332,911	38,228
Leisure & Communities	1,627,272	991,056	936,553	(54,503)
Planning & Strategic Housing	1,177,665	1,124,519	1,367,392	242,873
Democratic Services	970,095	1,140,655	1,262,228	121,573
Retained/Corporate Council Services	(546,449)	3,609,898	3,758,267	148,369
Asset Disposals	0.00		(77,459)	(77,459)
Cost of services	11,157,040	15,532,013	16,160,374	628,361
Council Tax income	(5,471,075)	(8,644,304)	(8,644,304)	0
NNDR income and expenditure	(936,279)	(806,775)	(813,076)	(6,301)
NNDR Pool surplus (estimated)	0	0	(335,784)	(335,784)
Section 31 grant income	(2,137,939)	(2,200,077)	(2,610,572)	(410,495)
New homes bonus	(1,845,000)	(1,845,000)	(1,845,000)	0
Other government grants	(602,434)	(602,434)	(631,481)	(29,047)
Balance sheet and accounting reversals		(1,269,110)	(845,766)	423,344
Budgeted General Fund surplus / (deficit)	(164,313)	(164,313)	(164,313)	0
(Under)/overspend against the budget:	0	0	270,078	270,078

Environmental & Regulatory Services

Q4 Budget Outturn - 1st April 2019 to 31st March 2020

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
BUC001	Building Control - Fee Earning Work	(148,403)	(127,155)	21,248
BUC002	Building Control - Non Fee Earning Work	55,690	50,535	(5,155)
BUC003	Dangerous Structures	2,500	2,166	(334)
	Building Control total	(90,213)	(74,454)	15,759
EMP001	Emergency Planning	26,378	27,906	1,528
ESM001	Environment - Service Management	105,598	110,594	4,996
PSH002	Private Sector Housing - Condition of Dwellings	5,100	713	(4,387)
PSH005	Home Energy Conservation	3,425	204	(3,221)
REG002	Licensing	(16,453)	5,683	22,136
REG006	Caravan Sites - Itinerates	2,036	136	(1,900)
REG007	Caravan Sites - Licensed	150	136	(14)
REG009	Environmental Protection	139,438	120,479	(18,959)
REG013	Pollution Control	130,163	135,395	5,232
REG016	Food Safety	121,070	154,828	33,758
REG017	Health & Safety at Work	0	2,691	2,691
REG021	Statutory Burials	1,320	3,486	2,166
STC011	Abandoned Vehicles	1,200	(127)	(1,327)
	Public Protection total	519,425	562,124	42,699
	Total	429,212	487,670	58,458

Business Support Services - Finance, Audit, HR and Procurement

Q4 Budget Outturn - 1st April 2019 to 31st March
2020

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
SUP009	Accountancy	385,184	346,598	(38,586)
SUP011	Creditors	41,364	37,041	(4,323)
SUP012	Debtors	38,442	40,452	2,010
SUP035	Insurances	5,558	5,076	(482)
SUP042	Business World Support and Hosting	10,309	(1,349)	(11,658)
	Finance total	480,857	427,818	(53,039)
SUP010	Internal Audit	93,759	93,899	140
SUP402	Glos. Counter Fraud Unit	58,919	74,337	15,418
SUP403	CDC Counter Fraud	(7,010)	40,006	47,016
		145,668	208,242	62,574
SUP003	Human Resources	259,189	250,150	(9,039)
SUP019	Health & Safety	27,795	32,748	4,953
SUP020	Training & Development	50,980	78,465	27,485
SUP013	Payroll	26,069	27,291	1,222
	HR Support & Payroll total	364,033	388,653	24,620
SUP033	Central Purchasing / Procurement	35,118	57,297	22,179
	Procurement total	35,118	57,297	22,179
	Total	1,025,676	1,082,010	56,334

Business Support Services - ICT, Change and Customer Services

Q4 Budget Outturn - 1st April 2019 to 31st March
2020

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
SUP017	Business Improvement/Transformation	110,436	116,744	6,308
SUP021	Business Continuity Planning	21,349	3,405	(17,944)
SUP023	Freedom of Information Act	5,650	7,118	1,468
TMR001	Street Naming	(9,400)	(21,109)	(11,709)
		128,035	106,158	(21,877)
ADB411	Moreton-in-Marsh, Offices	28,432	8,145	(20,287)
SUP401	FOH - Trinity Road	554,904	555,825	921
COM420	FOH - Moreton	106,792	103,278	(3,514)
		690,128	667,247	(22,881)
SUP005	ICT	892,785	899,161	6,376
SUP031	Application Support	118,570	119,072	502
		1,011,355	1,018,233	6,878
	Total	1,829,518	1,791,639	(37,879)

Land, Legal & Property

Q4 Budget Outturn - 1st April 2019 to 31st March 2020

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
ADB401	Trinity Road, Offices	154,737	175,511	20,774
ADB412	Moreton-in-Marsh, Offices - Maintenance	43,235	23,105	(20,130)
CUL411	Corinium Museum - Maintenance	41,350	29,828	(11,522)
ENA401	Housing Enabling Properties	(9,690)	1,969	11,659
FIE425	22/24 Ashcroft Road	22,016	48,005	25,989
	Asset Management total	251,648	278,418	26,770
LLC001	Local Land Charges	(140,067)	(84,138)	55,929
	Land Charges total	(140,067)	(84,138)	55,929
SUP004	Legal	259,504	241,623	(17,881)
SUP025	Property Services	322,362	337,496	15,134
	Legal & Property total	581,866	579,119	(2,747)
	Total	693,447	773,399	79,952

Partnership Managing Director and Modernisation Programme Costs

Q4 Budget Outturn - 1st April 2019 to 31st March 2020

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
COR011	2020 Vision/Transformation	100,000	100,000	0
SUP026	Chief Executive	82,677	78,176	(4,501)
	Total	182,677	178,177	(4,501)

Revenues & Housing Support

Q4 Budget Outturn - 1st April 2019 to 31st March 2020

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
HBP001	Rent Allowances	221,687	212,909	(8,778)
HBP005	Benefit Fraud Investigation	0	59	59
Benefits total		221,687	212,968	(8,719)
HOM001	Homelessness	(6,509)	3,796	10,305
HOM004	Refugees	0	3	3
HOM005	Homelessness Hostel Accommodation	(35,500)	(16,136)	19,364
HOM499	Homelessness Reserve	6,353	6,353	(0)
PSH001	Private Sector Housing Grants	30,660	25,339	(5,321)
Housing Management total		(4,996)	19,355	24,351
LTC001	Council Tax Collection	74,624	128,948	54,324
LTC002	Council Tax Support Administration	0	1,126	1,126
LTC011	NNDR Collection	(143,556)	(150,052)	(6,496)
PUT001	Concessionary Travel	16,712	13,420	(3,292)
SUP014	Cashiers	38,706	40,299	1,593
SUP028	Security Carriers	7,495	1,525	(5,970)
Revenues total		(6,019)	35,266	41,285
Total		210,672	267,588	56,916

Environmental Services

Q4 Budget Outturn - 1st April 2019 to 31st March 2020

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
CPK401	Car Parks	(1,216,504)	(1,186,800)	29,704
CPK402	Car Parks - Maintenance	35,725	28,345	(7,380)
CPK413	Car Parks - Tetbury The Chippings	(14,925)	(5,452)	9,473
CPK414	Car Parks - Chipping Campden	0	(1,753)	(1,753)
CPK421	Civil Parking Enforcement - Stroud	0	(760)	(760)
CPK499	Car Parking Reserve	366,193	366,192	(1)
Car Parking total		(829,511)	(800,228)	29,283
CCC001	Climate Change	14,656	28,274	13,618
Climate change total		14,656	28,274	13,618
CCM001	Cemetery, Crematorium and Churchyards	89,365	35,476	(53,889)
CCM402	Cemeteries - Maintenance	26,275	17,063	(9,212)
HLD410	Waste - Cleansing	119,754	119,754	(0)
HLD411	Waste - Cemeteries	843	843	0
REG003	Animal Control	26,693	38,034	11,341
REG019	Public Conveniences	217,358	232,168	14,810
RYC001	Recycling	965,046	1,170,611	205,565
RYC002	Green Waste	913,273	860,582	(52,691)
STC001	Street Cleaning	1,213,533	1,158,122	(55,411)
WST001	Household Waste	1,533,450	1,504,839	(28,611)
WST004	Bulky Household Waste	3,909	(3,649)	(7,558)
WST401	Refuse-Stow Fair	11,127	7,142	(3,985)
WST402	South Cerney Depot, Packers Lease	(111,740)	(118,672)	(6,932)
Environmental Services Client		5,008,886	5,022,314	13,428
FLD401	Land Drainage	99,892	81,921	(17,971)
Flooding total		99,892	81,921	(17,971)
REG023	Environmental Strategy	760	630	(130)
Waste and Recycling Policy		760	630	(130)
Total		4,294,683	4,332,911	38,228

Leisure & Communities

Q4 Budget Outturn - 1st April 2019 to 31st March 2020

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
COM401	Health Policy	30,794	31,848	1,054
COM402	Community Liaison	95,210	98,466	3,256
COM403	Youth Participation	119,924	75,795	(44,129)
COM405	Health Development	76,569	76,526	(43)
GBD001	Community Welfare Grants	145,381	146,685	1,304
HLD401	Health & Wellbeing	1,250	1,250	0
	Community Liaison	469,128	430,570	(38,558)
CCR001	Community Safety (Crime Reduction)	44,119	45,321	1,202
HLD403	Crime Prevention Initiatives	488	488	0
SUP002	Consultation, Policy & Research	87,132	94,405	7,273
	Community Safety	131,739	140,215	8,476
CUL410	Corinium Museum	97,030	97,359	329
CUL412	Collection Management	4,800	5,290	490
CUL413	Northleach Resource Centre	8,850	0	(8,850)
CUL415	Corinium Museum - HLF Project Cirencester Leisure Centre and SLM contract costs	(707,090)	(707,091)	(1)
REC410		600,390	591,928	(8,462)
REC413	Ciren - Dryside	0	(8,745)	(8,745)
REC419	Cirencester Leisure - Maintenance	32,850	53,748	20,898
REC430	C Campden - Centre Management	123,740	122,692	(1,048)
REC450	Bourton - Centre Management	145,940	144,898	(1,042)
REC459	Bourton - Maintenance	28,019	8,527	(19,492)
	Leisure Management	334,529	308,605	(25,924)
TOU001	Tourism Strategy and Promotion	18,579	20,082	1,503
TOU402	Partnership Grants	54,000	54,000	0
TOU403	Cotswold Tourism Partnership	(16,919)	(16,919)	(0)
TOU404	Discover England Fund - Project	0	0	0
	Tourism Policy	55,660	57,163	1,503
	Total	991,056	936,553	(54,503)

Planning & Strategic Housing

Q4 Budget Outturn - 1st April 2019 to 31st March 2020

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
DEV001	Development Management - Applications	(419,229)	(105,020)	314,209
DEV002	Development Management - Appeals	128,491	79,826	(48,665)
DEV003	Development Management - Enforcement	184,557	179,047	(5,510)
DEV004	Development Advice	328,564	316,658	(11,906)
DEV401	Planning Advice For Land Charges	11,305	10,606	(699)
DEV488	Planning - Section 106 Agreements	0	0	0
DEV499	Development Services Holding Account	(15,825)	(15,825)	0
	Development Management	217,863	465,291	247,428
PLP005	Heritage & Design	197,809	223,700	25,891
CIL001	Community Infrastructure Levy	60,547	60,548	1
	Heritage & Conservation	258,356	284,247	25,891
PLP002	Local Development Framework	241,608	230,541	(11,067)
PLP401	Fwd Plan work for Dev Con	22,010	28,526	6,516
PLP499	Local Development Framework Reserve	690	690	0
PSM001	Planning - Service Mgt. and Support Services	4,403	17,340	12,937
	Planning Policy	268,711	277,097	8,386
HAD001	Housing Advice	276,568	237,281	(39,287)
HLD400	Second Home Projects	3,407	3,407	0
HOS001	Housing Strategy	72,196	75,825	3,629
HOS002	Housing Partnerships	24,309	21,136	(3,173)
HOS005	Community Led Housing	713	713	0
HOS499	Housing Enabling Reserve	2,396	2,396	(0)
	Strategic Housing	379,589	340,757	(38,832)
	Total	1,124,519	1,367,392	242,873

Democratic Services

Q4 Budget Outturn - 1st April 2019 to 31st March 2020

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
DRM005	Committee Services	117,074	132,490	15,416
DRM008	Corporate Subscriptions	18,980	17,248	(1,732)
	Committee Services total	136,054	149,737	13,683
ELE*	Elections	328,333	402,052	73,719
	Elections total	328,333	402,052	73,719
SUP018	Press & PR/Communications	50,815	39,969	(10,846)
SUP024	Postal Services	39,814	45,784	5,970
	Communications	90,629	85,753	(4,876)
DRM001	Democratic Representation and Management	114,610	119,934	5,324
DRM003	Councillors Allowances	267,168	314,795	47,627
DRM004	Servicing Council	20,991	9,076	(11,915)
	Member Support total	402,769	443,805	41,036
SUP022	Print & Design	182,870	180,881	(1,989)
	Print & Design total	182,870	180,881	(1,989)
	Total	1,140,655	1,262,228	121,573

Retained Services - Management, Corporate Income & Expenditure, DirectorsQ4 Budget Outturn - 1st April 2019 to 31st March
2020

Cost Centre		Budget Q4	Actual Q4	(Under) / Over Budget
FIE030	Interest and Investment Income	(602,668)	(657,933)	(55,265)
FIE010	Interest payable and Similar Charges	67,000	(258)	(67,258)
FIE410	Commercial Properties - General	33,889	41,288	7,399
FIE*	Commercial Properties - summary	10,936	18,686	7,750
OOE200	Parish Council Precepts	3,173,229	3,173,229	0
Corporate Income & Expenditure total		2,682,386	2,575,011	(107,375)
NDC401	Discretionary Pension Payments	2,065,916	2,008,171	(57,745)
SUP032	Strategic Directors	215,518	177,461	(38,057)
COR005	Corporate Finance	67,242	83,567	16,325
COR007	External Audit Fees	55,830	36,677	(19,153)
COR008	Bank Charges	61,065	58,744	(2,321)
COR400	Savings and Growth Items	(1,538,059)	(1,184,212)	353,847
COR401	Publica Group	0	(0)	(0)
COV019	Corona Virus	0.00	2,270	2,270
COR001	Corporate Management	0.00	578	579
Corporate Management and Directors total		927,512	1,183,256	255,744
Total		3,609,898	3,758,267	148,369